



St. Dominic's Catholic Primary School

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6th December 2017

Dear parents,

Please find attached the booking form for next term.

For those who have used the out of school club since September, you may have noticed that bookings have been put onto ParentPay in two different ways over the past two terms. The first way was in the same way as dinners – so once you have paid for the term, you would see the balance reduce as your child/ren attended the sessions. The second way was in putting the number of sessions on as one 'debit' for the term, which may have helped parents to see at the beginning of term how much was owed. However, this method has been much more difficult to manage, especially when ad-hoc sessions are booked, and so it has been decided to revert to the original method after Christmas. In either case, when you pay via ParentPay you will see your balance change immediately. If you pay via childcare vouchers this may take a little longer as it is a manual process but please be assured it will show on your ParentPay account.

I hope that is clear but please get in touch if you have any queries.

Yours sincerely

Laura Gill

School Business Manager



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