

Policy Statement - Charges for School Activities (Charging and Remissions)

Rationale

The governors are required by the Education Reform Act 1988 to have a policy for charging and remissions for school activities. This policy has been produced following guidelines issued by the LA.

Intentions

To give clear guidance to all concerned about which activities can be charged for.
The school will indicate when a subsidy may be available to help families receiving benefit.
To give clear guidance to parents regarding voluntary contributions.

Guidelines

1. Visits during school time
No charges will be made. Parents will be asked to make a voluntary contribution towards the cost. If the contributions are not enough for the trip to be viable parents will be informed and the trip cancelled. No child will be left out because they have not paid.
2. Visits outside school time
Charges may be made and only children who have paid will go. A subsidy may be available to families who have difficulty in meeting the full cost of the trip.
3. Residential visits during school time
Charges will be made for board and lodgings expenses. Parents may be asked to contribute to other costs. A subsidy may be available to families who have difficulty in meeting the cost of the trip.
4. The following statement will be included in letters requesting voluntary contributions:
We are asking parents to contribute ___ towards the cost of the visit. If we do not receive sufficient contributions the trip will have to be cancelled.

Monitoring

The effects of the policy will be monitored by the Head Teacher and governors to consider hardship to families or any damaging effect on our Policy for School Visits.

This policy should be monitored and reviewed every 3 years, or as and when legislation changes.