



Responsible Internet use & other technology.

These rules will keep everyone safe and help us be fair to others.

- I will only access my own files and will not damage or amend the work of others or their data.
- I will only use the Internet when I have permission.
- I will use the Internet only for activities and work set by the school.
- I will only email people my teacher has approved and not use the Internet in school for personal or private messages.
- I will not send anonymous or unsuitable electronic messages; my messages will be polite, responsible and only signed in my name.
- I will not create, retrieve, download, send, copy, print or display onscreen offensive messages or pictures.
- I will only take part in Discussion Forums, Newsgroups or Chat, which have been approved by the school.
- I will respect the privacy of others. I will not publish their names, addresses, phone numbers or photographs.
- I will not give my full name, home address or telephone number to anyone over the Internet.
- I will not arrange to meet anyone contacted over the Internet.
- I will give credit to the sources of materials included in my work and will not use work from the Internet as if it was my own.
- I will report any unpleasant material or messages sent to me to my teacher immediately because this will help protect other pupils and myself.
- I will not intentionally waste school resources. e.g. paper and ink.
- I will not download software from the Internet.
- I will only bring in USB memory sticks, CDs or any other electronic data from outside school if I have been given permission.
- I understand that the school may check my files and will monitor the Internet sites I visit.
- I understand that I will be held accountable for my actions and for the loss of privileges if the Rules of Responsible Internet Use and the use of other technology are violated.