



PARENT REP MEETING
Friday 02/02/2018 9:00am

Attendees:

Jonathan Kirkham	Headteacher
Celine Reid	Year R Rep
Jennie March-Ward	Year 1 Rep
Kate Kirton	Year 2 Rep
Umit Simsek	Year 3 Rep
Jen Gale	Year 4 Rep
Kellie La-Bell	Representing Year 5
Jo Davey	Year 6 Rep
Lindsey Donnithorne	Minutes

Apologies:

n/a

AGENDA		
1.	Welcome and Attendance	Jonathan Kirkham
2.	Previous Meetings and Actions	Jonathan Kirkham
3.	Communication	Jonathan Kirkham
3:1	Issues Raised by Parents	Parent Reps
4.	Whole School Development	Jonathan Kirkham
5.	Outdoor Classroom Development	Jonathan Kirkham
6.	Date of Next Meeting	Jonathan Kirkham

MINUTES

1. Welcome and Attendance

- JK welcomed everyone to the meeting.
- No apologies as all were in attendance.

2. Previous Meeting and Actions

- The completed glossary for the Parent Handbook will be available after Easter.
- MM to issue a Doodle form for volunteers.

Action: LD to complete glossary and a link to be added to the website.

Action: MM to organise a Doodle sign up form for volunteering.

3. Communication

- We are continuing to find out if the school can link the website to the Facebook page. If parents see a comment or a post on the page that they like, please can they click 'like'. We are able to monitor this feedback and teachers will be able to design the posts they upload. This also impacts staff training and further posts. The future of our page will also include posts from the wider community (Sport4Kids, String Scheme etc.) rather than just staff.
- The SLT have been monitoring attendance for workshops. Various start times have been trialed each academic year and due to these being poorly attended, all workshops will be presented by Facebook Live after Easter. These presentations will be uploaded on to the website along with all resources for those parents that do not have Facebook.

3:1 Issues Raised by Parents

Reception Class:

- The feedback for The Nativity, Carols by Candlelight and Forest Schools has been extremely positive. Parents have requested that Forest Schools extends off site. JK confirmed that a trip to The Chantries has already been planned for KS1 in the Summer Term. CR has volunteers who are keen to help out.
- Feedback on the recent class assembly was also very positive and parents are amazed how quickly the children's learning and confidence is progressing and how excited they are to come to school.
- Parents love the fact that the older children look after the younger ones and also that they are greeted at the gate by staff in the mornings
- There is huge praise for Miss Skilton.
- Parents would appreciate more feedback on the learning that is taking place, so that they can start conversations at home i.e. pictures on Facebook of their learning. JK took the opportunity to briefly explain the new regulations coming in during May for Data Protection and why photos on Facebook only have the backs of children.
- Parents have requested if they could have prior notice of any supply teachers that will be in class. JK confirmed that this is not always possible if staff are unexpectedly sick etc.
- Parents have asked about our behaviour management. JK referred all parents to the Behaviour Policy that is available for all parents to read in the office foyer or on the website. JK also reiterated that if any parents have individual worries or questions about this or any other issue, these must be addressed with the class teacher directly.
- One parent has suggested planting a row of trees or bushes along the school side of York Road. JK confirmed that Surrey Highways must be contacted regarding any area outside the school grounds as the school are not permitted to make any changes themselves.

Year 1:

- A local resident social media site has posted requests for volunteers in the local community. JM-W has passed this information to our PTA re: help around the school grounds.
- Parents have asked if the postponed class assembly has been re-arranged. JK to discuss with LG.
- Shared Learning Opportunities have been organised and Year 1 is taking place this afternoon.

Action: JK to discuss assembly with LG.

Year 2:

- Feedback from the recent Shared Learning Opportunity was very positive.
- Parents have asked if there is a possibility of the school using Allen House grounds for P.E. This is possible, however, use by various members of the public restricts this. JK took the opportunity to explain our new award for P.E. and the next steps to Silver and Gold. He also thanked Miss Skilton for all her hard work in P.E for the school to have been awarded Bronze Level.
- There has been positive feedback for the sports clubs, however parents have requested a KS1 club on a Friday. One parent has offered a Street Dance Club for boys and girls.
- Parents are having great difficulty parking to collect their children from after school clubs. JK to discuss this parking issue with the manager of Waitrose.

Action: HE to look into a sports club for KS1 on Fridays.

JK to contact the manager of Waitrose re: parking after clubs.

Year 3:

Children all had a great time on the recent trip to the Natural History Museum.
Parents are very pleased to see the new build developing.

Year 4:

- A parent has requested that we send out reminders about Special Meals. JK confirmed that the current methods we have in place are sufficient.
- Parents are finding it difficult to support their children to practice the violin and cello at home, especially if they are not at all musical. JK to contact the organiser of the String Scheme to post a YouTube video on our website and Facebook and also reiterated that a little practice is better than none.

Action: JK to contact Dale Chambers re: a helpful YouTube video for String Scheme practice.

Year 5:

- Parents feel that Year 5 is under represented on the website (especially the gallery) and Facebook. JK will discuss this with Miss Jones.
- Parents have requested again how money raised by the PTA is spent. JK to let parents know on the next newsletter. This year the PTA will be donating funds raised last year and this year to refit the outdoor classroom with equipment. Parents have also requested how snack sale money is spent. JK and HE will clarify this. JK did explain that a portion is donated to charity, some is used to reduce the cost of trips for all pupils and it is also used for any requirements that the class have.
- JK confirmed that any medication that is needed for sports events in KS2 must be collected by the individual child from the class emergency bag and remains the responsibility of the child during the event. This must be returned to the class emergency bag the following morning.
- Year 5 are loving their homework and any parent to teacher comments can be put directly onto the homework sheet.
- The Readathon is very popular and is raising the profile of reading in Year 5.
- Feedback regarding Facebook and pre and after school clubs is very positive as is the opportunity to continue violin and cello lessons.
- Parents are looking forward to the new build and welcome that fact that the children are being thoroughly involved in the process.
- Parents have requested if it is possible to change Maths club to Mondays. JK explained that this would clash with Homework club.

JK to discuss website and Facebook posts with SJ.

JK to discuss PTA fund with HE.

JK to discuss snack sale funds with HE.

Year 6:

- The Henley Fort trip was amazing! The children have extended their learning at home and have been researching independently. The children also really loved the recent Science afternoon.
- Parents have requested if it is possible to address body image issues in class. This has been raised especially by parents of girls. JD commented that Dove have a schools module designed around this issue. JK to discuss with Miss Jones and Mr Mosely.

JK to discuss body image issues with HJ and MM (PSCHE).

4. Whole School Development:

- The focus this year continues to be around curriculum subjects other than Maths and English. The SLT are reviewing where the school is as we approach half way through the year. Mr Greenwood has been training staff on art and has introduced mood boards to extend this subject at Sandfield. This is proving very successful in developing the pupils as individual artists. The school is concentrating on History and Geography next term as the cycle of subjects develops.
- Children are responding extremely well and thoroughly enjoying lessons.

5. Date of Next Meeting:

Friday 04/05/2018 at 9:00am.