

Please **help** us and your child by ensuring their attendance remains above **95%**, allowing them to **achieve** their potential.



Attendance at the end of the year	Days missed from school	Number of lessons missed
100%	0	None
99.5%	1	5
97.4%	5	25
95%	10	50
94%	12	60
93%	14	70
91%	18	80
90%	19	95
87%	24	120
85%	28	140
80%	38	190
75%	47	235

CCBC Education Welfare Service

## Attendance Matters

Raise Your Child's Attendance

Raise their Chances!

Most pupils and parents think 90% attendance is good. Are they right?

90% attendance = ½ day missed every week

90% attendance over 5 years of school = ½ a school year missed

Would an employer accept this level of absence?

Mon	Tues	Weds	Thurs	Fri



Absent half a day every week

Research suggests that **17 missed school days** a year = a whole GCSE grade **DROP** in achievement.



What does “**Good attendance**” mean?

## Ways for parents to encourage attendance

- Find out **regularly** your child's attendance and check that this matches with **your own record**
- **Talk** regularly with your child about school and how they feel about it. They are more likely to attend if they feel supported and that their anxieties are being **listened** to.

**Talk to us to resolve issues. We may be able to help and support you and your child. You are not alone.**

- **Phone** the school as soon as possible to tell them why your child is absent, and when you expect them to return. The number is below.

### 02920859830

- Putting the school number into your phone can save you time; know the school's routine for alerting you to absence.
- Only grant days at home for **genuine** illness (you will **know!**)
- **Avoid** taking holidays in school time.
- Know **routines** of the school **day** to avoid issues, e.g. has your child got his PE kit?
- If you have concerns **ring the school** – they will **check** attendance and be discreet.

### What if my child is ill or has a medical appointment?

- There may be times when your child is ill, and this is to be expected.
- They may also have to go to the doctor or the dentist, but these appointments should be made **OUTSIDE** school hours.

### What about holidays?

- Schools have the discretion to grant up to 10 days absence in a school year. Each application will be considered individually.
- Absences for holidays will **NOT** be authorised if your child's attendance is **below 93%**, unless there are exceptional circumstances.

- Holiday forms can be obtained from the school office

### Lateness

- Please ensure that your child is in school on time. Pupils who arrive late for school disrupt lessons and miss an important part of the school day.
- Pupils who arrive late without an acceptable explanation will be required to do a detention in order to make up the lost time.

### What the law says

- All children of compulsory school age (between 5 and 16) **must** receive a suitable full time education.
- As a parent you are responsible for making sure this happens, and you have a vital role in ensuring and promoting regular attendance at school.

### You are the key person who will make a difference

- If your child fails to attend school regularly – even if they miss school without you knowing- the Local Education Authority may take action.

### What happens if my child does not attend school regularly?

- An Education Welfare Officer will visit you to discuss the reason for your child not attending school.
- Parents can be prosecuted for failing to ensure that their child attends school regularly.

### The Education Welfare Service

- Education Welfare is a specialist support service, which works in partnership with schools and other agencies to provide a range of services for children and their families, as well as carrying out statutory functions.

***Should you wish to discuss your child's attendance please contact the Education Welfare Officer at your child's school.***