



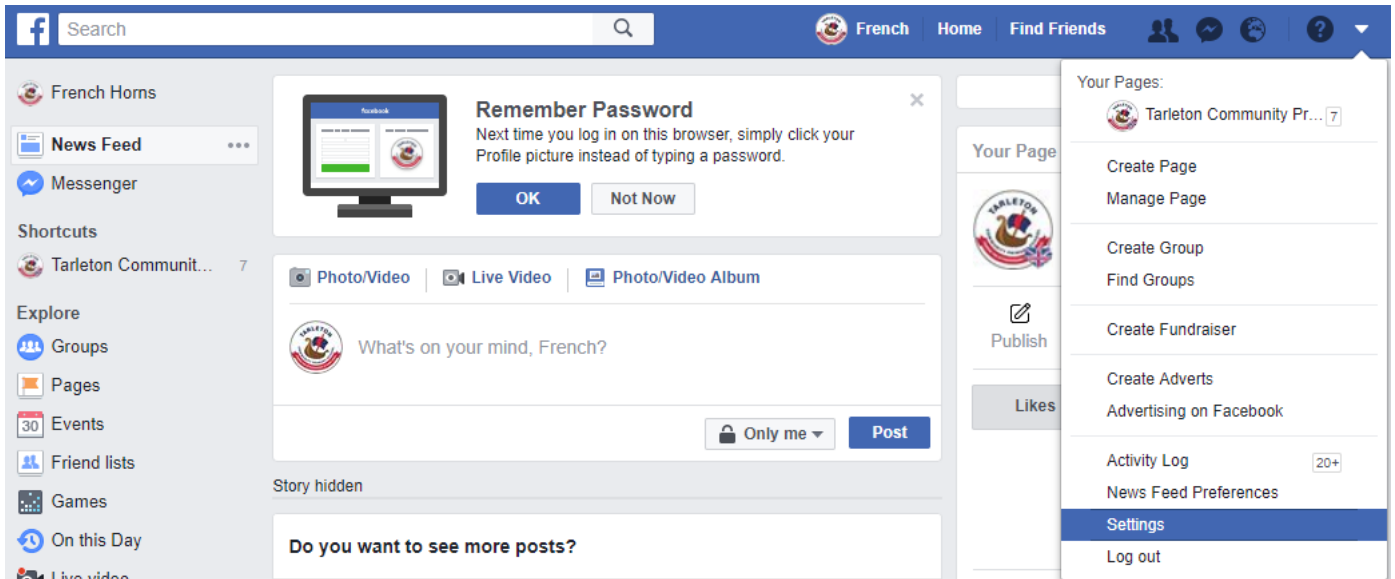
Tarleton Community
Primary School's guide
to...
Facebook



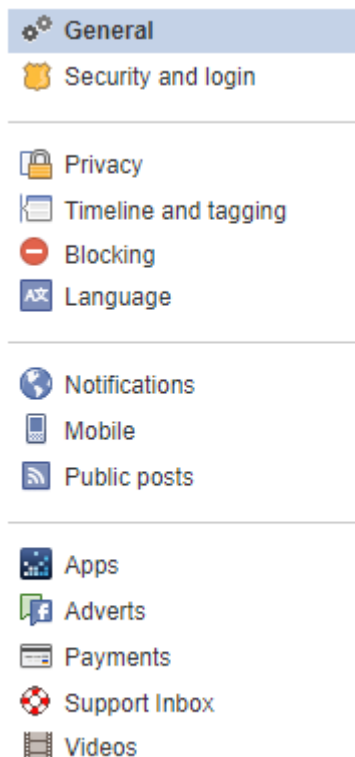
- Log into the Facebook account.
- Click the drop down arrow in the top right of the screen.
- Select "Settings"
- On the left of this new page you will see "Privacy," click on it.
- For all of the options here you will want to make sure that "Public" is not selected—this would mean that anyone could view the content on this Facebook page.
- It is important to also check the "Timeline and Tagging", "Blocking" and "Apps" sections of the privacy settings.
- The general rule is to set everything to at least "Friends" apart from personal information which you may want to set to "Only Me".
- Remind children not to share information such as name, address, date of birth, school, names of friends/family, e-mail addresses, passwords etc.
- Remember to monitor any pictures your child puts up for information that can be gleaned from items in the background e.g. school uniform etc.



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Find the settings option here.



Use these options on the left to determine who can see your information, posts, pictures etc.

Remember as a general rule set the privacy settings to "Friends" or "Only Me" if you're unsure.