

St Joseph's Catholic Primary School

Charging Policy



*"Praying together,
Learning for life,
Caring for all"*

Date: October 2017

To be reviewed: October 2018

POLICY FOR CHARGING

The level of charges to be levied for each activity from which the school generates income must be reviewed and approved annually by the governing body. The LA does not operate mandatory charging policies as it has delegated responsibility to schools. However schools must have regard to the LA statement on charging which states that charges for goods or services must be based on the principle of full-cost recovery, including all service and corporate overheads. The LA policy also states that charges must be reviewed annually and revised in line with appropriate inflation factors.

The school must ensure it is not acting unlawfully e.g. charging for services for which it is illegal to make a charge. If a school decides to charge more or less than full cost then the reasons for this must be recorded.

PRINCIPLES

We are committed to a free school education for all.

We Aim To:

Ensure that education in school is free.

Ensure that activities offered wholly or mainly during normal school teaching time should be available to all pupils regardless of their parents' ability or willingness to help meet the cost.

Ensure that that there is no statutory requirement to charge for any form of education, but the school has the discretion to charge for optional activities provided wholly or mainly out of school hours.

Ensure that the school has the right to invite voluntary contributions for the benefit of the school or in support of activities organised by the school, whether during or outside school hours.

PRACTISES

With the aforementioned aims in mind, it is the Policy of this school:

To continue to request voluntary contributions from parents towards activities organised by the school during school hours. The school is willing to support the funding of certain activities. Subsidies may be available for children whose parents are unwilling or unable to make a voluntary contribution.

If insufficient voluntary contributions are forthcoming for an activity and insufficient subsidies are available, then that activity will be cancelled. Optional trips wholly or mainly outside school hours will be charged at full cost. These visits will not proceed where full costs are not met by all those who wish to partake in the activity.

The school may invite voluntary contributions towards the cost of ingredients, materials and equipment where parents have expressed the wish to have the finished product. This school may make charges for breakages and damage to property including window breakage and cost for graffiti removal.

Individual Instrumental Tuition

The school levies charges in respect of individual music tuition, and group tuition which is not part of LA peripatetic provision.

Remissions

The Governing Body may wish to remit in full or in part the cost of other activities for particular groups of parents, for example, in the case of family hardship. When arranging a chargeable activity such parents will be invited in confidence for the remission of charges in full or in part. Authorisation for such remission will be made by the Head Teacher in consultation with the Chair of Governors.