

## PTA Meeting Minutes

Friday 19<sup>th</sup> January 2018

<p>Present:</p> <p>Apologies:</p>	<p>Samina (Chair), Karen S (minutes) Nicola, Karen B, Farhad, Tanya, Louise, Catherine, Annie, Christina, Lindsey, Leah, Katherine, Tabea, Angie</p>	<p>Action</p>
<p>Previous minutes:</p>	<ul style="list-style-type: none"> <li>• It was said that fundraising ideas need to be on display and clear to parents so that they can see what we are aiming towards. Photos of the Trim Trail etc are on display in the main reception to school. It was agreed that we could fundraise for separate items for Reception, Infants and Juniors. Juniors would like a contribution towards some fixed outdoor gym equipment. Infants would like a playhouse, see-saw (?), general playground equipment and the KS1 scooters need upgrading.</li> <li>• The 100 club - this wasn't set up for the Christmas concerts but could be for the Y2 concert at Salendine Nook, 16<sup>th</sup> July 2018. It can't be run as an ongoing project as it would be too complicated re: gambling regs.</li> <li>• Agreed that we wouldn't be looking at buying hoodies.</li> <li>• Quiz - feedback was that it was too difficult and too long - look to simplify and send one to do over the Easter holidays.</li> <li>• What's it Worth was cancelled as not an agreeable date. Sarah Middleton would still be interested in organising. Amanda will liaise with her.</li> <li>• Reindeer food - worthwhile fundraising project - Infant school seem to sell more. For next year - Assign 2 parents attending each concert to sell at Christmas concerts and advertise that it is environmentally friendly.</li> <li>• Next Christmas - taking photos of each child in their performance clothes in front of the tree and sell to parents?</li> </ul>	<p>Nicola, Leah, Amanda &amp; Louise</p> <p>Amanda</p>
<p>Clarification of roles:</p>	<p>It was agreed that Samina will be Chairperson, Shabana (Infant Office) will be Treasurer and Karen (Junior Office) will be Secretary.</p>	
<p>PTA Bank Account:</p>	<ul style="list-style-type: none"> <li>• Petty Cash balance £155</li> <li>• Current Account £3648</li> <li>• Balance is quite healthy as we have paid a lot of money out for Trim Trail and sun shelters. General running costs for the year is approx. £1000 which includes leavers gifts, ice creams etc.</li> <li>• For the next meeting can Nicola and Karen B provide quotes for the wish list.</li> <li>• Current signatories on the bank account are Karen B and Shabana, it was agreed that Nicola to be added. Samina and Amanda can give the go ahead on general purchases under £150. Items over £150 can be agreed between the 2 schools. Major purchases are always discussed and agreed at committee.</li> <li>• It was agreed that the PTA would pay for the Y6 First aid training at a cost of approx. £500.</li> </ul>	<p>Nicola &amp; Karen B</p> <p>Nicola, Shabana</p>
<p>Activity Calendar:</p>	<p><b>CIRCUS - Thursday 3<sup>rd</sup> May</b> Annie has just taken delivery of the tickets, info pack, posters, DVD. Annie to meet with Karen S to go over how we are going to sell the tickets - first</p>	<p>Annie &amp; Karen S</p>

	<p>come first served, £8 single, £28 family ticket for 4, do we use their tickets or produce our own etc. Karen and Sarah Barrett (Infant office) will liaise with each other so that both the Infant &amp; Junior school are doing the same thing.</p> <p>Both schools will advertise it in their newsletter so that people save the date and have prior notice.</p> <p><b>Mothers' Day Sunday 11<sup>th</sup> March</b> Selling Tote bags that are printed with their child's design, or personalised chocolate bar.</p> <p><b>Father's Day Sunday 17<sup>th</sup> June</b> Karen S to research some different ideas and report back at next meeting. Gift shop/reusable coffee cups.</p> <p><b>Valentine Disco - Junior School - Tuesday 13<sup>th</sup> Feb</b> Agreed that this will take place, DJ booked. Samina, Karen S and Nicola will organise and then ask for help in securing volunteers.</p> <p><b>Infant Disco</b> Karen B will come back to us on dates - possibly Summer Term.</p>	<p>Nicola, Karen B Karen S &amp; Louise</p> <p>Karen S</p> <p>Karen S, Samina &amp; Nicola</p> <p>Karen B</p>
AOB:	<ul style="list-style-type: none"> <li>• Samina to speak with Sarah &amp; Gloria regarding collecting the uniform from the Juniors once a half term</li> </ul>	Samina
	Next meeting will be Monday 26 <sup>th</sup> March @ 8pm at the Wireworks	