



**Friends meeting
Thursday 2nd November 2017
6.15pm buddies bungalow**

Present: Rachel Ackland, Annie Diamond, Gina Powell, Beckie Thorne, Claire Conlon, Helen Jones, Mr Hutchings.

Apologies: Paula Mumford, Louise Cutler, Claire McQueen.

Bingo night-adults only Friday 10th November 7pm Beckie organising. Letters have gone out this week, and posters are now on display in the school.

Discos

Mon 20th KS1 and Tues 21st KS2 November 4.30pm-5.30pm letters have been sent out this week, Rachel and Annie to sort buying stock for the discos. Rachel happy to do disco bags.

Disco's in 2018:

Tues 6th KS1 and Tues 20th KS2 February 4.30pm-5.30pm

Tues 1st KS1 and Tues 8th KS2 May 4.30pm-5.30pm

Christmas fair Fri 1st December Mr Hutchings to ask teachers to put together a Christmas hamper- Louise to sort the letter for staff room.

Raffle tickets-as we are waiting on confirmation for various prizes, the tickets will not be printed with 1st, 2nd&3rd prize, as we will still be doing cash prizes, but some donated items will be of a higher value. Claire to order 4000 raffle tickets. Various friends' members to put out requests asking for raffle prizes from companies etc.

Beckie/Louise in charge of decorating the grotto and booking Santa.

Louise organising making crafts to sell on the stalls. Friends to liaise with Louise to see what type of crafts could be made by the children as this could be possible 20-24th November (Mr Hutchings confirmed)

Rachel confirmed Pat ok to help in kitchen with burgers and sausages. Annie to sort ordering the food.

Currently 6 external stalls, need confirmation from Louise regarding the number of remaining stall, so that we can plan at our next meeting where these stalls will be placed and how many people we need to run them. Friends intend to send a school text message out asking for volunteers to run stalls during the fair, at suggested timed intervals.

We discussed our concerns regarding help to run the stalls as this is always an area we struggle with.

At the next meeting we will plan when 'ask letters' will go out for donations from the various classes, Mr Hutchings confirmed on the fair day children will be allowed to go to school in mufti.

Christmas cards Paula is happy to arrange this, we will be using a different company this year 'xmas4schools'. This will go out on Fri 10th November as a homework project, with orders being placed by the deadline of Fri 17th November, cards being delivered back by 8th December.

Christmas lunch 14th December 438 crackers have already been bought for the school Christmas lunch. Volunteers required to be available to help between 12noon-2pm.

Secret Santa Mon 18th and Tues 19th December Annie and Rachel have bought 1,300 items from Pucator, this should be delivered at the latest by 15th November. Plan to arrange dates for wrapping items in school during the 1st week of December. Dates and time to be confirmed.

AOB

Gina raised that we need to try to find ways to promote Friends, what we do and how this helps contribute to funding various items& equipment in the school for the children. We will try to encourage more use of the Facebook page set up last year 'Friends of Glen Park Group' to help communicate events and asking for helpers etc, to see if this helps with the support we require.

It is perceived that many parents in the school are unaware of what goes on behind the scenes, despite the current members/helpers being very good at raising amazing funds around their own families and working lives.

**Next meeting:
Core meeting to plan stalls etc**

**Thursday 16th November
6.15pm Buddies Bungalow**