



Job Description **School Councillor**

Responsible to Headteacher and HLTA

This job description should be read in conjunction with the United Nations Convention on the Rights of the Child. In drawing up this job description the Headteacher acknowledges her responsibility to enable the holder of the post to carry out the assigned duties and responsibilities.

Job Purpose:

The School Councillor will:

- Be a rights respecting ambassador for our school
- Have a working knowledge of The United Nations Convention on the Rights of the Child and the articles therein and make sure the rights of every child are respected
- Help to generate ideas to improve the school
- Discuss issues which children have raised
- Communicate effectively with staff and children
- Work hard to make the idea a reality
- Exemplify to all children how to take responsibility for their own actions

Key tasks of this post include:

- to take time to listen to children (Article 12);
- to wear the School Council badge when in school (Article 15);
- to tell children in assembly or in class what the School Council has talked about at meetings (Article 13);
- set a good example for behaviour and attitude to work and make sure class and whole school Rights Respecting charters are followed (Article 29);
- to keep an eye on behaviour and make sure all children feel safe (Article 19)

This job description will be reviewed annually and may be amended at any time after consultation with you.

The contents of this job description have been discussed with the school councillor in question.

Signed

School Councillor

Signed

Headteacher

Date January 2018