

# ANNUAL GOVERNANCE STATEMENT

## HAZELMERE JUNIOR SCHOOL



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### Annual Governance Statement for the Board of Governors of Hazelmere Junior School

Approved by the Governing Body on:

29<sup>th</sup> November 2017

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**In accordance with the Government's requirements for all governing bodies, the 3 core strategic functions of the Board of Governors are:**

1. Ensuring clarity of vision, ethos and strategic direction
2. Holding the Headteacher to account for the educational performance of the school and its pupils, and the performance management of staff
3. Overseeing the financial performance of the school and making sure its money is well spent

Other important functions of the Governing Body include:

- Determining how the school's budget is spent
- The appointing and dismissing of staff
- Hearing appeals and grievances
- Forming policy on the school's curriculum and collective worship
- Setting standards for pupils' behaviour and discipline
- Making sure school buildings are welcoming and safe
- Setting and monitoring the school's aims and policies

### **Governance Arrangements**

The Governing Body is currently made up of 12 governors:

- 2 Staff Governors (one of whom must be the Headteacher)
- 2 Parent Governors (vacancies)
- 1 Local Authority Governor
- 7 Co-Opted Governors

### **The work that we have done on our Committees and in the Governing Body**

The Governing Body has had a particularly busy year focusing on school improvement. It has included:

- Referral to our most recent Ofsted inspection with a clear focus on highlighted issues
- The current statistics for performance of pupils and implementation plans for improved performance
- The work, progress and strategic direction of the Finance & General Purpose Committee and the Curriculum and Pupil Committee
- The impact the Governing Body has had on the school (i.e. what difference has it made; what influence has it had?)
- The work of individually named Governors and the impact they have had

In summary:

- How strategic has this Governing Body been?
- How has the Headteacher been held to account?
- How does the Governing Body ensure financial probity

Please note that minutes of Governing Body and Committee Meetings are public documents and may be viewed at the School Office.

## Future Plans for the Governors

The Governing Body is looking forward to:

- the new build for 2017 and the potential benefits this will bring
- continuing to raise attainment at the end of Key Stage 2, particularly in reading comprehension

## How can you contact the Governing Body?

We always welcome suggestions, feedback and ideas from parents. Please contact the Chair of Governors, Mr Vincent J Dardis via the School Office.

You can see the full list of Governors, their attendance at meetings and more information about what we do on the Governors' page of the School Website: [www.hazelmere-jun.essex.sch.uk](http://www.hazelmere-jun.essex.sch.uk)

## Current Hazelmere Junior School Governing Body Membership (as at September 2017)

Name:	Category:	Responsibility	Term Expires:
Miss Julie Ambrose	Co-Opted	Training Link Governor	24/02/2020
Mr Vincent J Dardis	Co-Opted	Chair of Governors	10/12/2018
Mrs Mechelle Gill	Staff		03/01/2019
Mrs Jenny Hunt	Co-Opted		
Mr Mark Partridge	Co-Opted		21/03/2021
Ms Paula Pemberton	Headteacher wef 1/9/17	Headteacher	-
The Rev'd Dr Tim Platts	Co-Opted		04/02/2019
Mr Tim Strugnell	Local Authority	Chair of Finance Committee	27/09/2020
Dr Adam Wright	Co-Opted	Chair of Curriculum Committee	24/03/2019

## Governor Attendance 2016/2017

The number of meetings held and a record of individual Governors' attendances at meetings during the last academic year:

Governor Initials	C&P 20/10/16	F&GP 20/10/16	FGB 16/11/16	C&P 01/02/17	F&GP 01/02/17	FGB 22/03/17	C&P 10/05/17	F&GP 10/05/17	FGB 05/07/17
JA	n/a	✓	✓	n/a	✓	✓	✓	✓	✓
VJD	✓	✓	✓	✓	✓	✓	✓	✓	✓
MG	n/a	✓	✓	n/a	✓	✓	n/a	✓	✓
JH	✓	✓	✓	✓	✓	✓	✓	✓	✓
MP					✓ (obs)	n/a	n/a	✓	✓
TP	n/a	✓	✓	n/a	✓	✓	n/a	✓	✓
TS	✓ (obs)	✓ (obs)	✓	n/a	✓		n/a		
AW	✓	✓	✓		n/a	✓	✓	✓	✓
Previous Governors									
MO	✓	n/a	✓	✓	n/a	✓	✓	n/a	✓
MRH		n/a	✓	✓	✓	✓	✓	✓	✓

### Key:

- C&P Curriculum & Pupil Committee
- F&GP Finance & General Purpose Committee
- FGB Full Governing Body
- n/a Attendance not required on that Committee
- ✓obs Attending as an observer before being invited on to the Governing Body
- cells scored through denote not a member of the Governing Body at that time
- shaded cells denote non-attendance but apologies accepted

## **Strategic Planning for the future**

The Governing Body looks forward to the challenges which this academic year will bring.

The numbers on roll continue to rise. The number on roll as the school census on 5/10/2017 was: \_\_\_\_

We will carefully assess and review how this model of leadership operates and the impact it has on outcomes for pupils.

We will be considering the new Common Inspection Framework and ensuring our school is well prepared for an inspection by Ofsted.

Our major aims for the forthcoming year are:

- To ensure that all areas of the school's work are good or better
- To respond to national initiatives and developments particularly surrounding assessment of the new curriculum