



St John the Baptist Catholic Primary School

Pupil Acceptable ICT Use Agreement

Parents/carers of pupils should read and discuss this with their child. It should then be signed, dated and returned to school.

Thank you for your co-operation.

- I will only use ICT in school for school purposes.
- I will not use my mobile phone or other mobile device (tablet, iPad, etc.) in school without permission from a member of staff.
- I will only use my own school email address when emailing in school.
- I will only open email attachments from people I know, or who my teacher has approved.
- I will not tell other people my passwords.
- I will only open/delete my own files.
- I will make sure that all ICT communication (including emails) will be appropriate and polite.
- I will not deliberately look for, save or send anything that could offend others.
- If I accidentally find anything inappropriate on the internet I will tell my teacher or parent immediately.
- I will not give out my personal details such as my name, phone number, home address or school over the internet.
- I will be responsible for my behaviour when using ICT in school or at home because I know that these rules are to keep me safe.
- I will never arrange to meet someone I have met on the internet without checking with an adult.
- I know that my use of ICT can be checked and that my parent or carer will be contacted if a member of school staff is concerned about my safety.
- I will not take part in any cyber bullying. I will also report anything I see or hear about cyber bullying to an adult at school or home immediately.

Pupil name (printed) _____

Pupil Signature _____

Date _____

Parent/Carer Signature _____

Date _____