

PTA Meeting Minutes – 29th September 2017

Present: Claire Herlihy, Alex Heal, Kelly Rogers, Jody Bragg, Annette Yates
Apologies: Mel James

- Discussed the treasurer report and which activities from 2016/2017 worked/didn't work
- Discussed the headteachers report. Annette has plans to fund a ball/activity wall in 2017/2018 with money from the PTA and sugar tax
- Elections held – Claire to be Chair
Jody to be treasurer as Graham has stepped down
Kelly to be Secretary
Mel has stepped down as Vice Chair
- Graham to be removed as authorised signatory on the bank account, and Jody to be added. Forms emailed to Claire by Lloyds bank. Both Claire and Jody to return the forms to Lloyds and sign
- Halloween Friday 20th October 5.30-7.30
 - The disco is confirmed
 - £5 entry fee with food and unlimited squash included in this cost. Each child to be provided with a ticket to get their food from the kitchen
 - Food - Burgers, hotdogs, vegetarian sausages and burgers
 - Kelly, Alex and Mark Bowen to volunteer in the kitchen
 - Gina and Marie to be asked to volunteer on the door
 - Hazel Percival and Emily Mayo to be asked to volunteer on the sweet stall which will sell sweets at 50p/bag and glow bands at 20p for 1 or 50p for 3
 - Parents to be asked for Halloween themed cake and biscuit donations
 - Art competition as last year. Colouring pictures to be sold at home time Friday 6th October at 50p each.
 - Jody to organise 3 floats
- Christmas Wreath Evening Possible date of Thursday 14th December, 6pm start
 - Adult only craft evening to make Christmas wreaths
 - £10 entry to include materials to make a wreath. Bring your own drinks
 - PTA to flyer in Beaford and speak to the Beaford and surrounding area WI groups
- Christmas Presentation Thursday 7th December
 - Secretary to write to local businesses to ask for donations for the raffle
 - Claire to provide a list of businesses and letter template
 - Kelly, Alex and Mark to volunteer in the kitchen
 - Mel to do the hampers for the raffle
 - Gina and Marie, Sam and Beth or Jo and Amanda to be asked to volunteer on the door
- Christmas Fair Friday 1st December
 - Stalls arranged – 1. Chutneys, 2. Reindeers, 3. Christmas decorations, 4. Jewellery, 5. Leather wrist bands (ask Lucy Francis if she would like this stall)
 - School stalls – 1. Face Painting by Mrs Tudge, Shelley and Heather, 2. Chocolate Tombola, 3. Biscuit decorating, 4. Mother and father presents
 - Mother and father presents £2 or £3 each
 - Dan Rogers to cut up wood for Hedgehogs to make their Christmas decorations
 - PTA to collect pine cones for Christmas decorations