

PENNS PRIMARY SCHOOL

Prospectus Information



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Welcome to Penns Primary School

Headteacher's Introduction

Many thanks for taking the time to read our school prospectus.

I hope by reading our prospectus you will know our beliefs about educating your child, not just what we do, but how and why we do it.

We are proud of the excellent reputation which Penns enjoys. We are a family school where parents' contribution is welcomed. Penns' parents want the best for their child and actively support the work of the school by attending learning workshops and learning reviews with their child. Penns is a popular school, well regarded for achieving high standards within a secure and supportive learning environment in which all children are enabled to fulfil their potential.

Our success was recognised in our most recent OfSTED inspection, October 2016 when Penns was judged to be a good school, with excellent provision for our pupil's personal development and well-being.

In addition to fulfilling our legal requirements for the children's education we have also introduced many exciting initiatives to ensure the children's experience of school life is stimulating, memorable and enjoyable.

The partnership between home and school is at the heart of our success. At Penns Primary School we aim, in partnership with parents, to provide all our pupils with an exciting, engaging, broad and balanced curriculum that actively promotes a pride in personal achievement and a respect for the achievement of others. Whilst at school, all our pupils should feel challenged and successful in acquiring a set of learning and social skills, which will ultimately prepare them for the demands of a changing society. We invite you to come into Penns and see for yourself.

Through the curriculum and extra-curricular activities, we offer, all our pupils should:

- Develop lively, enquiring minds; the ability to question, to debate rationally and to apply themselves to tasks;
- Acquire and apply knowledge, skills and practical abilities which ensure they are well prepared for the next stage in learning;
- Attain a positive set of attitudes, values and beliefs, including a respect for, and understanding of, other people's religious and moral values and culture;
- Develop a sense of self-respect and a high degree of self-motivation.

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The school welcomes parental interest and involvement, not only of their own children, but also in the life of the school as a whole. It is vital that such a partnership continues to develop throughout the whole of your child's education at the school, so that we can work together to prepare your child for their adult life. To help keep you informed I write a weekly newsletter and you may also visit our school web site www.pennsj.bham.sch.uk

The school has creative, conscientious and enthusiastic staff who strive to make your child's education a happy and fulfilling experience. In return, we expect pupils to respect the school and its environment, to be well behaved and strongly motivated to learn.

We hope that your child has a successful and enjoyable time with us at Penns.

Ms M Jones
Headteacher

The School

Penns Primary School opened in 1968 as a single form entry First and Middle School. In 1992 the school changed its status to a primary school, accommodating 210 children between the ages of 4 and 11 years. The school has been in control of its finances since April 1993. A rolling programme of building improvement ensures the school environment, buildings and grounds, is maintained to the highest possible standard.

The school is situated in Sutton Coldfield in the northern part of the city of Birmingham and is set in attractive wooded grounds with playgrounds and extensive playing fields. Two entrances serve the school: one from Berwood Road and one from Hollifast Lane.

The majority of children who attend live close to the school.

The school is fortunate to have a committed governing body, which together with Headteacher and staff are responsible for designing and delivering our highly engaging curriculum.

Admission to Penns Primary School

Children who are born between 1st September 2012 and 31st August 2013 are admitted in September 2017 into our Reception class. The guide below sets out the timetable for starting school (see Page 11 of Primary Education Opportunities for your Child in Birmingham 2017 – available on City Council website).

- **September 2017** – Online admissions website opened.
- **October 2017** – Birmingham City Council contacts parents to advise how to apply for a Reception class place.
- **October - November 2017** - Visiting the school on an open day or by a pre-arranged appointment.

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- **4th December 2017** - Complete preference form on-line at www.birmingham.gov.uk/schooladmissions or return to the School Admissions and Pupil Placements Service by this date.
- **15th January 2018** – Final date for applications or changes of preference through moving address. All applications are acknowledged in writing.
- **16th – 17th April 2018** - the LA posts letters informing parents of the reception place offered to their child. Postal notifications should arrive at your home from **17th April**. Online applications will receive email notification on **16th April**.
- **5th May 2018** – deadline for accepting a school place.
- **May 2018** – complete any appeals forms and return to School Admissions and Pupil Placements Service.
- **July 2018** - families who have accepted a place at Penns School, are invited to our Teddy Bear's Picnic afternoon and meet the teacher sessions.
- **September 2018** - Children start school.

Penns follows the Local Education Authority guidelines on admission arrangements, i.e.: Priority is given to the following groups.

- Looked after or previously looked after children.
- Children with brothers or sisters already in school who will still be on roll in September 2018.
- Children who live nearest to the school by straight - line measurement accorded the higher priority.
- Children with a EHCP (Education Health Care Plan) will have their needs considered by the Special Educational Needs Assessment Service (SENAR) in consultation with parents and the governing body.

The Admissions and Appeals Officer for North Area Birmingham is available to answer any questions on **0121 303 1888**

The arrangements for children transferring from another school to Penns are:

- Parents/carers should contact the school directly and your details will be taken.
- An application form will be forwarded to parents/carers.
- On receipt of the application form the child's details are added to the waiting list.
- Once a place is available parents/carers will be notified and invited to visit the school:
- Once parents/carers make a decision to take up the available place, a start date is agreed.
- Details and records from the previous school will be requested and forwarded to Penns.

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Penns Primary School Governors: 2017 -2018

Headteacher	Ms M.Jones
Staff Governor:	Mrs Ann Unsworth (Deputy Headteacher)
LA Governor	Mr Clemson - Chair
Parent Governor:	Mr Phagura – Chair of Resources Committee Mrs Throup
Co -opted Governor:	Mrs Martin - Mrs Preston – Vice Chair and Chair of Pupils and Curriculum Committee Mrs Sheffield Ms Campbell
Clerk:	Mr Fulton

Teaching Staff: 2017 -2018

Headteacher	Ms M Jones	
Deputy Headteacher	Mrs A Unsworth	Coordinator for Inclusion/Special Needs
Senior Staff	Mrs A Stapleton	Lead for Teaching and Learning and Key Stage 2 Phase leader
	Mrs R Sheffield	Foundation Stage Phase leader
Reception Class Teacher		Miss Christie
Year 1 Class Teacher		Miss R Lester
Year 2 Class Teacher		Mrs R Sheffield
Year 3 Class Teacher		Mrs K Doogan
Year 4 Class Teachers		Mrs A Stapleton & Mrs L Stoves
Year 5 Class Teacher		Mr N Greaves
Year 6 Class Teacher		Miss C Rollason
Key Stage 2 PPA cover Part time		Mrs S Mund
Key Stage 1 PPA cover Part time		Mrs S Grassick

Teaching Assistants: 2017 -18

Mrs A Finnegan	NVQ Level 3 (Part-time)
Mr D Elwell	NVQ Level 3 (Part-time)
Mrs J Hounslow	NVQ Level 3
Miss N Christie	NVQ assessor and BTEC
Mrs J Price	NVQ Level 3 (part –time)
Ms S Weller	NVQ Level 3Mrs

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Support Staff: 2017 -18

Mrs G Fielder	Office Manager
Mrs K Bennett	Clerical Assistant (part time)
Mr G Fielder	Site Manager
Mrs E Cormell	Senior Lunchtime Supervisor
Mrs S Pidgeon	Cook
Miss L Mcelhinney	Sports Coach

Peripatetic Music Provision

Edward Smith	Double Bass /Cello
Charlotte Yates	Violin
Adam Hickman	Guitar

Recruitment Policy - Equal Opportunities in Employment

Penns Primary School is committed to equal opportunities in employment. The school, through its Governing Body, will ensure that all existing and potential employees receive equal consideration, and is committed to the elimination of unlawful or unfair discrimination on the grounds of gender, race, disability or age.

School Times

Mornings	Infants:	9:00 am to 12:00 pm
	Juniors:	9:00 am to 12:20 pm
Afternoons	All School:	1:15 pm to 3:30 pm

NB: Children may enter the classroom from 8:45am - 9:00am

Arrivals after 9:00am must enter through the main office and sign the late arrivals book.

School Term/Holidays	Starts	Finishes
Autumn First Term	5 Sep 2017 (Tue)	20 Oct 2017 (Fri)
Autumn Half Term Holidays	23 Oct 2017 (Mon)	27 Oct 2017(Fri)
Autumn Second Term	30 Oct 2017 (Mon)	22 Dec 2017(Fri)
Winter Holidays	25 Dec 2017 (Mon)	5 Jan 2018(Fri)
Spring First Term	9 Jan 2018 (Tue)	16 Feb 2018(Fri)
Spring Half Term Holidays	19 Feb 2018 (Mon)	23 Feb 2018(Fri)
Spring Second Term	26 Feb 2018 (Mon)	29 Mar 2018(Thu)
Easter Holidays	30 Mar 2018 (Fri)	13 Apr 2018(Fri)
Summer First Term	16 Apr 2018(Mon)	25 May 2018 (Fri)

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Summer Half Term Holidays	28 May 2018 (Mon)	1 Jun 2018(Fri)
Summer Second Term	4 Jun 2018 (Mon)	23 Jul 2018 (Mon)
Summer Holidays	25 Jul 2018 (Wed)	

Please note May Day is a Public Holiday.

Teacher Training days

5 days in each year are allocated for Teacher Training. The school will be closed on these dates which are as follows:-

- Monday 4th September 2017
 - Monday 30th October 2017
 - Monday 8th January 2018
 - Tuesday 24th July 2018
- Please note one further day is yet to be confirmed.

Attendance

Pupils at Penns enjoy coming to school which is reflected in our excellent attendance record. To maximise your child's learning opportunities, they should attend school every day. To achieve 100% attendance for your child we need your support. Please try to ensure that, apart from illness or exceptional circumstances, children are present on all school days, and in particular that **all holidays are arranged for school holiday time.**

First day of Absence Procedures:

We do appreciate there may be occasions when your child is ill and not able to attend school. If your child is unwell, **on the first day of absence** please:

- ring school preferably between 8:30 and 9:00am
- explain the reason for his/her absence
- advise when they are expected to return to school.

Where we have not been informed of an absence, we will contact you through the school office. This is an essential part of our duty of care for your child.

On their return a short written note is required so that the school has a record of any absence.

Monitoring of Absence

Absences are closely monitored, in the first instance by Teaching Assistant for attendance, Mrs Edwards. Where attendance falls below the expected minimum requirement, 95%, parents will be informed by letter. Where persistent absence is a concern the headteacher will write to inform parents with an invitation to discuss the matter.

Punctuality:

We expect every child to be in class ready for learning by 9am. Punctuality is monitored by Teaching Assistant, Mrs Edwards who will contact the parent/carer by telephone to raise any concern;

further lates are followed up with a letter and in cases of concern by the headteacher inviting parents/carers to school to discuss the reasons for persistent lateness.

In cases where attendance/persistent late arrival is a concern the school will seek further support for the family with a referral.

Aims and Objectives

Penns Primary School aims to provide a friendly, caring and stimulating environment. By ensuring that each child has equal access to an interesting and varied curriculum our children should attain their full potential in all aspects of school life. An atmosphere of openness, justice and honesty will enable them to grow in confidence and take their place as a useful and responsible member of society. Any serious breach of discipline such as bullying, racism, prejudice, or insolence will be dealt with in co-operation with the parents.

Intellectual

The aims of Penns School are:

1. To provide the opportunity for children to develop their full academic potential
2. To provide a broad-based curriculum incorporating the principles outlined in the National Curriculum.
3. To evaluate and report to parents
4. To provide an environment that is well organised, welcoming, secure and stimulating, ensuring that the school will:
 - Develop lively, enquiring minds and a positive attitude to learning via independent and shared learning experiences
 - Provide a broad, balanced, inclusive curriculum that is suited to each child's needs, so that they become numerate, literate, enquiring and scientific in their approach to learning and appreciate the aesthetic / creative aspects of all areas
 - Promote high expectations of children and staff and allow every child to experience success through a positive approach to evaluating and assessing children's work and providing opportunities for self-assessment.
 - Deliver the curriculum, through staff who are able to adapt and have a positive attitude to change
 - Keep records to ensure pupil's progress is carefully tracked and monitored.
 - Have an on-going programme of continuing professional development to further enhance the expertise of the staff which will benefit all our children

Equal Opportunities

At Penns we are an inclusive school. Through our resources we aim to present positive images of all groups in our community and wider society, which reflect their gender, race, culture, religion, home language and ability.

We aim to ensure that each child:

- Receives their entitlement to access the full curriculum and all that the school has to offer.
- Can describe him/herself in positive terms, taking pride in their academic and personal achievements.
- Recognises that differences/similarities between people arise from cultural, ethnic, racial and religious diversity, gender and disability. We actively encourage all children to display understanding of and respect for these.
- Has a choice of extra-curricular activities during their time at school.
- Has an opportunity for their views to be expressed to staff, parents, governors and the wider school community through school council representatives.

Personal, Social and Health Education and Citizenship

Aims:-

At Penns we encourage self-discipline, self-motivation, self-respect and an appreciation of the needs and feelings of others, as well as an awareness of our environmental needs and a respect for property.

Objectives:-

Personal

To develop co-operative and physical skills, team spirit, a positive attitude towards competition and an ability to set goals and face new challenges in an informed and positive way.

To understand how to develop interpersonal and work-based skills, in order to make their own contribution to the future.

To reflect on spiritual, moral, social, cultural, environmental and political issues to understand the experiences of others.

Social

To develop the ability to share ideas, to be leaders, to participate in all group activities from the time they enter Penns Primary School.

To have a mutual respect for others; to foster their own talents and self-esteem; to be able to express opinions; to listen to others and make decisions; to recognise more and deal with their feelings in a positive way; to become aware of and use basic techniques for resisting pressure to do wrong; to develop independence.

To establish within the school community an awareness of social responsibility and an appreciation of the environment that can be continued into life in adult society. The ethos of the school is developed around mutual respect, self-discipline and self-control.

Health

Penns has achieved the Healthy School Standard award. Health and Safety education is an integral part of school life. Opportunities for sensitive discussion at various levels of children's development are provided.

Through our Personal, Health and Social Education policy as well as our Drugs Education policy we aim to help pupils develop the ability to make choices that improve health; well-being and personal hygiene.

We also strive to help children develop an understanding of rules for and ways of maintaining their own and others physical and emotional well-being and safety.

School Policies

Child Protection Information

At Penns Primary in order to protect our children, we aim to:

- Create an atmosphere where all our children can feel secure, valued and listened to
- Recognise signs and symptoms of abuse
- Respond quickly, appropriately and effectively to cases of suspected abuse

If you have a concern that a child is being harmed, is at risk of harm, or you receive a disclosure (intentionally or unintentionally)

You must contact the following staff as quickly as possible.

Designated Senior Lead: Mrs Ann Unsworth (DHT)

If this person is not available, please contact:

Deputy Designated Senior Lead: Mrs Rebecca Sheffield (EYFS Manager)

Everyone working with our children, their parents and carers should be aware that:

- Their role is to listen and note carefully any observations which could indicate abuse.

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- They should not attempt to investigate once the initial concern is raised.
- They should involve the Designated Senior Lead (DSL) immediately.

If anything worries you or concerns you, report it straight away.

If you are concerned about a child, anyone can make a report directly to Birmingham City Council

Children's Advice Service

Tel: 0121 303 1888

More help and advice can be sought for the NSPCC

Tel: 0800 800 500

Or, if you are under 18, call Child Line

TEL: 0800 1111

If you think a child is in immediate danger of harm call the police.

Special Needs

Penns Primary School has a caring staff committed to inclusion, and recognises that any child may experience difficulty at any stage of their school career, and therefore, the school considers that help must be made available when necessary.

In September 2014 schools introduced the new Special Needs Code of Practice. Further details of the changes are published on our web site. To meet a child's needs the class teacher will first ensure teaching and learning is differentiated. If a child requires further support in lessons the Class Teacher or Teaching Assistant will provide support and targeted interventions. When a child requires more than additional class support and interventions the Special Needs Co-ordinator will be more closely involved. The school also draws on the support of outside agencies such as the Educational Psychologist, Pupil Support Services and CAT (Cognitive Assessment Team).

The role of parents in supporting special needs education has a high profile at Penns, as extra provision given in school would not be effective without the total support and commitment of the parents of the child involved.

The Special Needs Policy is available for inspection by all parents at the school.

Charges For School Activities

From time to time, parents will be asked to make a voluntary contribution towards the cost of activities or trips out of school or visits to school, by for example, a theatre company.

If voluntary contributions prove insufficient to make a school trip or visit viable, it may have to be cancelled. However, experience so far has been that no activity has been cancelled through lack of contributions.

The School Policy On Remissions

Full use will be made of the Local Authority remissions policy and every effort will be made to use other sources of finance to subsidise, where the Governing Body consider it appropriate and reasonable and where it is permitted by law.

School Fund

Contributions to the School Fund are voluntary. The current recommended contribution is £5.00 per family at the beginning of each term.

Monies Brought to School

Monies for school should always be sent in a sealed envelope marked with the pupil's name and class. Large payments should be made by cheque or in person by an adult at the school office.

Assessment

The school has a policy of continual assessment of each child by the class teacher. Assessment takes place in many forms both formal and informal throughout the year. Informal, on-going teacher assessment is an integral part of each lesson as teachers make observations and judgements on the progress made by each child. Formal testing is carried out termly or annually in accordance with national guidelines. Records are kept of achievement and these are passed on at the end of the year to the new class teacher to ensure the new teacher is fully informed of each child's progress. Through this process continuity and progression is maintained.

Child Protection and the Children Act

There may be times when Penns Primary School must and will use its discretion to protect children. In doing so, the school will follow the guidelines laid down by the Birmingham Safeguarding Children's Board on how schools should act if there is any suspicion that a child or children may be harmed. The school has a legal responsibility to contact Social Services if we have a concern. The school looks to your support in helping us to ensure the safety of our children, and will always work closely with you for their benefit.

Collective Worship In School

The 1988 Education Act stipulates that all children should take part in a daily act of collective worship unless withdrawn by their parents, and that the worship must be wholly or mainly of a broadly Christian character.

If parents wish their child to be withdrawn, this may be done following consultation with the Head teacher.

Medicines

Staff will administer **prescribed medicines**. A parental request form clearly stating the dosage and frequency of medication required must be completed by parents and signed by the headteacher (forms are available from the main office and on the school web site). Our policy does not permit staff to administer non-prescribed, over the counter medicines.

Security

We continually review security in school and have made significant additions over the years, which include limited access to all doors and security lighting. The gates are locked just after the 9.00am bell until 3.20pm and from 3.45pm until 8.45am the next morning.

Smoking

As with all Birmingham Education Service Schools there is a **NO SMOKING POLICY IN THE BUILDINGS AND GROUNDS.**

Dogs

With the exception of guide dogs, dogs must not be brought into the school grounds.

Riding of Bicycles, Skateboards, etc

We do have a bike shelter at school and a good number of families choose to come to school on their bikes/scooters. Parents/carers are responsible for their child's safety in making this decision. On arrival at the school gates everyone must dismount and walk their bike/scooter to the bike shelter. The use of skateboards, roller-skates etc is not allowed in the school grounds.

Toys

Children should not bring toys, collectable items, jewellery etc to school. During lunchtimes and indoor wet playtimes a range of play equipment is provided for the children.

The Curriculum

The school aims to give all of our children a broad and balanced curriculum. We follow the National Curriculum which sets the Core Subjects of English, Mathematics, Science and other subjects called Foundation Subjects:

Coding (IT), Physical Education, History, Geography, Music, Design Technology, Art and Foreign language (at Key Stage 2). PHSE (Personal, Health and Social Education) is integrated, where appropriate, into all areas of the curriculum. We follow the locally agreed syllabus for Religious Education.

Under the Sex and Relationship Education Policy, as agreed by the Governing Body, all children are introduced to growth and change, looking after themselves, their relationships and keeping themselves safe. (Copies of the Religious Education and Sex Education Policies are available upon request). Parents wishing to withdraw their children from sex education, except those parts taught as part of the Science National Curriculum, may do so once they have made a written request to the Headteacher.

Our Teaching and Learning is regularly reviewed, by all staff and governors, to respond to the findings of educational research into effective teaching and learning strategies. To enhance children's understanding, teaching is delivered through a subject-specific approach that includes cross-curricular links. We believe that learning takes place through all of the experiences offered to our pupils whether they be in lessons, through set routines or planned events such as creative arts week. We vary our approach to best meet the intended learning outcomes, using a range of whole class, group, paired and individual teaching. The school also provides an extensive range of extra-curricular clubs and activities to further enrich our pupils' learning opportunities.

Homework

The partnership between home and school is, we believe, the key to success for our children at Penns School and parents are actively encouraged to support their child's education. When a child starts at the school the family receives a Home School Agreement for parents to sign and return and also a copy of the Homework Policy. The purpose of this agreement is to develop a strong partnership between staff, parents, pupils and Governors as we seek to provide an environment in which we learn to value and respect each other.

At the beginning of each term the class teachers provide for parents a curriculum newsletter which outlines the work that will be covered during that term and how parents can help support their child's learning at home. This information is also placed on the web site. Targets for your child are set each term for Maths and English and will be communicated to you in writing, so that you can support your child with these at home.

The school encourages all children to read daily at home. Children have homework, the type of which varies between years. The younger children have reading diaries for both the teacher and parents to exchange comments and sign. Years 3, 4, 5 and 6 have homework diaries that parents should sign at the end of each week. Some parents may wish to sign it daily. Homework diaries are also monitored and signed by the teacher.

Curriculum Complaints Procedure

We believe that we have a good relationship with parents and carers of children at the school. However, we do recognise there may be times when you are worried about something happening in school, or you may feel unhappy about a particular matter. Your views and feedback are important to us and we would ask that you do bring any concerns to our attention. The recommended route to sharing your concerns is outlined below:

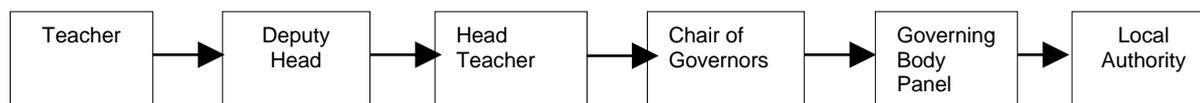
In the first instance we would ask that you speak to your child's class teacher who will either be able to deal with your concern directly or bring the matter to the attention of the appropriate member of staff who will look into the matter and then contact you. If the issue still remains the matter may then be referred to the Head Teacher.

We would hope that the matter would have been dealt with to your satisfaction; however, if you feel the matter has not been resolved to your satisfaction, a written complaint should be addressed to the Chair of Governors for consideration. Parents/carers may seek further advice from the Local Authority should any appeal against the decision by the Governing Body be unsuccessful.

Anyone who considers that the Governing Body or the Local Authority fails in their responsibilities in curriculum matters may complain. A copy of the Complaints Procedure is available for inspection in school.

Parents wishing to inspect any document as prescribed under the Regulations may do so by contacting the Head teacher.

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I would hope that, by keeping the lines of communication open, we will always be able to settle any concerns before they turn into complaints.

Extra-Curricular Activity

The children at Penns Primary School are given opportunities to broaden their experience. Visits of an educational, cultural and social nature are also planned as part of the curriculum.

As well as class trips to support learning, visits and visitors are organised throughout the year e.g to the theatre, residential environmental centres, musicians and authors. Various clubs are run during and after school: short tennis, football, netball, cheerleading, multi-skills. The school takes part in inter-school events and children have been chosen to represent Birmingham schools at various disciplines. Parents are actively encouraged to help at school. If you have a particular skill or talent you would be happy to share please do let us know.

School Meals

From September 2014 all children in Reception, Year 1 and Year 2 are entitled to a free school meal. School meals are prepared and cooked on the premises to provide a healthy balanced diet for our pupils. The menu varies over several weeks (a copy of the menu is available from the office and on our website). Usually a choice of three main meals and three desserts is available each day. Fresh vegetables, salad and fruit are always available each day. Children are also encouraged to drink water at meal times.

School meals are taken by the majority of children; the remainder bring a packed lunch. We actively encourage children to eat a healthy packed lunch and ask parents to support this aim.

All children are encouraged to bring a water bottle to school so they have water available to them throughout the day. Infant classes receive free fruit each day and all children may bring a healthy snack of fruit, veg or cheese for playtime (no chocolate, sweets, crisps etc please). Milk is also available daily for infant children.

In September, for the first half term, Reception children are paired with a Year 6 'buddy' to help them settle happily into school and with the routine of dinnertime. They help them with their trays, cutlery and cutting up their food and generally helping them to make friends.

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School meals from September 2017 cost £2.25 per day. Parents may pay weekly on a Monday but the school encourages half-termly payments at the beginning of each half term.

Year 6 Leavers - July 2017

The secondary schools Year 6 children transferred to in September 2017:-

Plantsbrook	9 Children
Fairfax	7 Children
John Willmott	1 Child
Greenwood Acadamy	1 child
St Edmund Campion Catholic School	2 children
Bishop Vesey Boys Grammar	3 Children
Sutton Coldfield Girls Grammar	3 Children
Queen Mary's	2 Children
Highcare School	2 children

School Uniform

We ask parents for their support to ensure our children wear their school uniform with pride. The uniform is mainly bottle green, grey, gold and white.

The uniform consists of the following: -

School wear :-

Jumpers/Cardigans	Bottle Green or Grey
Sweatshirts	Bottle Green
Skirts/Pinafores/Culottes	Grey/Bottle Green
Trousers for Girls	Grey
Boys Trousers or Shorts	Grey
Summer Dresses	Green and white or Yellow and white Check
Blouses/Shirts	White
Polo Shirts	White or Gold
Tights/Socks	White/Grey/Bottle Green/Black
Shoes	Black
Sandals	White or Black (No backless sandals, the heel should be no higher than 4cm and the sole no higher than 2cm)

Trainers are not worn in school, but a pair can be used in Key Stage 2 as outside shoes. Lockers are provided in which to store them, in year 3, 5 & 6.

Jewellery: Ear studs are allowed but must be taken out by the child during P.E. activities. Watches may be worn. Pupils should wear no other jewellery.

Make-up and nail varnish should not be worn to school, except on non-uniform days

Sportswear / P.E. Kit: -

Shorts	Black
Vest	White
Pumps	Black or White for indoor
Trainers	Black or White for outdoor

Pupils may wear a tracksuit in the school colours for outside P.E. (The class teacher will inform parents when pupils are due to do P.E. outdoors).

All pupils should bring an old shirt to wear as an art overall.

All items of school wear must be clearly marked with the child's name.

Parents may buy the uniform from any retail outlet they wish.

Parents

Parents are actively encouraged to become involved in their child's learning. Parents are invited to attend class and celebration assemblies. English and Maths workshops enable parents to spend a morning a term working alongside and supporting their child. Parents will be notified of these by letter. Parents are welcomed as volunteers to help with a variety of activities in school, from sharing reading to assistance with cookery.

Keeping Parents Informed

We wish parents to be fully informed. Any day-to-day concerns can usually be sorted out by chatting with the teacher who is available most days before or after school. Parents are also able to discuss their child's progress with their teacher in the Learning Reviews which take place Autumn and Spring term. In the Summer term parents receive a detailed end of year report.

Records Maintained by The School

The school maintains records which lists name, address, parent(s)/guardian(s) or relatives to be contacted in routine or emergency circumstances, home and emergency telephone numbers, names of brothers or sisters also at the school, date of birth, ethnic origin, home language, religion, name and address of family doctor, essential medical details and previous school. These details are covered by the Data Protection Act 1998. Information you provide will be disclosed to the Local Authority and other schools your child may move to in order to administer his/her progress through the education system.

Parents are encouraged to advise the school of changes in personal circumstances so that the school may exercise appropriate and proper care. All information is treated as confidential

Parents' Association

Penns Primary School is fortunate to have an active Parent Teacher Association that gives tremendous financial support throughout the year. The Association organises various fund raising events such as discos, quiz nights and seasonal fairs.

Over the years much needed equipment has been provided for the school, for example adventure trail, outdoor classroom, outdoor gym, Interactive Whiteboard installed October 2015 in Reception class and playground markings re-printed in July 2016.

OfSTED Comments (Oct 2016)

In summary our strengths are:

- Leaders and governors demonstrate considerable drive and ambition.
- Governors know the school well and demonstrate tenacity.
- The leaders are focused on the quality of teaching, learning and assessment
- The ethos and culture of the school are impressive.
- Pupils are well rounded citizens by the time they leave Year 6.
- The school promotes fundamental British Values well giving them much prominence in curriculum planning.
- Pupils value those of different faiths and beliefs and understand the importance of democracy.
- The Whole School curriculum is exciting and full of practical and meaningful learning experiences.
- Pupils secure good progress across the curriculum.
- Staff work hard to make learning as memorable as possible and are committed to ensuring that pupils enjoy coming to school and make the most of every lesson.
- Teaching assistants are highly skilled.
- There is a clear focus on safe guarding at our school.
- The school site is clean and well-presented and staff are rightly proud of the way the whole school site has been developed to help learning take place.

Parents' Views

(The following are quotes taken from parents' comments on their child's end of year report. To maintain confidentiality no names or classes are quoted)

"Thanks to all staff who have encouraged our daughter, and instilled confidence in her, to allow her rapid self-belief in achieving such positive results in all areas of the curriculum"

"Never stops surprising us with her progress – above and beyond what we expected"

"Thank you to the teacher for forming a good relationship with our son. He has had a fabulous educational year and most importantly he has been a happy boy."

"Since joining Penns Primary my child has grown into a confident, well-mannered young lady"

Pupil's Views

- I'm proud to be part of Penns school because everyone is so friendly Y6 Girl
- I've been to five schools and Penns is the best. Y5 Boy
- I joined Penns in Year 4, I've made lots of friends and I'm really happy here Y6 Girl

Disclaimer

The information in this school prospectus was correct at the time of printing in November 2016.

PENNS PRIMARY SCHOOL

Appendix 1 - Key Stage 1 Assessment Results 2017

Pupil Attainment

READ			WRITE			MATHS			Science	
WTS	EXS+	GDS	WTS	EXS+	GDS	WTS	EXS+	GDS	HNM	EXS
10%	90%	37%	7%	93%	23%	10%	90%	30%	10%	90%

WTS	Working Towards the expected standard
EXS	Working at the expected standard
GDS	Working at greater depth

Appendix 2 - Key Stage 2 Assessment Results 2017

Pupil Attainment

The percentage of pupils who achieved the expected standard in reading, writing and maths combined was 90% compared to 61% nationally.

The average scaled score for pupils at Penns in:

Reading 108.5,

GPS 112.7

Maths 109.5.

A score of 100 and above was deemed as achieving the expected standard.

The percentage of pupils who achieved a higher level (a scaled score of 110 or more)

Reading 37%,

Writing (Teacher assessment) 20%

Maths 57%

GPS (Grammar Punctuation and Spelling) 73%,

Pupil Progress*

Pupils average progress in Reading +1.22

Pupils average progress in Writing -1.05

Pupils average progress in Maths +2.31

*A school's progress scores for English reading, English writing and mathematics are calculated as its pupils' average progress scores. This means that school level progress scores will be presented as positive and negative numbers either side of zero. • A score of 0 means pupils in this school, on average, do about as well at key stage 2 as those with similar prior attainment nationally. • A positive score means pupils in this school on average do better at key stage 2 than those with similar prior attainment nationally. • A negative score means pupils in this school on average do worse at key stage 2 than those with similar prior attainment nationally. A negative score does not necessarily mean a school is below the floor

Primary school accountability in 2016 A technical guide for primary maintained schools, academies and free schools. DFE

To find our results online click on <https://www.gov.uk/school-performance-tables>