



## Warden Park Primary Academy

### Local Offer

<p>How does WPPA know if children need extra help and what should I do if I think my child may have special educational needs?</p>	<ul style="list-style-type: none"><li>• Teachers and Teaching Assistants know the children in their class very well</li><li>• Regular progress meetings with Senior Leadership Team and Class Teachers are held</li><li>• Class teacher will raise concerns about specific children and these will be discussed with SENDCo (Mrs Baxter)</li><li>• Good transition with previous nursery or school as appropriate</li><li>• Parents can talk to class teacher or SENDCo (Mrs Baxter)</li><li>• Parents can attend regular drop ins held by Mrs Baxter</li></ul>
<p>How will WPPA staff support my child?</p>	<ul style="list-style-type: none"><li>• Every child will be supported according to their need</li><li>• The type of support which each child needs may vary from time to time.</li><li>• Mrs Baxter will plan and oversee any special educational programmes which your child may need at any one time. This plan will be reviewed with you regularly</li><li>• Different members of staff may work with your child depending on your child's need but you will always be able to talk to Mrs Baxter about this.</li></ul>
<p>How will the curriculum be matched to my child's needs?</p>	<ul style="list-style-type: none"><li>• Class teachers differentiate teaching and learning to meet the needs of all children in their class. This will ensure that your child's needs are being met.</li><li>• The environment and methods of teaching can also be adapted to meet the needs of your child if necessary.</li></ul> <p>If you have any concerns about this please do not hesitate to ask your child's class teacher or Mrs Baxter.</p>
<p>How will both you and I know how my child is doing and how will you help me to support my child's learning?</p>	<ul style="list-style-type: none"><li>• Parents are regularly invited in to school to discuss the progress of their child</li><li>• Class teachers and Mrs Baxter are always willing to talk to parents though it may be advisable to make an appointment through the school office as teachers often have meetings to attend after school</li><li>• Parents are often invited to workshops that help them know how to support their child in a certain area e.g. reading or maths</li><li>• Parents of children in Early Years are invited to attend regular story times with their child.</li></ul>



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	<ul style="list-style-type: none"><li>• A termly newsletter is sent home explaining to you what your child will be learning over the next term</li><li>• We have developed booklets for parents which will help you to support your child with maths and reading – please ask your class teacher if you don't have one.</li><li>• Homework grids are sent home regularly and homework will soon be on our website.</li><li>• Mrs Baxter will share the targets on your child's Individual Learning Plan with you and offer ideas of ways which you can support your child at home.</li><li>• Parents are invited into school to share their child's Learning Journey with them, to support our decorations morning near Christmas and on other occasions throughout the year.</li><li>• We also host family learning opportunities in our Community Room.</li></ul>
What support will there be for my child's overall wellbeing?	<ul style="list-style-type: none"><li>• Your child's class teacher and Teaching Assistant are the first port of call in supporting your child</li><li>• Our Pastoral Support Team are able to support children who may be finding school particularly difficult at any one time</li><li>• We run a small Nurture group at lunch time for those children whose needs necessitate this small group support</li><li>• If your child's behaviour is a cause for concern we will work with you to support your child to change his/her behaviour.</li><li>• We have a whole school rewards and sanctions policy and this is understood by even the youngest children and is very effective.</li><li>• WPPA has a large number of staff who are fully trained first aiders and has a policy for the safe administration for medicines</li><li>• Children with asthma are encouraged to be responsible for their own inhalers in KS2. Special arrangements are in place to support children with diabetes or epilepsy, and Mrs Durnford would be pleased to discuss these with you.</li><li>• 100% attendance is rewarded by termly badges and one of our Pastoral Support Team will talk to you if we are concerned about your child's attendance and work with you to find ways to support you to enable your child to be in school every day.</li></ul>



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	<ul style="list-style-type: none"> <li>• WPPA has a School Council through which the children can contribute their views.</li> <li>• WPPA has a range of pupil duties and all pupils are encouraged to develop at least one responsibility</li> <li>• A range of outside agencies may be available to support your child</li> </ul>
<p>What specialist services and expertise are available at or accessed by Warden Park Primary Academy?</p>	<ul style="list-style-type: none"> <li>• Mrs Baxter can signpost you to the most appropriate agency to support your child</li> <li>• The school has access to the School’s Nursing Service, the Speech and Language Therapy Service and numerous other services such as Occupational Therapy and Social Care.</li> <li>• Through the Sussex Learning Trust we are able to access a wide range of expertise, please speak to a member of staff about these.</li> <li>• We also have access to various community facilities through our partnership with the Bentswood Community</li> </ul>
<p>What training are the staff supporting children and young people with SEND had or having?</p>	<ul style="list-style-type: none"> <li>• All staff are aware of the specific needs of children with Autism, ADHD or dyslexia.</li> <li>• In 2013 we received the Autism Aware Award</li> <li>• All staff have attended training on Communication Friendly Classroom, and some staff have received additional training in Speech and Language Therapy</li> <li>• Several staff have achieved the team teach award, are first aid trained or trained in the use of epipens.</li> </ul>
<p>How will my child be included in activities outside the classroom including school trips?</p>	<ul style="list-style-type: none"> <li>• All children at Warden Park Primary Academy are included in all activities.</li> <li>• If reasonable adjustments need to be made in order for your child to access an activity then this will be done. Obviously this will depend on your child’s specific needs and Mrs Baxter is always willing to meet with you to discuss how this will be achieved.</li> <li>• No child would be excluded from any activity if you are unable to contribute financially – please speak to Mr Davis or Mrs Newman in confidence if this affects you.</li> <li>• Parents and carers are welcome to come with us on trips although all adults must have a current DBS in order to work with our children.</li> <li>• We prepare children for all trips as necessary (eg visual timetables, extra adult support etc)</li> </ul>



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<p>How accessible is the setting</p>	<ul style="list-style-type: none"> <li>• Risk assessments are carried out for all trips with the specific needs of the children in mind.</li> <li>• Our building is fully wheelchair accessible; we have wheel chair lifts in both KS corridors and a wheelchair accessible toilet in Key Stage 2.</li> <li>• Advice is sort from the Sensory Support service in order to ensure that the environment best meets the needs of those children with autistic spectrum disorders or sight or hearing difficulties.</li> <li>• We make every effort to communicate with all parents; one member of staff is able to speak Sylheti (Bengali) and is able to translate for a large number of our parents.</li> <li>• Our office staff have many years of experience of communicating with families with little or no English.</li> <li>• Many of our children are bilingual and are able to translate for their parents.</li> <li>• Use of signs around school ensure that notices are accessible to all</li> <li>• Regular auditing of provision - looking at individual needs to see what is required alongside delegation of budget to ensure equipment and facilities are up to date and in working order</li> </ul>
<p>How will WPPA prepare and support my child to join the school and transfer to a new school</p>	<ul style="list-style-type: none"> <li>• Before your child joins the Nursery/Reception class at Warden Park Primary Academy you and your child will be invited to special events for new families</li> <li>• If your child joins Warden Park Primary Academy at another point in the school year, then careful transition will be facilitated depending on specific need.</li> <li>• In Year 6 a transition programme is put into place for all the children and this is facilitated by specially trained transition Learning Mentors.</li> <li>• Mrs Baxter will arrange an appropriate transition programme for your child should they transfer to a new school at any other point. She will speak to the receiving school about your child's specific needs and ensure that all records are transferred as soon as possible after your child leaves Warden Park Primary Academy</li> <li>• Where possible pre-visits to any new school will be arranged</li> <li>• For those children who find transitions difficult transition booklets will be used</li> </ul>
<p>How are WPPA's resources allocated</p>	<ul style="list-style-type: none"> <li>• Teaching Assistants are allocated to each class in order to support all children's learning.</li> </ul>

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and matched to children's special educational needs?	<ul style="list-style-type: none"><li>• Further teaching assistants are employed to offer intervention groups for those children who require extra support with specific aspects of their learning.</li><li>• The parents of children with EHCP's will be encouraged to apply for a personal budget.</li><li>• Resources are allocated according to needs, particularly if children require specialist equipment, additional adult support and intervention programmes.</li><li>• Liaison with parents will develop a deeper understanding of the child's needs to decide what resources are most appropriate.</li></ul>
How is the decision made about what type and how much support my child will receive?	<ul style="list-style-type: none"><li>• Each child's needs are assessed individually and each child will receive the most appropriate support for their specific need.</li><li>• This is usually by consultation between the class teacher, Mrs Baxter, parents and any outside agency involved with your child.</li><li>• Impact of interventions is measured and reported regularly.</li></ul>
How are parents involved at WPPA? How can I be involved?	<ul style="list-style-type: none"><li>• Parents are invited to parent consultations twice a term</li><li>• Mrs Baxter holds regular drop ins for parents and carers</li><li>• Parent questionnaires are sent out regularly</li><li>• The Warden Park Primary parent association meets regularly in order to provide social activities for families alongside raising money for the school.</li></ul>
Who can I contact for further information	<ul style="list-style-type: none"><li>• Class teacher or teaching assistant</li><li>• Mrs Baxter - SENDCo</li><li>• Mr Davis - Headteacher</li><li>• SENDIAS –(<a href="https://westsussex.local-offer.org/services/7">https://westsussex.local-offer.org/services/7</a>)</li></ul>