

Nursery Prospectus

Directors and Managers: Shelly Hurdley and Lyndsey Paddock

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The Demountable,
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Welcome to Explorers at Sundorne

Explorers at Sundorne opened on Monday 2nd September 2013; it is a privately owned provision that can accommodate children during from the age of 2 years to 14 years. Explorers at Sundorne is situated in a demountable within the grounds of Sundorne Infants and Nursery school, which is approximately 10 minutes from Shrewsbury town centre.

At Explorers at Sundorne we feel that your child's happiness, safety and well-being is paramount. We provide a friendly, happy, secure and professional environment and welcoming atmosphere, where children feel safe and can learn and explore the world through play. You will find our fully trained team, caring and enthusiastic people, who understand the importance of your child's individual needs. We welcome and value all families within our provision, and promote positive attitudes towards disability, ethnic, cultural and social diversity.

As parents ourselves we understand that parents/carers are children's first and enduring educators, we appreciate when parents and practitioners work in partnership in our setting, the outcomes positively influence children's development and learning. We feel it is important for effective communication between parents/carers and practitioners to ensure that information, knowledge and expertise is shared appropriately. We provide many opportunities for parents/carers to be involved with their children's education and play an active role within our nursery.

Members of staff and Qualifications

Staff are selected very carefully on the basis of qualifications, experience and interaction with children. All members of staff attend training courses to enhance their knowledge and professional development, which then is implemented into our practice appropriately.

Shelly: Director & Manager

Qualifications:

Post Graduate Diploma in Early Years. PGCE in Post-compulsory training and education. Early Years Teacher Status, BA (hons) in Early Years Leadership, A1 Assessor Award & N.N.E.B. Level 3 in Customer Services.

Additional Training:

First Aid, Health and Safety, Food Safety, Child Protection Level 1 and 2. SENCO, Moving and Handling, Health & Safety, Behaviour Management, Makaton, Reggio Emilia, Early Help, Safer Recruitment.

Lyndsey: Director & Manager

Qualifications:

A1 Assessor Award. NVQ Level 4 in Children's Care, Learning and Development, B.T.E.C. National Diploma in Nursery Nursing. Level 5 in Management and Leadership

Additional Training:

Food Hygiene, Health and Safety, Child Protection, First Aid, SENCO, Moving and Handling, Early Years Foundation Stage, Communicating Matters, Makaton, Early Help.

Ema: Deputy Manager (Before & after school Care and holiday Club)

Qualifications:

Level 3 in Playwork, Level 3 in Management. Studying for Level 5 in Management.

Additional Training:

Food Safety, Child Protection, Early Help and First Aid

Rosy: Deputy Manager (Nursery, Monday, Wednesday & Friday)

Qualifications:

Level 3 in children's and young people's workforce, Level 3 in Management. Studying for Level 5 in Management.

Additional Training:

Child Protection, First Aid and Food Safety

Lisa: Deputy Manager (Tuesday & Thursday)

Qualifications:

BA (hons) in Early Years Practice, Foundation Degree in Early Years Education
Level 3 in Children and Young People's Workforce.

Additional Training:

Food Safety, Child protection and First Aid

Kayleigh: Early Years Practitioner

Qualifications:

Level 2 in Children's Care, Learning and Development. Level 3 in Children's and Young People's Workforce

Additional Training:

Food Safety, First Aid and Child Protection

Katie: Playworker (Currently on Maternity Leave)

Qualifications:

Level 2 in Children's Care, Learning and Development.

Additional Training:

Food Safety, First Aid and Child Protection

Jack: Deputy Manager (Before & after school Care and holiday Club)

Qualifications:

Level 3 in Child Care and Education, Level 3 in Customer Services. Level 3 in Transition to Playwork

Additional Training:

Food Safety, First Aid and Child Protection

Gemma: Early Years Practitioner

Qualifications:

Level 3 in Childcare and Education

Additional Training:

Food Safety, First Aid, Child Protection & Elklan

Shelly: Cook & Administrator

Qualifications:

Level 2 NVQ in Food Processing and Cooking. Level 2 in Business and administration

Additional Training:

First Aid, Food Safety and Child Protection

Joe: Playworker

Qualifications:

Level 3 in Children and Young People's Workforce

Additional Training:

First Aid, Child Protection and Food Safety

Natalie: Early Years Practitioner

Qualifications:

Level 2 in Children and Young People's Workforce. Studying for Level 3 in Early Years Educator.

Additional Training:

First Aid, Child Protection and Food Safety

Jess: Playworker (Cover Staff)

Qualifications:

Level 3 Early Years Educator

Additional Training:

First Aid, Child Protection and Food Safety

Emily: Playworker

Qualifications:

Studying for Level 2 in Playwork

Additional Training:

First Aid, Child Protection and Food Safety

Kerry: Playworker

Qualifications:

Studying for Level 3 in Playwork

Additional Training:

First Aid, Child Protection and Food Safety



Steph: Early Years Practitioner

Qualifications:

Level 2 in Children and Young People's Workforce.

Additional Training:

Food Safety, Child Protection and First Aid

Amy: Administrator (Apprentice)

Qualifications:

Studying Level 2 in Business and administration

Additional Training:

Food Safety, Child Protection and First Aid

The Early Years Foundation Stage (EYFS)

We follow the EYFS, which is a legal framework for children aged from birth to five years. It sets out the legal requirements relating to learning, development and safeguarding and welfare requirements.

Opening times

We are open Monday to Friday 7.30am to 6.00pm, term time only, however, we do operate a holiday club so your child can continue to attend all year round if needed. Please note if you need Holiday Care, this needs to be booked separately. We also offer a range of sessions, these include 9.00am to 12.00 noon, 9.00am to 3.00pm, 12.00 to 3.00pm and 12 noon to 6.00pm. We operate a 'before' and 'after' school care, additional hours are available to meet your needs.

Fees

Non-funded Children

Start time	Finish Time	Price
7.30 am	6.00 pm	£26.00
9.00 am	3.00 pm	£18.00
9.00 am	12.00 noon	£10.00
9.00 am	1.00 pm	£12.00
12.00 noon	3.00 pm	£10.00
1.00 pm	6.00 pm	£16.00



3 & 4 Year Old Funded Children

The term after your child's third birthday, he/she is entitled to government funding for 15 hours. The government funding can be shared between two or three settings; therefore, we calculate your bill accordingly. We will charge you an hourly rate if you need to top up any non funding hours, which is also currently £3.00 per hour.

2 Year Old Funding

Your child may be entitled to 2 year old funding. The term after your child's second birthday, he/she is entitled to government funding for 15 hours. Please ask a member of staff for more details or visit Shropshire Council website for more information.

Lunch Club

You child will have the opportunity to have a hot dinner which is an additional charge of £2.00 each, or you can provide your child with a packed lunch. We promote healthy eating, therefore, we encourage you to provide your child with a healthy lunch.

Tapestry

Tapestry is an on-line personal Learning Journey which records photos, observations and comments on your child which links to the Early Years Foundation Stage which builds your child's learning with us at Explorers at Sundorne.

Tapestry is a system which is hosted in the UK on a secure server. You will have secure access to your child's information by setting up using your email address and a password. In addition, you can upload photos and make comments on your child's learning. You can also download the app onto your mobile phone.



Daily Routine

We feel children benefit from a structured but flexible routine. Therefore, we have implemented a daily routine enabling them to feel safe, secure and stimulated in their new environment.

Partnership with Parents/Carers

Staff liaise with parents/carers to monitor your child's progress and development by using a key person system. We want to support you and your child during their early years to make it a successful, stable and safe process. It is important to us that you are involved with your child's learning and development, therefore, If you select an observation, it will open up and you can view the observation. You can add a comment or like the observation. Please try and make a comment on your child's Learning Stories as these form part of your child's Learning Journey.

Home School Bags

We provide all children with a home school bag, this includes a story book from our library which you share with your child and a communication book for you to write any information we need to know, comments, questions, or to give us feedback on any aspect of the setting or an event/trip.

Home Visits

We understand the importance of forming strong relationships between children and practitioners; therefore, we like to give you the opportunity of a home visit. This involves your child's key person and another member of staff visiting you and your child in his/her home environment, allowing your child to share his/her home experiences with their key person, which enhances their relationship. If possible, the visit will be arranged prior to your child starting at Explorers at Sundorne.

Outings, visits and our local community

We also feel it is important to be involved in our local community, therefore, we plan opportunities for the children to play an active part within their community, we visit the local library, church, park and shops.



Healthy snacks

We believe it is essential to provide children with positive healthy eating experiences in order to promote their well-being. Therefore we regard snack time an important part of the pre-school's sessions. Eating represents a social time for children and adults and helps children to learn and understand the effects of a healthy and balanced diet. We provide a variety of snacks to the children during snack time which is accompanied by a choice of milk or water to drink, we also provide a snack bar which is accessible to the children throughout the morning session with varied snacks and fresh drinking water. Each day one child is selected to choose the snack for their friends.

Forest School

Here at Explorers at Sundorne we are fortunate in being able to offer a Forest school session on a weekly basis. The Forest School site which is based on the School grounds has been made available for our use on a Wednesday afternoon and all children who attend are given the opportunity to learn in an exciting and safe way whilst playing in a wide natural space.

Our Leader, Joe holds a Level III in Forest School Leadership and is also qualified as an Outdoor First Aider – she revalidated her training recently and is up to date with all Forest School legislation – please feel free to ask her any questions that you may have concerning the sessions or to arrange a visit to the site.

Pyjama Drama

Pyjama Drama takes part on a Tuesday morning and it is a drama, sing a song session for children. More information can be found on their website.

Cooking Lessons

We offer the opportunity for children to have cooking lessons with us. This takes place on a Thursday afternoon during our nursery session with Shelly Floyd our Explorers Cook. Each child has their own station with their own equipment for baking. There is an additional charge for this activity which is £4.00 per lesson.

Attingham Park

Children who attend a Wednesday morning have the opportunity to attend Attingham Park. This is free of charge as children travel with members of staff in Shelly and Lyndsey's cars or on occasions a mini bus. Children enjoy exploring the outside environment with additional activities to enhance children's learning development whilst at Attingham Park.

