



**Hollybush Primary School**



*"Inspiring all learners to achieve"*

**LEEDS LOCAL OFFER**

**Persons Responsible – SENDCO & HEADTEACHER**

**Date of Policy: January 2018**

**Reviewed and amended by: SB**

**Next Review Due: January 2019**

**Approved by the governors**



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### Meeting the needs of the children with Special Educational Needs

Hollybush Primary School has an inclusive ethos and works in partnership with children, parents and other agencies to provide the best possible educational outcomes. We have high expectations of all our children and put support in place at the earliest possible stage where needed (Early Help).

All SEN provision is overseen and managed by the Senior Leadership Team (SLT) in school and is coordinated by the SENDco. The SLT monitor, review and evaluate all SEN provision on a regular basis throughout the year and report to the school governing body on how individual needs are being met and SEN funding is being spent e.g. On specialist staffing and resources.

All children are treated as individuals and the class teacher, alongside other support staff, plan an appropriately differentiated curriculum for children with additional needs to ensure high quality teaching and learning with effective support and resource. Clear Individual Education Plans (IEPs) and/or Individual Behaviour Plans (IBPs) are put in place and reviewed regularly with evidence gathered of impact of interventions used. Key assessments are then made to ensure children are on track to meet targets and that planning accurately addresses need. Progress and plans are regularly reviewed and evaluated to inform next steps.

Children are involved in setting of personal targets and review their progress alongside teachers and support staff. Parents are vital partners in the child’s journey through school and are invited to attend review meetings of their child’s progress three times a year or more often if needed and encouraged to engage in supporting learning in different ways.

An appropriate and accessible learning environment is provided within schools means and confines of the building and is adapted where possible. The school has a disabled toilets and a medical room with specialist lifting equipment, community room, Aspire building (PDC Programmes) and numerous shared areas that are used for interventions.

Staff in school are trained, and have worked alongside other professionals, to develop their skills, knowledge and expertise in specific areas of SEN e.g. speech and language, dyslexia. Staff in school is trained, and have worked alongside other professionals to develop their skills, knowledge and expertise. Support is sought from other agencies where necessary in order to maximise learning potential e.g. Speech and Language service, Occupational Health service, Childhood and Mental Health Service (CAMHS) ; local authority services e.g. school improvement, educational psychologists; cluster services e.g. behaviour support, family outreach , SILC partnership etc.

The school’s policies are available on the website and reflect the school’s commitment to inclusion, safety and well-being of children



<b>FREQUENTLY ASKED QUESTIONS FROM PARENTS AND CARERS</b>	
<b>What do I do if I think my child may have special educational needs?</b>	Contact the class teacher who may then arrange for you to talk to other staff in school who may support.
<b>How will school support my child?</b>	Your child’s class teacher will plan and deliver learning activities that meet the needs of your child. The class teacher may discuss any difficulties with the Your child may take part in additional small group’s activities or may receive some individual support. Your child’s teacher can provide information in detail about the specific provision and arrangements that have been put in place for your child.
<b>How will the curriculum be matched to my child’s needs?</b>	At Hollybush primary the curriculum is differentiated to enable access and to meet the needs of all our children. If your child has complex, specific, behavioural or general learning needs they have an individual educational plan (IEP) or individual behaviour plan (IBP). Your child may work in smaller group or work 1 to 1 with an adult. Additional specialised resources may be provided.
<b>How will I know how well my child is doing and how will you help me support my child’s learning?</b>	In addition to our parent consultation evenings and reporting arrangements at which the SENDco is always available for further discussion and support, there will also be opportunities to discuss your child’s special educational needs and share IEP’s at other SEN review meetings. If your child has speech and language therapy, they will be seen at least once a term by the SALT (speech and language specialist team) and a programme will be set up for your child. The teaching assistants will then work through the programme three times a week. The SENDco or your child’s teacher is available to discuss your child’s progress and next steps. Parent/carers themselves can be involved in supporting their child’s education in consultation with the class teacher. This may involve special homework, tasks or reinforcement of classroom strategies in the home.
<b>What support will there be for my child’s overall well-being?</b>	Hollybush Primary prides itself on having a caring and supporting ethos. We aim to meet the social and emotional needs of children that impact on their engagement in, and enjoyment of, learning and school life. We have excellent partnerships with many agencies. We have two members of staff trained in the Early Help plan (formally known as the CAF process.) This process is based on five outcomes identified by the Children’s Act 2004, which are <ul style="list-style-type: none"><li>• Be Healthy</li></ul>



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	<ul style="list-style-type: none"><li>• Stay safe</li><li>• Enjoying and Achieving</li><li>• Make a positive contribution</li><li>• Achieve economic well-being.</li></ul> <p>Staff are also trained in child protection procedures and the school have four members of staff that are specifically designated to safeguard all children.</p>
<b>What specialist services and expertise are available or assessed by the school?</b>	<p>We have excellent partnerships with a range of professionals who provide us with specialist advice. These include educational psychologists, speech and language therapists, STARS team (autism), pediatricians, school nurse etc.</p>
<b>How will my child be included in activities outside the classroom?</b>	<p>Wherever possible the school ensures that out of school activities and visits are accessible to children with additional needs.</p>
<b>How accessible is the school?</b>	<p>The school is fully accessible on one level and has appropriate access, disabled toilets and medical room. The school works effectively with relevant professionals eg occupational therapists.</p>
<b>How will the school help my child on transfer to the next phase of education?</b>	<p>Individual transition programmes are designed for children with additional needs as required and are overseen by the SENDco and phase leaders.</p>
<b>How are school resources allocated and matched to the children’s SEN needs?</b>	<p>The school is funded on a national formula per pupil. Schools are expected to find the first £6,000 from within the school’s budget to support children and young people with SEN who are on the school’s inclusion register. The school can apply for a ‘top-up’, based on strict criteria, if it is felt that a child’s needs are above that which can be provided through the £6,000. The school uses the funds to put appropriate support in place to meet the specific needs of a child.</p>
<b>How is the decision made about what type and how much support my child will receive?</b>	<p>The SENDco will take advice from all professionals involved with the child alongside the views of parents and the child themselves (if appropriate). The possible package of support will be presented to the head teacher who will then work with the SENDco to create a suitable support package.</p>
<b>Who can I contact for further information/discuss my child, information about other support services information about the local offer?</b>	<p>Contact school office: 0113 8873311 and arrange appointment with SENDco.</p>