



Holy Trinity CE First School

Governors' Details and Register of Interests. January 2018

The role of the Governing Body

As Governors, we are responsible for a number of areas including attainment, finance, policies and procedures. Our core purpose is:

1. Ensuring clarity of vision, ethos and strategic direction;
2. Holding the headteacher to account for the educational performance of the school and its pupils, and the performance management of staff; and
3. Overseeing the financial performance of the school and making sure its money is well spent.

Our role involves working closely with the Headteacher and Senior Leadership Team to ensure children get the best possible education to enable them to reach their full potential, in an environment where they feel safe, valued and learning is fun. Our main functions are to:

- Help set the aims and objectives for the school
- Help to ensure our policies and procedures are relevant and achieve their objectives
- Set targets to monitor the progress of the school to ensure it is meeting its aims and objectives
- Be a critical friend to the school and provide a source of challenge and support.

We have 14 governors and as a Voluntary Aided school our foundation governors must be in the majority. Our structure comprises of:

- 1 LA Governor
- 1 Staff Governor
- The Headteacher
- 1 Ex-officio (vicar)
- 2 Parent Governors
- 7 Foundation Governors
- 1 Co-opted Governor

Matthew Moore Foundation	Diocese	Appointed 11/01/2017	Resource Management	Quality of teaching learning and assessment SDP	No	1/3		
Stephen Lowdon Foundation	Diocese	01/03/2014 to 28/02/2018	Strategy	Quality of teaching learning and assessment SDP	No	3/3	2/3	
Caroline Wilson Parent governor	Parent body	17/11/17 to 16/11/2021	Strategy	Outcomes for children SDP	No			Governor at St Cuthbert's First School
Diana Smith Foundation Governor	PCC	14/11/2017 to 13/11/2021	Strategy	Vice-chair RE/collective worship SEN Leadership and management SDP	No	3/3	3/3	
Rev John Vilaseca	PCC	14/11/2017 to 13/11/2021	Strategy	RE and Collective Worship	No			
Governors who reached the end of their term of office /resigned in the last 12 months								
Elizabeth Robertson Foundation	Diocese	Retired Nov 2017	Strategy	Personal development, behaviour and welfare SDP	No	2/3	1/3	
Stuart Faed Foundation	PCC	Retired Nov 2017	Resource Management	Outcomes for pupils SDP	No	3/3	3/3	Partner in firm which prepares and examines school Voluntary accounts (Hon app)

The Governing Body's Committee Structure and Membership

The full Governing Body meets once a term and the committees (resource management and strategy) usually meet twice a term. This collective work is supplemented by additional contributions, such as school visits, from individual governors in their respective roles as link governors.

Governors regularly undertake a skills audit which has confirmed a broad and balanced range of experience and expertise within the Governing Body and no significant shortage of specialist skill or understanding.

We have two primary committees; Strategy Policy and Direction and Resource Management .

The overall purpose of the **Strategy Policy and Direction** committee is to:

- monitor standards achieved by pupils and help them achieve more;
- monitor the school's success in promoting inclusion;
- ensure that the school development plan is focused on appropriate priorities for raising standards at the school;
- ensure that policies are reviewed on a regular basis to promote improved standards and contain appropriate targets/success criteria.

The overall purpose of the **Resource Management Committee** is to:

- monitor the school budget, approve the annual and indicative budgets, contribute to the Schools Financial Value Standard process.
- contribute to, monitoring and evaluating parts of the self-evaluation summary, the school development plan and policies relating to resources issues, reporting or making recommendations to the full Governing Body.
- consider recommendations from relevant external reviews for example audit, Ofsted or local authority review, to agree the actions needed to address any issues identified and to monitor and evaluate regularly the implementation of any plan agreed, reporting or making recommendations to the full Governing Body.
- act as a personnel and pay committee by making decisions on behalf of the Governing Body relating to individual members of staff, as set out in the Governing Body's personnel policies and procedures.
- take appropriate action on any other relevant matter referred by the Governing Body.

The overall purpose of the **Headteacher Appraisal Group** is to carry out the Governing Body's statutory responsibilities for the Performance Management of the Headteacher.

The overall purpose of the **Secondary Committee** is to:

- hear personnel appeals;
- consider complaints;
- review pupil exclusions; and
- take appropriate action on any other relevant matter referred by the Governing Body

	Resource Management		Strategy Policy & Direction		Headteacher Appraisal Group	
Primary Committees (meet termly)	(Quorum 3) Nick Davidson Colin Miles (chair) Pamela Wright Matthew Moore Anne Mawer		(Quorum 3) Jeremy Brown (chair) Dennis Handley Diana Smith Caroline Wilson John Vilaseca		Colin Miles Diana Smith	
Secondary Committees (meet as required)	Complaints, personnel appeals, pupil discipline.		Appointment Selection Panel		Admissions Panel	
	(Quorum 3) <i>For appeals, quorum equals the size of the committee which made the decision being appealed against</i> Three governors subject to eligibility and availability <i>Anyone employed at the school cannot be selected</i>		Leadership group: Three governors subject to eligibility and availability Teachers: One governor subject to eligibility and availability All other appointments: Delegated to the headteacher		Colin Miles Dennis Handley	
Governor responsibilities	Pupil Premium & LAC	SEND	Child Protection & Safeguarding	Assessment & Data	Health & Safety	EYFS
	Colin Miles	Diana Smith	Jeremy Brown	Colin Miles Diana Smith	Jeremy Brown	Ann Mawer
	<u>SDP priority 1</u> Leadership and Management	<u>SDP priority 2</u> Quality of T L & A	<u>SDP priority 3</u> Personal dev, behaviour & welfare	<u>SDP priority 4</u> Outcomes for pupils	RE and Collective Worship	Website compliance
	Diana Smith Colin Miles	Pamela Wright Steve Lowdon	Jeremy Brown	Caroline Wilson	Dennis Handley Diana Smith	Jeremy Brown