

FOBS MEETING ON 03/11/17 AT 1.30pm

WHERE: IN THE LIBRARY AT BROAD CHALKE SCHOOL

Meeting began at 1.35pm

PRESENT: Sarah Hallett (SH), Mandi Brockway (MB), Diana Cullen (DC), Juliet Hitchings (JH), Catherine Sharpless (CS), Sam Rosen-Nash (SR), Vicky Wardle (VW)

1. **WELCOME** – DC welcomed everybody to the meeting.

2. **APOLOGIES** – Gemma Barnett, Debbie Binns, Becky Clinch, Pam Clover, Libby Cordle, Gemma Cullen, Jayne Lucas and Susie Morgan

3. **MINUTES OF THE LAST MEETING – Matters Arising:**

- **Minutes** - No minutes seen prior to meeting as DC had only been sent them that morning. DC and MB went through the process of how minutes are to be distributed. VW to forward first to DC for checking. DC forward any amendments back to VW. After amendments made VW forwards them onto MB for checking. MB will make the final edit then send to the school office who will distribute to parents so that all parents get the minutes at the same time. Office Admin will also post the Minutes on the school website in the FOBS section.
- **CVC** – Confirmed going ahead in 2018
- **Spring Fair** – confirmed **Saturday 10th March 2018**, 11am to 2pm
- **Sky dive** – DC confirmed still planning to go ahead in 2018.
- **Circus** – even though an excellent idea and potential to be a good FOBS fundraiser, it's a bit risky as 600 tickets need to be sold and a large sum of money required up front.
- **Summer Festival/Party** – there are no plans to take this forward at the moment

4. **TREASURER'S REPORT**

Bank Balance as at 7/11/17 - £4,770.78 (Excluding Year 1 & 2 cake and Disco money)

5. **FOBS SPENDING PLANS/TEACHER REQUESTS/UPCOMING SCHOOL TRIPS**

- **School Trips**
After various discussions it was agreed that FOBS will subsidise most school trips by 20%. Those entitled to free school meals (through pupil premium funding) do not pay for school trips. Also, Mrs Brockway stressed if anyone needs help to pay for school trips please just ask her for help as FOBS does have a fund for this purpose.
- **Request for Reception Class new equipment**
All agreed to giving £500 for new equipment for the classroom.

6. **REVIEW OF RECENT EVENTS**

- **Recent Class Fundraisers** - Well done to all involved, great start
 - ◆ **Year 1** Cake Sale - **£161.60**
 - ◆ **Year 2** Halloween Cake and Goody Sale - **£222.50**
- **Disco** – Amazing profit of **£442.00**
Less children attended but as more was charged for entry (justified by providing food, glitter and activities) a better profit was made. Maybe provide hot dogs for all next time, BC and GC to decide. All children had a great time, it was very well organised. Thanks very much to the efforts of Gemma Cullen and Becky Clinch, it was a great success.
- **Queens Head sponsored 'Stoptober'** – Thanks to Gemma Cullen and the Landlady Dee for raising over £200 in sponsorship for giving up alcohol for "October Stoptober".

7. **FORTHCOMING EVENTS AND FUNDRAISERS**

- **Nativity**
All agreed that there will be a Tuck shop at the next nativity both for the afternoon and evening performances. Pam Clover has kindly offered to organise this but will need helpers.

- **Class Hampers**
Already agreed a colour theme per class and a more traditional festive hamper.
Agreed to send out 2 books of draw tickets per family
Action - SH to order raffle tickets
Action - MB to write letter
Action - SR kindly offered to source wicker hampers and cellophane this year.
MB will conduct the draw at the KS1 celebration assembly on **Friday 15th December**.
- **Christmas Party Day for children**
MB advised that two male volunteers are required on **18th December** to dress up as 'hairy fairies' to hand out sweets to the children. This has been a Broad Chalke school tradition since 1990's! FOBS provide funding for sweets.
SR suggested maybe sponsorship might encourage male volunteers.
Class reps to organise presents with a budget of £1.50 per child.
- **Christmas Party for Parents**
MB mentioned the idea of having a Christmas party for parents on 9th December as the FOBS band have kindly offered to play. Thanks very much to the band for the kind offer but after discussing, it was decided that more time was needed to organise and lots of classes have already organised a class get together.
- **Year 3 cake sale**
February Date TBC possibly pancakes just before half term.
- **Fundraising Wrist bands**
DC put forward Caroline Morland's idea for having wrist bands printed with Broad Chalke School logo and values produced to raise money. MB agreed great idea in theory but have British Legion wrist bands on sale at the moment and teachers have informed MB that wrist bands can be a huge distraction for children during class so sorry but no.
- **Story Time and Hot Chocolate**
LC has confirmed **Tuesday 16th January** with MB to hold the successful Story Time and Hot Chocolate. MB and LC to decide upon start time to give parents enough time to travel home, get ready, have tea and return back to school. LC has kindly agreed to organise.
- **EasyFundraising.co.uk**
This is all set up and a very easy way for all those on line shoppers to raise money for FOBS. Possibly needs better awareness.
Parents can just register online at www.Easyfundraising.co.uk for FOBS to be the recipient and then every time they shop online a percentage will be given to FOBS. On a laptop a reminder will pop up when you shop but not on mobile devices.
- **CVC** – Confirmed going ahead in October 2018, we have had six volunteers since School Newsletter emailed out to all parents. Thank you to those volunteers.
- **Notice Chalk Board**
CS was thanked for writing up the event notice chalk board, it always looks brilliant.
- Easy2name labels – the office has got a large number of leaflets to send out and FOBS earns 20% commission from any orders.

8. FOBS LOGO COMPETITION

DC mentioned having a FOBS logo design competition. MB and DC agreed the following:

- Choose one winner per class
- One overall winner and their design will be the new FOBS logo.
- MB and DC to be the judges

Action MB to send out an email with information of the competition. The logo to be drawn on A4 sheet in colour but needs to be suitable to reproduce in black and white.
Deadline 1st December. Announce winners 8th December in Celebration Assembly.

9. Next meeting date to be confirmed at AGM on 24th Nov 1.30pm

Action - Class reps to send out reminder of AGM as need twice the amount of attendees than the committee members i.e. the committee is 4 so we need at least 8 other parents.

Meeting finished at approximately 3.10pm.