



Montgomery Junior School

Open your mind ▶ choose your future

16th November 2017

Dear Year 6 Parents/Carers

Kingswood Residential Trip 2018

Your child is invited to attend a three day residential trip to the Kingswood Centre in West Runton, Norfolk from Monday 19th to Wednesday 21st March 2018.

We are pleased to confirm that the school is subsidising this trip and the total cost is £120.00 per child.

In order to book your place, please complete the attached slip and return it with your deposit by **Thursday 30th November 2017**. Payments can be made online at www.payyourschool.co.uk or can be made by cheque or cash. For full details please refer to the payment schedule below. Please also ensure you read the cancellation policy overleaf carefully.

Payment Schedule:	Payment due by:	Amount:
Deposit	30th November 2017	£40.00
Second payment	6th January 2018	£40.00
Final balance	28th February 2018	£40.00

If you are in receipt of free school meals or you have been eligible for free school meals in the last six years, your child's place will be fully funded. You still need to complete and return the booking form to secure your child's place on the trip.

For further information and a Parent's Guide please visit www.kingswood.co.uk.

Thank you for your support and I look forward to a very successful trip.

Yours sincerely

A handwritten signature in blue ink that reads 'Miss Cannons'.

Miss Cannons
Assistant Headteacher





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Kingswood 2018 Booking Form

Cancellation Policy:

Cancellation date	Cancellation charge
Up to 9th February 2018	£40.00 deposit only refunded.
Up to 19th March 2018	Refunds only processed in exceptional circumstances or if your child leaves the school due to a Service Family move.

Name of pupil: Class:

Tick:

- My child is or has been in receipt of free school meals in the last six years.
- I have read and understand the cancellation policy.
- I would now like to secure a place for my child and enclose my deposit of £40.00.
- I would like to secure a place for my child and have paid the £40.00 deposit online at www.payyourschool.co.uk.

Please return this form to school by **Thursday 30th November 2017**.

Signed: Date:
Parent/Carer