

Friends of Rettendon School
Annual General Meeting Minutes
Wednesday 4th October 2017 – 7.45pm

Attendees

Sharon Marsh
Karen Ballantyne
Karen Seymour
Lauren McCreddie
Amanda Barlow
Kim Montgomery
Gemma Kemp
Michelle Ride
Suzanne Ward

Apologies

Cassie Jones
Shannon Abbott
Tracy Cunningham
Lian Simmonds
Bekki Swift
Gurenda Newing
Emma Brown
Caroline Shaftain
Debbie Little
Anna Armiger
Ali Gardner
Catherine Salisbury
Magz Hull

1. Annual Report by Chairperson – Karen Ballantyne

Report attached detailing the challenges and successes of 2016/17

2. Annual Report by Treasurer – Karen Seymour

Report attached detailing income and expenditure for 2016/17

3. Election of Committee Members

Treasurer:

Karen Seymour advised that she will happily step down from being the Treasurer but was willing to carry on if nobody else can forward to take the role on. There were no other nominations for the role however, Gemma Kemp offered to help Karen where possible. We also discussed using the school for archiving documents - KS to investigate possibility with Mrs Walsh, Office Manager.

Michelle Ride proposed Karen Seymour take the post of Treasurer.

Karen Ballantyne seconded the motion. All members were in agreement.

Teacher Representative:

Sharon Marsh informed us that, after much consideration, she feels that she must step down as Teacher Rep. as she can no longer commit to the

role due to her workload. She explained that she fully supports the FRS, truly believes in all we do, and is grateful to the team on behalf of the children and the school for all of our efforts. All members expressed their thanks for the wonderful support, commitment and input that Mrs Marsh has given over the years. She will be missed.

Mrs Marsh advised that Mrs Barber is happy to step into the role, for which we are grateful however, all those present agreed that we would like to offer the opportunity to all of the teachers, maybe as a shared responsibility. We discussed ways in which to better accommodate teachers who may live further away, or have less time to invest than has been previously given. We shall extend an invitation to all teachers. SW to clarify whether the FRS can continue with business as usual in the meantime and check minimum requirements for

Chairperson:

Karen Ballantyne informed us that she has enjoyed being the Chairperson however she was not certain that she is the best person for the role and is happy to step down if someone else would like to take it on. Many members expressed that they believe she is a great leader and encouraged her to carry on.

Suzanne Ward proposed Karen Ballantyne continue in the role of Chairperson. Sharon Marsh seconded the motion. All members were in agreement.

Secretary:

Suzanne Ward is very happy for someone to step into the role of Secretary but will continue for one more year if needed. Lauren McCreadie offered to help where possible.

Amanda Barlow proposed Suzanne Ward continue in the post of Secretary. Karen Seymour seconded the motion. All members were in agreement.

Other roles:

Amanda Barlow is happy to continue supporting and advertising events and meetings via social media but needs to pass on the production of the FRS Newsletters. Kim Montgomery offered to issue regular Newsletters.

4. Date of next FRS Meeting – Wednesday 8th November