

# BYRON COURT PRIMARY SCHOOL CHARGING AND REMISSIONS POLICY

## **1.0 INTRODUCTION**

- 1.1 At Byron Court the Governors are committed to a free and comprehensive education, which ensures equality of access and opportunity to all pupils.

## **2.0 AIMS**

- 2.1 The aim of the Charging and Remissions Policy is to ensure that all pupils receive the best possible educational opportunities without financial cost.
- 2.2 The specific aims include that the school does:
  - 2.2.1 not charge in respect of admission to the school.
  - 2.2.2 not charge for activities which take place wholly or mainly during school hours, except in the case of individual music tuition provided at the request of the pupils' parents.
  - 2.2.3 not charge for entering a pupil for any prescribed public examination for which the pupil has been prepared by the school.
  - 2.2.4 give as many pupils the opportunity to take part in activities arranged by the school.
  - 2.2.5 ensure that pupils whose parents are unable to make a financial contribution, are not excluded from activities or trips where a charge needs to be made by the school.

## **3.0 VOLUNTARY CONTRIBUTIONS**

- 3.1 Parents may be asked for voluntary contributions and if an activity cannot proceed without the benefit of such contributions parents will be told at the outset.
- 3.2 Where an activity is counted as wholly during the school day, no child will be excluded because his/her parents are unwilling to pay a voluntary contribution.
- 3.3 Any charge made in respect of individual pupils will not exceed the actual cost of providing the optional extra activity, divided by the number of pupils willing to participate. The charge will not take into account the cost of staff already employed by the school.

## **4.0 MUSIC**

- 4.1 The Governors may recommend a charge for individual instrumental music lessons or for lessons to a group of individuals unless such tuition is part of the syllabus for a prescribed public examination or is required by the National Curriculum.
- 4.2 Where charges are made they will not exceed the actual cost of the lesson.

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- 4.3 If individual music tuition is available, the governors will make arrangements to ensure that pupils whose parents are unable to make a financial contribution are not excluded from the possibility of such tuition.

### **5.0 GAMES AND SWIMMING**

- 5.1 No charge will be made towards the transport costs of games and swimming, which take place during the school day.

### **6.0 AFTER SCHOOL SPORTS CLUBS**

- 6.1 A charge will be made by the school to cover the costs of employing qualified sports coaches, to those pupils who choose to take part in After School Sports Clubs. These costs will be subsidised if the school receives Extended Schools Funding. Those pupils on Free School Meals should be given the opportunity to participate in the clubs at either a reduced charge or free of charge.

### **7.0 SCHOOL JOURNEYS**

- 7.1 All children will be invited to attend School Educational Visits, but parents will be expected to pay for the cost of the travel and any admission charges incurred. The charge for the trip will be calculated by dividing the full cost of the trip equally between the children involved. The Governing Body hope that all children will be able to take part in any arranged class trips. Allowances will be made for those children entitled to receive Free School Meals. A full report is published detailing the cost of the trip.
- 7.2 The Governors hope that all Year 6 pupils will be invited to take part in their Residential Week and will make allowances in the budget for subsidising the cost for those parents whose child is entitled to receive Free School Meals.
- 7.3 When a school journey is arranged through a third party, e.g. an educational trip organiser or agent, parents will be liable for the cost of their child. All parents will be expected to pay for the board and lodgings element of the cost but those whose child is entitled to receive Free School Meals may claim remittance of the remaining costs.

### **8.0 SCHOOL PROPERTY**

- 8.1 The Governors reserve the right to charge parents if their child is found to be responsible for the wilful destruction of school property.

### **9.0 REVIEW**

- 9.1 Date of the policy – May 2014
- 9.2 Review – JUNE 2017