



WATTON AT STONE PRIMARY & NURSERY SCHOOL

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6th December 2017

Headteacher: Zoë Hussain

Schoolgateway

Dear Parents/Carers

We're making communication and payments easier, faster and more effective

I'm pleased to advise that we are introducing a new cashless payment and communication system 'School Gateway' this week. This means that you will be able to make online payments via the School Gateway smartphone app or website. You will also be able to view school meal balances and top them up at any time.

We will notify you by app message, email or text when new items such as school trips or tickets for events are available for payment on School Gateway. You will also be able to give online consent, where required, for your child to take part in activities. This will be our main method of communication to parents/carers from now on.

Aside from saving the school time and money on administration, School Gateway will also make it easier for parents to pay any time; 24 hours a day, 7 days a week.

What you need to do now

Activate your School Gateway account. It's quick and easy to do. All you need are your email address and mobile number that school holds on record for you.

Download the app: If you have a smartphone, please download School Gateway from your app store (Android and iPhone) for free. The app shows the same information as the website PLUS it saves the school money when we send you a text message so this would be our preferred method of communication if possible please.

OR

Visit the website: www.schoolgateway.com

To activate: Click on 'New User', enter your mobile number and email address. You'll receive a text message with a PIN number. Use this PIN to log into School Gateway.

If you're having trouble logging in, it may be because the school doesn't have your current email and mobile phone number on record. Please return the section below to the school office or email admin@wattonatstone.herts.sch.uk and we'll update the details on our system. Please note more than one parent is allowed to register.

We hope you will find School Gateway to be a fast and easy way to communicate and pay for school items. If you require assistance activating your account please come to the office for support.

Yours faithfully

Zoë Hussain - Headteacher

Parent/Carers name: Child's name:

Email address: Mobile telephone number:

(Please write additional contact details overleaf if required)

At Watton at Stone Primary & Nursery School a love of learning and the raising of standards are our main priorities.

We believe in developing confident, considerate and responsible citizens.