

Admissions Arrangements and Policy

Boughton Leigh Junior School



January 2017
Review: January 2020

Signed by Chair of Governors:

Date:

Signed by Headteacher:

Date:

In accordance with the agreed admissions policy of the LA 120 children will be admitted to each year group.

- * We admit children in the Autumn Term after their seventh birthday.
- * You may apply to the local authority, on an application form, during the autumn term of Year 2 .
- * The LA will tell you whether or not a place can be offered to your child by the end of March - before the September when he or she starts.
- * As the LA decides our admissions parents should contact the local authority for further guidance.

ADMISSIONS CRITERIA

Junior Schools

In the event that a Warwickshire junior school is oversubscribed, then the following over-subscription criteria will be used when allocating places:

1. Children in the care of, or provided with accommodation by, a local authority and children who were looked after, but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order);
2. Children living in the priority area who will have a sibling at the school at the time of admission;
3. Children living in the priority area who will have a sibling at the partner infant school at the time of admission;
4. Other children living in the priority area;
5. Children living outside the priority area who will have a sibling at the school at the time of admission;
6. Children living outside the priority area who attended the partner infant school immediately prior to transfer;
7. Children living outside the priority area who will have a sibling at the partner infant school at the time of admission;
8. Other children living outside the priority area.

Please note that:

- a) Children with a Statement of Special Educational Needs that names a school will be admitted first. In this event the number of places that remain for allocation will be reduced.
- b) Time of admission relates to the time the applicant would start at the school - not the time of application or offer.

The following terms / definitions apply to the oversubscription criteria for Warwickshire Community or Voluntary Controlled Junior Schools.

Priority Areas

Each community and voluntary controlled school has an area identified as its priority area (other local authorities refer to catchment areas). A small number of schools share priority areas; these are known as shared priority areas. Full details of priority areas are available on the Warwickshire County Council website and can be viewed using interactive maps:

Junior and Primary School Priority Area Maps -

<http://www.warwickshire.gov.uk/mapjuniorprimarieschools>

Infant, Junior and Primary School Priority Area Descriptions -

<http://apps.warwickshire.gov.uk/api/documents/WCCC-699-42>

Priority within each oversubscription criterion

For applicants allocated the same criterion priority is given in order of distance between the child's home and school (shortest distance = highest priority).

Distance will be calculated by straight line measurement from the address point location coordinate of the applicant's home address (as set by Ordnance Survey) to the centre 8 point ('centroid') of the school in question. (The centroid is a predetermined point set by Warwickshire County Council and all distances are subject to changes which may occur with updates of mapping data).

Sibling, i.e. brother or sister, attending the school at the time of admission

Sibling is defined as; a brother or sister, a half brother or sister, an adopted brother or sister, a step-brother or sister, or the child of the parents' partner, where the child for whom the school place is sought is living in the same family unit and at the same address as that sibling.

Definition of Home Address

Where the child normally resides / sleeps when they attend school. Addresses involved in child-minding arrangements, whether with professional child-minders, friends or relatives, are excluded.

Where a school place is allocated on the basis of an address which is subsequently found to be different from the child's home address that place can be withdrawn. This includes situations where the address used to allocate a place changes prior to the place being taken up.

There is also an expectation that the child and applicant will be resident at the address used to allocate a place from the start of term.

Short-term house moves purely to secure a school place may be considered fraudulent or intentionally misleading and in such circumstances the place may be withdrawn.

Postal Address File (PAF)

The address point location coordinate of the applicant's home address as set by Ordnance Survey.

Applications made from the same multiple dwelling sharing a single Postal Address File (PAF) / Other applications where the distance from home to school is identical

Where required, individual priority for such applicants within a particular criterion will be set by random allocation (lottery). The draw will be carried out by two officers of the Admissions Service in the presence of a local authority Solicitor. The order of draw will be recorded and countersigned at the time.

Applications for children to be taught out of year group

In some situations parents applying for a school place may wish to request that their child is admitted to a school outside of their normal year group - for example if they are moving from overseas and their child has not been educated in the English school system. For Schools where Warwickshire County Council is the admission authority parents should in the first instance contact Warwickshire's Admissions Service. The request will be discussed with the Headteacher(s) of the preferred schools with all relevant information taken into account. Each request will be looked at on an individual basis with any decision taken on the basis of what is considered to be in the child's best interests.