

St John of Beverley RC Primary School

Charging Policy

Mission Statement

Everyone at St John of Beverley RC Primary School knows we are part of God's family. We share, play and learn together and try to be the best we can be.

AIM

In conformity with the requirements of the Education Reform Act 1988, it is the policy of the Governing Body:

- To make a broad programme of activities and trips accessible to as many pupils as possible
- To establish and maintain a fair and coherent system of charges within the constraints of the school budget, seeking to ensure that no child should have his/her access to the curriculum limited by charges.

The Governing Body also recognise that there is a clear distinction in charging between Curriculum and Non-Curriculum activities.

CURRICULUM ACTIVITIES

Voluntary Contributions

Voluntary contributions are requested for trips and activities which take place mainly within school hours. However no child will be excluded because of inability to pay.

Residential Visits

The school reserves the right to levy a charge for all board and lodging costs on residential visits, except where pupils are entitled to statutory remission. The school is entitled to cancel the trip if the level of contributions does not meet its budgetary requirements. Any insurance costs will be included in charges for trips and activities.

Music Tuition

The school will levy a charge towards the cost of instrumental tuition by teachers of the Music Support Service. Any remission of fees will be considered in line with the criteria detailed in this policy

NON CURRICULUM ACTIVITIES

Non Curriculum trips and activities

The school may levy a charge as an optional extra for trips which are not part of the National Curriculum, statutory religious education or in preparation for a prescribed public examination. The school reserves the right to cancel the trip if there are insufficient pupils to make the trip viable. In these circumstances a full refund will be given. Any insurance costs will be included in the charges for the trips and activities

School Property

In relation to levying charges for damage to property and equipment, the school has decided that each case should be judged on its merits and the school will reserve the right to make a charge where deemed appropriate.

Private Lettings

If private lettings are requested, they will be charged using the scale of charges as set out for directed community use of school premises by the Local Authority, to include VAT where appropriate.

Freedom of Information

Information published on our website is free, although costs will be incurred from an internet service provider. Internet access can be obtained at local libraries.

Photocopying

Private photocopying for staff or any other accepted user will be charged at 10p per sheet for colour and 5p per sheet for black and white.

STATUTORY REMISSION

Statutory remission is given to those parents who are in receipt of qualifying benefits.

The Charging and Remissions Policy will be reviewed annually.

Policy Drafted by	A Nicholl
Adopted by the Governing Body	March 2018
Date for Review	March 2020