



# Summerfield School

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Headteacher Pam Weston

05<sup>th</sup> March 2018

## SPRING TERM PARENT CONSULTATION MEETINGS

We would very much like you to attend one of our Parent Consultation meeting either on **Wednesday 14<sup>th</sup>** or **Thursday 15<sup>th</sup> March**. These meetings are a good opportunity for you to discuss with your child's teacher how well they have progressed since the start of the school year. We would also be very interested to hear of any concerns that you may have or information you may feel is useful to enable us to meet your child's needs in school.

Please encourage your child to attend this appointment with you so they can join in the discussion. We will arrange for siblings to be supervised in the activity room.

An appointment system will be in operation and could I therefore ask that you fill in the request section below and return it to school at the **very latest by Friday 9<sup>th</sup> March**.

It is a major task allocating appointments and we will attempt to meet your requests where possible. It would be most helpful if you could tick the 'anytime' section, but I realise for some that is impossible. If we do get it wrong, please let us know and we will do our best to put it right as we place great importance on these meetings with you.

We look forward to seeing you.

**Pam Weston  
Headteacher**

X.....

Please detach and return all of this section to the Class Teacher

Child's name..... Homebase.....

Teacher.....

Siblings ..... Homebase.....

..... Homebase.....

..... Homebase.....

### Please tick (✓) times you can attend

- Wednesday 14<sup>th</sup> March      Anytime       5.00 – 6.30       6.30 – 7.30
- Thursday 15<sup>th</sup> March      Anytime       3.30 – 5.00       5.00 – 6.00

Signed.....

Date.....

### For School Use Only

Thank you for returning the appointment form for.....

Your appointment will be at.....on.....

Signed.....

