

St. Augustine's Catholic Primary School

We try to follow Jesus by loving each other and caring for God's world.



Parent Forum Meeting Agenda

Monday 26th February 2018

1. School Website comments:

It is hoped that the school website is an area of information for parents and also a brochure to advertise the school. Parents felt that the photos needed to be updated as many of the children on the website had now left the school. The front page of the website is not very inviting and the website is difficult to navigate around. There are many pages that have similar or duplicates of information. It is difficult for parents to know which information is the most recent and reliable.

Parents would like to see the curriculum information about classes updated as there is still some old information on website.

It would be helpful for the homework activities to be posted on the website.

Links to other websites that can be used to help children's learning would also be a good resources for parents.

Action:

- Add homework to the website
- Add curriculum information to the website
- Reorganise the webpages and ensure the information is consistent and up to date
- Update the school photos

2. After School Child Care comments:

Parents were aware that this had been an item for discussion many times and had tried to be set up a few times. It has never been able to start due to a lack of commitment.

There are issues with staffing the child care in school. This would need to be investigated further.

There would need to be a reliable number of children that commit to days of the week. The child care cannot run if parents use the service occasionally and inconsistently.

The after school club can only run until 5:30pm on the school premises which does not help all parents.

After school child care run by the school would impact other local child care providers.

Action:

- Collect more parent interest from a questionnaire to be given out at the next parent meetings.
- Look at costings from breakfast club information.

3. School Handbook comments:

Parents felt that it would be really useful to have this information at the start of the year, or for new parents.

There are many things that parents felt they found out by word of mouth after being at the school for many years.

Information that would be useful to include:

- School uniform, – PE kits for summer/winter and indoor/outdoor, – Clarification on healthy snacks
- Class timetables

Action:

- The school will draft a handbook to be shared with parents at the next parent forum meeting

4. Other Business / Future areas for discussion

WisePay – Could information be shared regarding the refund of lunch money for sick days? Over half term WisePay was shut and parents could not book any meals for this half term until the first Monday back (this was too late).

School answer phone message box – The school answer machine service often says that the mail box is full when parents try to ring the office. The school are aware that there have been continuous issues with the mail box. We will up-date parents as we investigate the problem.

Dry-Wipe pens – Parents find that the dry-wipe pens leave marks on the school uniform that cannot be washed out. Are there other pens that are machine washable? Could there be better supervision/guidance for children?

Messy art activities – Children's uniforms have also been very dirty following art activities. Are children using aprons? Does the school need funding for aprons? Could parents supply old shirts?

Next Meeting – To encourage more parents to attend the next meeting the time could be rearranged. A morning meeting at drop off time could encourage some parents. It may also help to offer tea, coffee and biscuits. The next meeting will be held at 9:00am to invite newer parents with children lower down the school. Meeting to be arranged for the Summer Term.