

Ferryhill Station Primary School – Marking and Feedback Policy

The marking policy of this school relates to best practice in all classes, from Reception to Year 6. It is set in the context of the ethos of the school and within the aims and objectives of all curriculum areas. In order for a child to develop his/her full potential and development, all marking should be positive, clear and appropriate in its purpose.

The aims of this policy

The best practice outlined in the policy aims to provide a consistent, positive and child-friendly approach to feedback. We want to see our pupils engaged in their learning journey: this involves **being brave** to make mistakes and **determined** to put them right. Targets in work are used to make pupils aware of how they can **improve**.

Presentation of work

All work should be presented clearly and tidily. It should make everyone proud and be quite normal!

1. All work must be headed with an underlined title (mostly 'I can' statements) and date.
2. Letters should be clearly formed (even joined and stylistic for older pupils).
3. Pencil will be used in most cases and **always** in Maths. Pen may be used where letter formation is consistent.
4. Mistakes are inevitable and part of the learning journey. When using pencil, a clean rubber may be used to remove mistakes. However, in most cases, a ruled line should be used to cross out mistakes to make it clear where improvements have been made.

Feedback code

The feedback code in **Appendix 1** should be used consistently (but age-appropriately) in all written work and Maths work. Pupils will give a 'star' score to provide a self-assessment of their understanding after each task.

Daily marking must be undertaken as follows:

Maths	Evidence of ticks (correct) and dots (incorrect) Yellow highlights of questions to be corrected (where appropriate) 'I can' title to be highlighted according to understanding of the focus.
Writing (daily across subjects)	A few green-highlighted features of writing (normally linked to focus) A yellow-highlighted feature to be improved 2 or 3 incorrect spellings underlined and listed below the work for copying by the pupil

Quality marking must be undertaken as follows (and include **Daily marking** features):

Maths	✓ one positive comment ● at least one highlighted question to correct or a new rehearsal/extension question
Writing	✓ one positive comment ● at least one feature to be improved, list to be created, question to be answered etc.

Peer marking is a useful tool and lends itself to particular tasks. For example, blue highlighters can be used by a partner to highlight targeted features of writing. **Self-marking** is also an efficient assessment method in some maths tasks where pencil ticks can be used and pupils encouraged to correct mistakes at the side independently. The letter '**I**' will be used to indicate independent written work. '**S**' and '**G**' will be used where deemed appropriate to indicate supported and group work.
