

Hutton Cranswick CP School



Together We Achieve

Twitter Policy

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'Tweet as you would want to be tweeted'

Hutton Cranswick Primary School Twitter Policy

Rationale

The rationale of this policy is to explain acceptable use of Twitter relating to the Hutton Cranswick Primary School handle @HuttonCran and associated Twitter handles of staff members, for staff, children, parents and governors. The policy will therefore aim to explain the purpose of Twitter at Hutton Cranswick Primary School and the benefits that will arise from its proper use, and also deal with any potential pitfalls from using a Social Media.

Aims of Using Twitter

- To quickly share and celebrate children's and school achievements, successes and updates.
- To demonstrate safe and responsible use of social media
- To promote Hutton Cranswick as a forward thinking and progressive school through our use of 21st Century technology

What is Twitter?

Twitter is used primarily as a method of communication made up of 140 characters called a 'Tweet'. Tweets are an answer to the question "What are you doing?" Tweets tend to reference people, places, and/or activities to which the said referee can respond. Tweeters either directly reference another person or broadcast information to which others can reply and respond.

Twitter users are able to follow or be followed. To follow somebody/thing ensures that all of their activity and comments appear in the followers news feed. The obvious benefit of having followers is that the information you broadcast is instantly distributed into their news feed. Users can also private message each other when they don't want conversations to appear. Hutton Cranswick Primary School will not enter into private discussions with others.

What is the primary purpose of the Hutton Cranswick Primary School Twitter handle, and staff handles?

The school/staff Twitter handles will be used principally to be followed by staff, parents and other professionals in order to advertise the excellent work by staff, children, parents and governors.

Similarly, it will also contain information detailing special events in school. The aim of this is to run alongside more traditional methods like sending home letters, and not to replace it.

What controls are over the content of the tweets?

All staff are aware at the beginning of each academic year of the children in their class who are able to have their photograph published on the website/internet. Additionally, a list will be posted in the staffroom. It is then primarily up to the staff to ensure they follow these parental wishes, and the Headteacher will be monitoring content to ensure this is followed. The use of names will not be displayed.

Who controls content for Hutton Cranswick Primary School?

The uploading of content for the twitter page will be controlled by teachers, with each staff handle overseen by the Headteacher and E-Safety Lead.

Who can follow Hutton Cranswick Primary School and staff?

Hutton Cranswick Primary School will encourage teaching staff (at Hutton Cranswick and other schools), Governors and parents (of Hutton Cranswick children) to be followers, and the same for staff accounts. Due to the fact that Twitter do not aim their services to people under 13 years of age we will direct any followers who we believe to be under this age to the Twitter 'Policy Towards Children' (which stresses the importance to children of

keeping personal information private). At Hutton Cranswick Primary School we are fully committed to the safety of all children and the Headteacher is also Designated Safeguarding Lead.

The school Twitter account will be a Public account. The Head teacher and E-safety Lead will monitor the followers and block any who appear to not be school focused.

What hardware will be posts be tweeted from?

All tweets will be made from staff iPad tablets except in the case of the headteacher who at this current time will use a personal mobile phone. The staff iPads are used for teaching and learning, not personal use. It is agreed that as soon as a photograph has been taken and tweeted from a mobile phone the photographs will be deleted off the device.

Who will Hutton Cranswick Primary School follow?

In order to protect itself from inappropriate content being distributed into its news feed, Hutton Cranswick Primary School will only follow other users who have obvious benefits to the school (e.g. other educational establishments or organisations who work with children, local media). These will be decided on a case-by-case basis at the discretion of the Head teacher and E-safety Lead.

Hutton Cranswick Primary School sees itself more as a distributor of information to those who follow it and not as a receiver of information.

What is inappropriate content and referencing and how will it be dealt with?

Hutton Cranswick Primary School welcomes any referencing, mentions, or interactions that share the success of the school community. Therefore, Hutton Cranswick Primary School deems any of the following as inappropriate:

- Offensive language or remarks aimed at the school, its staff, parents, governors or others affiliated with the school;
- Unsuitable images or content posted into its feed;
- Unsuitable images or content finding its way from another's account into the school Twitter feed.
- Images or text that infringe upon copyright;
- Comments that aim to undermine the school, its staff, parents, governors or others affiliated with the school.

Any inappropriate content will be deleted and its users will be removed, blocked, and, depending on the nature of the comment, reported to Twitter. Furthermore, incidents of a more serious nature may be reported to the appropriate authority.

Further information can be found at the Twitter 'Help Center' on: <https://support.twitter.com/>