



Churwell Primary School - Charging and Remission Policy

The aim of this policy is to:-

Set out what charges will be levied for activities, what remissions will be implemented and the circumstances under which voluntary contributions will be requested from parents/carers.

1 Introduction

1.1 All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum with the exception of individual (i.e. extra curricular PE activities), residential or group music tuition since these incur additional costs for the school which cannot be recovered centrally.

2 Voluntary contributions

2.1 School trips or visits enrich the curriculum and educational experience of the children. The school invites parents to contribute to the cost of the trips. All contributions are voluntary; however, if we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have been unable to make any contribution and those children will not be treated any differently to their peers.

2.2 If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary financial contribution, we do allow the child to participate fully in the trip or activity. However, parents can offer to support the trip in a non-financial way such as volunteering to help supervise the children whilst on the trip. Sometimes the school pays additional costs in order to support the visit. Parents are informed of how each trip is funded when they are notified of details about the trip. The school provides this information on request.

2.3 In the event of a child being unable to participate in a school trip which has already been paid for due to illness a part refund will be given on the request of the parent.

2.3 The following is a list of additional activities organised by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:

- visits to museums;
- Sporting activities which require transport expenses;
- outdoor adventure activities;
- visits to the theatre;
- school trips abroad;
- musical events;

- Nursery lunch cover for 30 free hours or 2 full days option

3 Residential visits

- 3.1 The charges for any residential visits organised by the school in term time will cover accommodation, food, activities and transport expenses. Parents who receive state benefits are encouraged to discuss the charges with the Head Teacher with the view to making some contribution towards the cost of the residential trip.
- 3.2 Schools can charge for board and lodging, including that of necessary supervisory staff, but the charge must not exceed actual cost.
- 3.3 Any deposit provided for residential visits are non-refundable.

4 Music tuition

- 4.1 All children study music as part of the national school curriculum. We do not charge for this.
- 4.2 There is a charge for individual or group music tuition if this is not part of the National Curriculum. The peripatetic music teachers teach individual or small group lessons. We make a termly charge for these lessons. We give parents information about additional music tuition at the start of each academic year.
- 4.3 Each year we revise the cost of these lessons to ensure they are affordable for all pupils.

5 Swimming

- 5.1 The school has organised swimming lessons for children in Years 4. These take place in school time and are part of the National Curriculum. We make no charge for this activity but parents will be expected to pay the costs of swimming awards or merit badges. We inform parents when these lessons are to take place, and we ask parents for their written permission for their child to take part in swimming lessons.

6 Sport/Other extra curriculum activities e.g.: Language teaching by La Jolie Ronde

- 6.1 Where the school offers additional activities after school or during a lunchtime, which may be provided by an external provider or qualified coach, a charge may be made.

7 Charging in Kind



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7.1 The cost of ingredients, materials, equipment, etc., needed for practical subjects, such as food technology or DT, is budgeted for and borne by the school. However, the school may charge for, or require the supply of ingredients and materials, if the product is to be owned and taken home by the child afterwards, e.g. food products. The school will inform parents prior to activities, giving them the choice to pay for materials or purchase their own materials for the activity.

8 Breakages & Fines

8.1 The Governors reserve the right to ask parents to pay for the cost of replacing any item such as:

- broken windows
- defaced, damaged or lost text books
- replacement reading or homework diaries
- any item damaged as a result of unsatisfactory pupil behaviour
- loss of reading books/library books

9 School meals and milk provision

9.1 The Governing body will determine and publish annually the price to be charged. Dinner Money is payable via the Parentpay website for children in KS2. The price of a school meal at KS2 is currently subsidised by the school. School milk can be ordered and purchased through 'Cool Milk' an external provider.

Review

This policy will be reviewed annually by the Finance and Resources committee.