



Hazelmere Junior School Governing Body

TERMS OF REFERENCE Pupil Related Committee

The Committee will consist of up to 6 members of the Governing Body, including the Headteacher, Pupil Premium Link Governor (Chair of Governors ex-officio member). Non-governor members may be co-opted onto the committee but this needs to be approved by the full Governing Body.

Membership - up to 6
Quorum - 3

Objectives

- To consider all matters related to the pupils and social well-being
- To monitor the LEA's responsibilities relating to assessment, statementing and review of pupils with identified needs, including Gifted and Talented pupils
- To ensure impactful use of Pupil Premium
- To approve and monitor all policies related to the curriculum and pupils and ensure they meet statutory requirements
- To monitor and approve requirements for RE and collective worship, sex education, pupil attendance, racial awareness, disability, accessibility and any other appropriate pupil related matters
- To undertake aspects of and monitor the School Improvement Plan (SIP) and pupil performance
- To monitor Child Protection Procedures
- To monitor school exclusions

Planning and Control

The committee is authorised to carry out the following duties:

- To ensure that the school is meeting the requirements of the National Curriculum. To review school's data with a view to raising attainment levels and make recommendations accordingly
- In consultation with the Headteacher to agree the target for the pupils at Key Stages
- To review when appropriate and make recommendations to the Governing Body on:
 - The school's curriculum policies
 - The provision for RE and collective worship
 - Sex Education Policy
 - Assessment arrangements for the Key Stage
 - Reporting arrangements to parents
 - Drugs Policy
 - Child Protection Policy
 - The use and impact of the Pupil Premium
 - Monitor and understand data in relation to "closing the gap", including RAISEonline data
 - The publication of appropriate information about the Pupil Premium on the school website
 - The school's communication with Parents/Guardians

Executive Powers

The Chair of the Committee has the right to take such urgent action as may be necessary. Any such action must be reported at the next committee meeting for confirmation.

Meetings

These will be held when required but at least once per term.

Minutes will be produced and circulated to the committee members and presented at the next full Governing Body meeting.

PUPIL RELATED COMMITTEE – TERMS OF REFERENCE agreed at the Meeting held on 2nd October 2017

Signed:
(Chair of Pupil Related Committee)

Date: 2nd October 2017

Signed:
(Chair of Governors)

Date: 2nd October 2017