

Governing Board Structure and Terms of Reference

The Board is committed to working strategically towards strong and stable school Governance arrangements in line with the Board's commitment to Leadership and Management without complacency and as detailed in the SDP (School Development Plan) for approval. In doing so the Terms of Reference will be applied as follows:

- A clear framework for strategic management and direction of the Byron Court School and Teaching School Alliance to secure longer term sustainability and accountability
- Structures that enable the Board to manage its strategic responsibilities effectively and efficiently in keeping with the need and demand for high standards and in line with Ofsted and audit expectations.
- Clear Terms of Reference for the full Board and any committees to avoid duplication of effort and to maximise the efficiency of the Board
- The Board will meet at least 6 times a year and the committees no less than 3. The quorum for the full meetings of the Board is half not including vacancies. The quorum for the committees and or ad hoc panels is 3 and in most cases will include the Executive Headteacher unless otherwise advised by the professional clerking services on offer.

Following the paper distributed to the GB last term, the proposals below are set for discussion, modification and approval by the Board.

Overall Structure of the Governing Board

Full Board

- Accountable for legal responsibilities in respect of the school and teaching school in accordance with strong school governance arrangements
- Strategic leadership and direction in line with the agreed vision and values
- Approval of financial management processes and approval of the school's annual budget
- Formulation and approval of the school's Strategic Development Plan and monitoring of its implementation and impact
- Scoping future direction of the school to ensure a high quality and financially sustainable organisation
- Securing strategic alliances/partnerships with a range of stakeholders including the Brent Council and Brent

Teaching and Learning and Wider Provision

- To receive reports from the Executive Headteacher and other school leaders on the performance of the school, including; pupil outcomes for all pupils including those with SEND, the curriculum; policy; health and safety; staff CPD; school organisation; the community; the Brent Teaching School Alliance and other school to school support
- Effectively engage with stakeholders and communicate effectively with stakeholders
- Health and safety requirements met/maintained and reported on
- To identify areas for in depth evaluation of the school's provision
- To agree on a framework for the evaluation of the work of the school and other commissioning work from the teaching school
- To monitor the outcomes of evaluations and agree appropriate actions where concerns are raised.

Finance and Resources Committee

- To set a three-year financial plan and annual budgets for approval by the Board. To monitor regularly income and expenditure to ensure that the organisation is financially viable as well as that of the TSA (teaching school alliance)
- To approve any commissioned activities from the LA or other organisations ensuring financial viabilities including coverage of overhead costs
- Recruitment and retention of staff and succession and capacity planning
- Staff performance management and performance related pay
- Staffing structure and organisation
- To explore opportunities for business development and income generation within and beyond Brent
- To ensure that the school has sufficient capacity to deliver its objectives
- To explore additional services to be offered by the school/teaching school in support of schools.