



Helvellyn Road, Sunderland, Tyne & Wear, SR2 9JJ Tel: 0191 553 7665. Fax: 0191 553 7670.
Email: Office@hvi.org.uk www.hillviewinfant.co.uk
Head Teacher: Mrs. C. Smith

March 2018

Dear Parent,

We are holding open evenings on Tuesday and Wednesday 20th & 21st March 2018, in your child's classroom. Entry will be via the main school door.

We will operate a ten minute appointment system so please complete the form below and return it to school, as soon as possible. We will do our best to accommodate as many as possible at the preferred time.

If you feel a ten minute appointment is not long enough, please speak to your child's class teacher.

Yours sincerely,

Mrs. C. Smith
Head Teacher

REPLY SLIP

Child's name: _____

Class: _____

Please place a tick against the session you would prefer and your appointment will be returned to you.

Tuesday 20th March

Wednesday 21st March

3:15 – 4:30

3:15 – 4:30

4:30 – 5:30

4:30 – 5:30

