

Inspire Partnership Multi Academy Trust Scheme of Delegation



Transforming children's lives
through partnership and collaboration

About our Scheme of Delegation:

The Scheme of Delegations outlines shared responsibilities for the leadership and governance within the Inspire Partnership Multi Academy Trust. As our Trust matures, the strategic and operational functions of the Trust, both in terms of governance and leadership will evolve to ensure fitness for purpose in a range of contexts.

The Scheme of Delegation (SoD) will be reviewed annually, with revisions made, where necessary, so that governance across the MAT is fit for purpose. It is important to ensure that all involved in governance are made aware of any changes and what these mean in practice.

Our Scheme of Delegation will:

- Ensure all Inspire Partnership schools support and understand the principles of mutual accountability and shared responsibility for school and Trust improvement
- Ensure clarity for decision making across the Trust and how each component of governance and leadership supports this process
- Ensure leadership roles are fully understood across the Trust and how leadership strands work towards Trust wide aims and ambitions
- Promote a culture of honesty and accountability
- Identify responsibility for the appointment and performance management of the CEO / Executive Headteachers and Headteachers
- Identify responsibility for policy and practice in each school
- Identify responsibility for oversight of each school budget
- Identify responsibility for assessment of risk in each school
- Identify responsibility for oversight of educational performance in each school

The role of the Members

The Members of the trust have a different status to Trustees. The articles of association will define how members are recruited and replaced, and how many of the trustees the members can appoint to the trust board. The Members appoint Trustees to ensure that the trust charitable object is carried out and so must be able to remove Trustees if they fail to fulfil this responsibility. Accordingly, the Trust Board submits an annual report on the performance of the trust to the **Members**. Members are also responsible for approving any amendments made to the trust's articles of association.

While Members are permitted to be appointed as Trustees, in order to retain a degree of separation of powers between the Members and the Trust Board, and in line with DfE expectations, not all Members will be Trustees. The Members are not permitted to be employees of the Inspire Partnership MAT.

The role of the Trustees

The Trustees are the charity trustees (within the terms of section 177(1) of the Charities Act 2011) and are responsible for the general control and management of the administration of the Trust in accordance with the provisions set out in the memorandum and articles of association. The Board of Trustees is the accountable body for the performance of all schools within the trust and as such must:

1. Ensure clarity of vision, ethos and strategic direction
2. Hold the executive to account for the educational performance of the schools and their pupils, and the performance management of staff
3. Oversee the financial performance of the trust and make sure its money is well spent

Because Trustees are bound by both charity and company law, the terms 'trustees' and 'directors' are often used interchangeably. We use the term Trustee as it avoids the possible confusion caused when executive leaders are called directors but are not company directors and trustees.

The Trust Board is permitted to exercise all the powers of the Inspire Partnership. The Trust Board will delegate to the Chief Executive responsibility for the day to day operations of the Trust. The Trustees can determine whether to delegate any governance functions.

The Trust has the right to review and adapt its governance structure at any time which includes removing delegation.

The Role of Committees

The Trustees will establish committees with delegated authority to make decisions or for the purpose of providing advice and support, informing the overall work of the trust board. The terms of reference for committees will depend on the nature and remit of their function. E.g. this could include a working party or a task group. Committees are not legally responsible or accountable for statutory functions – the Trust Board retains overall accountability and responsibility. The responsibilities of board committees are set out in their terms of reference; the responsibilities for cluster or school governing committees are set out in the scheme of delegation. The trust board may appoint committee members and committee chairs.

Composition of the Inspire Partnership Multi Academy Trust

Membership of the MAT

The Trust will comprise the following Members:

- The signatories to the Memorandum until they resign or otherwise cease to be Members; and
- Any person appointed under Article 15A (i.e. by a special resolution of the Members).

The Trust will have five Members, which includes a Member from each of the founding Trust schools (Foxfield, Rockliffe Manor and Woodhill Primary School)

The current Members are Una Coyne, Samantha Curtis, Irene Morley, Robert Love and Tom Quinn. Irene Morley is also a Trustee. Members to the Trust have the responsibility of appointing Trustees.

Inspire Partnership Trustee Board

Trustees (Board members) will be able to demonstrate the requisite level of skills and experience required for the successful leadership and management of a charitable trust. All Trustee appointments will be made to ensure the Trust has the required skills set for the Trust to function. The Trust will complete an annual governance skills audit to ensure this composition is reviewed regularly.

The proposed membership is as follows:

- Up to 11 Trustees, appointed by the Members under Article 50;
- The Chief Executive Officer if appointed by the Members under Article 57; and

The Articles will also provide that additional Trustees (up to three) can be co-opted by the Trustees. The ability to co-opt will allow for an extended Board of Trustees if required.

Local Governing Bodies (LGBs)

The structure of the LGB is set out in a terms of reference The recommended structure of LGBs is similar to current composition of partnership school Governing Bodies as follows:

- 2 Parent Governors
- 1 Staff Governors
- 7 Co-opted Governors.

If a LGB has a greater number of governors over and above the recommended number of up to 11 governors at the point joining the MAT they must take steps to attain the optimum number at the earliest opportunity. This can be achieved through natural wastage i.e. resignation or term of office expiring.

The Role of the Local Governing Bodies

As a key principle to the growth of our Inspire Partnership, we recognise that Local Governing Bodies (LGBs) play a critical role to ensure each school delivers quality performance and upholds the values our partnership represents. LGBs know their school best and are an integral partner to our Trust's continued improvement.

The Trust Board will have responsibility for establishing LGBs, appointing the Chair, ensuring two parents are elected and will determine what will be delegated. Typically, responsibilities will include:

- Recruitment of staff
- Shared responsibility for recruitment of a Headteacher
- Building an understanding of how the school is led and managed
- Monitoring whether the school is:
 - Working within agreed policies
 - Is meeting the agreed targets
 - Managing its finances well
 - Engaging with stakeholders
 - Reporting to the board
 - Delivering on its curriculum objectives to provide a broad and balanced curriculum which meets the needs of its pupils
 - Ensuring highly effective communication with parents, the wider community and key stakeholders.

If a school working with the Inspire Partnership is deemed to be in need of improvement, or be at risk of underachievement, delegation can be removed at any time.

The Role of the Headteacher

The headteacher is responsible for both strategic and operational leadership of the school. They carry both school and Trust wide priorities and have a responsibility to ensure each school's voice is heard across the Trust. Headteachers are line managed by the Executive Headteacher. They report to the LGB on matters which have been delegated to the LGB. The Executive Headteacher will lead the performance management of the Headteacher with representation from the LGB.

Each headteacher working for the Inspire Partnership will take on a strategic role within the MAT that will be linked to the Trust priorities.

The Role of the Executive Headteachers

The Executive Headteacher is responsible for both the strategic leadership of the school(s) they are leading and report directly to the LGBs of those schools. The Executive Headteacher will be line managed by the CEO. The CEO, with representation from Trustees will lead the performance management of the Executive Headteacher.

The Executive Headteacher will also take on a strategic role within the Multi Academy Trust linked to Trust priorities.

The Role of the Chief Executive Officer (CEO)

The CEO has the delegated responsibility for the operation of the trust including the performance of the trust's schools. The CEO performance manages the Inspire Partnership Executive Headteachers. As there is delegation to a local governing body (LGB) this is usually with the Chairs of Governors.

The CEO is the accounting officer so has overall responsibility for the operation of the academy trust's financial responsibilities and must ensure that the organisation is run with financial effectiveness and stability; avoiding waste and securing value for money.

The CEO leads the executive leadership team of the Trust. The CEO will delegate executive management functions to the executive leadership team and is accountable to the trust board for the performance of the executive leadership team.

Roles and Responsibilities of Governance Within the Inspire Partnership

This document outlines the different areas of responsibility for the Inspire Partnership, the senior executives, the LGB and the headteacher. It has been divided into sub areas in which the responsibilities of each group are shown. Governance should be, at all times, in line with the strategies of the Trust Board.

Governance			
Trustees -	CEO / Executive Leadership Team -	Local Governing Body -	Headteacher -
<ul style="list-style-type: none"> • are legally responsible for the charities, schools and their governance • are responsible for its own processes in line with the legal requirements as set down in the Articles of Association and, for academies, the Master Funding Agreement • have legal responsibility for statutory compliance • will delegate local responsibilities to the LGBs and to senior executives • are responsible for succession planning and the recruitment of the Charity Chairs, Board Members and LGB Chairs to ensure an appropriate balance of skills and effectiveness • are responsible for its own training and new member induction • are responsible for evaluating their own processes and effectiveness. 	<ul style="list-style-type: none"> • act on behalf of the Trust Board to enable them to discharge their duties in relation to statutory compliance and the performance of schools • are responsible for supporting the Trust Board and LGBs with their training and new member induction • are responsible for providing the Trust Board and LGBs with advice and guidance to help them improve and evaluate their processes and effectiveness • provide administrative support for the Trust Board. 	<ul style="list-style-type: none"> • is responsible for its own processes in line with the legal requirements as set down in the Articles of Association and, for academies, the Master Funding Agreement • is responsible for succession planning and the recruitment of Governors to ensure an appropriate balance of skills and effectiveness • contributes to the recruitment of the LGB Chair • is responsible for its own training • is responsible for evaluating its own processes and effectiveness • members are responsible for declaring any business interests they have in relation to the school 	<ul style="list-style-type: none"> • school provides administrative support and arrangements for clerking for the LGB.

Communication across the shared Governance			
Trustees -	CEO / Executive Leadership Team -	Local Governing Body -	Headteacher -
<ul style="list-style-type: none"> • communicate a clear strategic vision for the charities and the schools. 	<ul style="list-style-type: none"> • ensure good communication between the Trust Board, headteacher and school, and LGB Chair. 	<ul style="list-style-type: none"> • LGB Chair and headteacher are responsible for ensuring Governors have all the information they require to be well informed about both the school and Inspire Partnership • LGB Chair and headteacher are also responsible for ensuring the views of the LGB are well communicated to Inspire Partnership Trustees. • is responsible for submitting agendas / papers / minutes for LGB meetings to the appropriate committees, Governors and Trustees. • is responsible for ensuring the activities of the LGB are communicated clearly to the school community 	<ul style="list-style-type: none"> • Headteacher and LGB Chair are responsible for ensuring Governors have all the information they require to be well informed about both the school and Inspire Partnership • LGB Chair and headteacher are also responsible for ensuring the views of the LGB are well communicated within the Inspire Partnership.

Strategic Planning			
Trustees -	CEO / Executive Leadership Team	Local Governing Body -	Headteacher -
<ul style="list-style-type: none"> • develop the overall strategic vision for the Inspire Partnership, its constituent charities and schools • approve the strategic plans from all the schools. 	<ul style="list-style-type: none"> • are responsible for implementing the Boards' strategic vision • provide professional support and encouragement to the school in developing and implementing its strategic plan. 	<ul style="list-style-type: none"> • is responsible for overseeing the implementation of the Boards' strategic vision as it applies to the school • jointly with headteacher is responsible for developing the school's Strategic Plan • jointly with headteacher oversees the development and regular updating of the school's Improvement Plan. 	<ul style="list-style-type: none"> • jointly with LGB is responsible for developing the school's strategic planning • jointly with LGB is responsible for developing the school's annual Development Plan • is responsible for implementing strategic planning / School Improvement Plan.

Overall academic performance			
Trustees -	CEO / Executive Leadership Team -	Local Governing Body -	Headteacher -
<ul style="list-style-type: none"> • have ultimate responsibility for the overall performance of the Inspire Partnership, its constituent partners and the schools within the wider partnership. 	<ul style="list-style-type: none"> • provide professional support to schools to support improvement and delivery of high quality academic performance • are responsible for monitoring the school's performance and compliance • are responsible for monitoring the school's response to the recommendations of the last inspection and any significant changes in the quality of education or care • are responsible for monitoring the overall quality of pupils' progress, achievements and learning • are responsible for monitoring progress, achievement and learning of different groups of pupils (such as special needs, looked after children, racial groups, students with disabilities, students with English as an Additional Language, highly able students). 	<ul style="list-style-type: none"> • is responsible for supporting the school in its self-evaluation of significant strengths and weaknesses (academic and other achievements, personal development, and governance, leadership and management) • is responsible for knowing and understanding the school's response to the recommendations of the last inspection and any significant changes in the quality of education or care • is responsible for knowing, understanding and challenging the overall quality of pupils' achievements and learning (achievement, attainment, progress, attitudes) • is responsible for knowing, understanding and challenging the achievement and learning of different groups of pupils (such as special needs, looked after children, racial groups, students with disabilities, students with English as an Additional Language, highly able students and students facing financial disadvantage), and the provisions that are in place to support them. 	<ul style="list-style-type: none"> • In conjunction with the LGB, is responsible for the accurate self-evaluation of the school, its strengths and weaknesses and for implementing a plan of action to improve and develop based on the evaluation • has a detailed understanding of the achievements and progress of different groups of pupils based on accurate evidence of individual pupil achievement and progress • knows what to do to improve academic performance and ensures appropriate action is taken in a timely, consistent and strategic way.

Recruitment of staff			
Trustees -	CEO / Executive Leadership Team -	Local Governing Body -	Headteacher -
<ul style="list-style-type: none"> • are responsible for the recruitment and appointment of the Chief Executive and any senior central office executives • are responsible for the recruitment and appointment of headteachers, in close consultation with the LGB. 	<ul style="list-style-type: none"> • in partnership with HR support, provide the Trust Board and schools with professional advice relating to the recruitment of staff • provide the Trust Board with administrative support in the recruitment of headteachers and senior staff • are responsible for monitoring the Single Central Record and statutory compliance with respect to training for safer recruitment on behalf of the Trust Board • support the headteacher by joining appointment panels or otherwise contributing to the appointment process of senior leadership team members as invited • oversee the benchmarking of non-substantive headteachers the group may wish to appoint on a permanent basis 	<ul style="list-style-type: none"> • when invited to do so (and would be expected in the case of senior leadership posts), supports the headteacher by joining appointment panels or otherwise contributing to the appointment process • contributes in close consultation to the appointment of the headteacher • using key performance data provided by the school stays fully aware of the school's activity in terms of its staff, staffing structures and more general HR data, and can support and challenge appropriately • is responsible for knowing and understanding the training requirements for safer recruitment including Governors' training if taking part in recruitment processes. 	<ul style="list-style-type: none"> • In conjunction with the LGB, is responsible for the recruitment and appointment of school staff other than the headteacher • reports key performance on recruitment and more general HR to the LGB and appropriate committees. • is responsible for the accuracy of the school's Single Central Record and statutory compliance with respect to training for safer recruitment.

Staff professional development			
Trustees -	CEO / Executive Leadership Team -	Local Governing Body -	Headteacher -
<ul style="list-style-type: none"> • are responsible for ensuring sufficient resources are allocated to people development • are responsible for the development of the staff development strategy 	<ul style="list-style-type: none"> • provide support for professional development, training, induction, talent development and succession planning across the whole group • lead strategic vision • design, develop, commission and deliver professional development programmes. 	<ul style="list-style-type: none"> • monitors effectiveness of professional development through reports from the headteacher and supports and challenges appropriately. 	<ul style="list-style-type: none"> • develops and implements the school's strategy • delivers professional development programmes at school level • provides professional development update reports to LGB • contributes to Partnership professional development programme.

Performance Management			
Trustees -	CEO / Executive Leadership Team -	Local Governing Body -	Headteacher -
<ul style="list-style-type: none"> • are responsible for setting overall policies for performance management • are directly responsible for the performance management of the Chief Executive. 	<ul style="list-style-type: none"> • are directly responsible for the performance management of the headteachers. • provide professional support for performance management across all schools • lead the strategic vision • monitor performance management across all schools 	<ul style="list-style-type: none"> • supports the headteacher in monitoring the performance management of staff • contributes to pay review processes • contributes to performance management of the headteacher • participates in appeals as part of the grievance, capability or disciplinary process. 	<ul style="list-style-type: none"> • implements performance management for staff in school • provides reports on performance management to the LGB.

Quality of Teaching			
Trustees -	CEO / Executive Leadership Team -	Local Governing Body -	Headteacher -
<ul style="list-style-type: none"> • are responsible for ensuring sufficient resources are allocated to deliver the highest possible quality of teaching 	<ul style="list-style-type: none"> • along with the LGB, are responsible for supporting, challenging and advising the school in its programme of improvement • are responsible for monitoring statutory compliance on behalf of the Boards 	<ul style="list-style-type: none"> • is responsible for knowing and understanding the school's own evaluation of the quality of teaching • with the Executive Leadership, is responsible for supporting and challenging the school in its programme of improvement 	<ul style="list-style-type: none"> • is responsible for the quality of teaching in the school • is responsible for the accurate self-evaluation of the quality of teaching, its strengths and weaknesses and for implementing action to address this
Curriculum			
Trustees -	CEO / Executive Leadership Team -	Local Governing Body -	Headteacher -
<ul style="list-style-type: none"> • are responsible for the strategic vision for the schools' curriculum and qualifications framework 	<ul style="list-style-type: none"> • provides curriculum and qualifications guidance for all schools • monitor the implementation of the curriculum and qualifications, strategic vision and guidance • along with the LGB are responsible for supporting, challenging and advising the school in the development and implementation of its curriculum and qualifications framework • are responsible for monitoring statutory compliance on behalf of the Boards 	<ul style="list-style-type: none"> • is responsible for agreeing the principles on which the school's qualifications and curriculum policies are based in line with guidance as prepared by the Inspire Partnership • is responsible for knowing and understanding the school's own evaluation of the quality of its curricular and extra-curricular provision • is responsible for supporting, challenging and advising the school in the development and implementation of its curriculum and qualifications framework and its extra-curricular provision 	<ul style="list-style-type: none"> • is responsible for the development and implementation of the school's curriculum and qualifications framework • is responsible for the development and implementation of the school's extra-curricular provision

Welfare and Child Protection			
Trustees -	CEO / Executive Leadership Team -	Local Governing Body -	Headteacher -
<ul style="list-style-type: none"> • are responsible for setting overall policies for safeguarding and child protection. • set the strategic vision for the spiritual, moral, social and cultural development of pupils. • review on an annual basis each school's safeguarding policy and practices and how their duties have been discharged on the recommendation of the charity's named Safeguarding Trustee and the Executive. 	<ul style="list-style-type: none"> • provide safeguarding and child protection guidance for all schools • monitor the implementation of the safeguarding and child protection guidance • are responsible for monitoring that each LGB is effectively scrutinising statutory compliance with respect to safeguarding and child protection for all schools on behalf of the Trust Board • are responsible for monitoring statutory compliance with respect to the quality of spiritual, moral, social and cultural development of pupils on behalf of the Trust Board • ensure all Board members have the appropriate child protection checks and are recorded on the central Single Central Record. 	<ul style="list-style-type: none"> • appoints a Governor to have specific responsibility for welfare and child protection in the school, reporting to full LGB as appropriate • nominates a Governor (usually the Chair) to liaise with the LA and partner agencies • monitors, supports and challenges the welfare and child protection in the school including <ul style="list-style-type: none"> (i) child protection (ii) exclusions (iii) serious disciplinary incidents (iv) attendance and (v) behaviour • is responsible for knowing and understanding the school's own evaluation of the quality of spiritual, moral, social and cultural development of pupils • is responsible for ensuring the school is compliant with regulations which ban corporal punishment. • ensure all LGB members have the appropriate child protection checks and are recorded on the central Single Central Record. 	<ul style="list-style-type: none"> • is responsible for safeguarding and child protection within the school • is responsible for the quality of spiritual, moral, social and cultural development of pupils • is responsible for ensuring compliance with regulations which ban corporal punishment • is responsible for ensuring that arrangements take into account the procedures and practice of the local authority • is responsible for providing reports on welfare and child protection to the LGB. • Is responsible for identifying risks to effective safeguarding and taking action to reduce potential risks.

Health and Safety			
Trustees -	CEO / Executive Leadership Team -	Local Governing Body -	Headteacher -
<ul style="list-style-type: none"> • are responsible for setting overall policies for health and safety 	<ul style="list-style-type: none"> • provide health and safety guidance for all schools • monitor the implementation of the health and safety guidance • are responsible for monitoring statutory compliance with respect to health and safety on behalf of the Boards 	<ul style="list-style-type: none"> • appoints a Governor to have specific responsibility for health and safety in the school, reporting to full LGB as appropriate • monitors, supports and challenges the health and safety in the school 	<ul style="list-style-type: none"> • is responsible for health and safety within the school • is responsible for the implementation of health and safety policies and for statutory compliance • is responsible for providing reports on health and safety to the LGB.

Provision of information			
Trustees -	CEO / Executive Leadership Team -	Local Governing Body -	Headteacher -
<ul style="list-style-type: none"> • no direct role and responsibility. 	<ul style="list-style-type: none"> • monitor statutory compliance on behalf of the Trust Board • are responsible for monitoring statutory compliance in relation to the information provided to the regulators, parents and others on behalf on the Trust Board • provide guidance and model policies. 	<ul style="list-style-type: none"> • is responsible for monitoring the quality information provided by the school • is responsible for supporting and challenging the school on the quality of information • is responsible for reviewing school policies and their implementation on an annual programme. 	<ul style="list-style-type: none"> • is responsible for the development and implementation of school policies in line with statutory requirements • ensures LGB access to all information provided to regulators, parents, prospective parents and the local community • ensures the information provided by the school is of a high quality.

The handling of complaints			
Trustees -	CEO / Executive Leadership Team -	Local Governing Body -	Headteacher -
<ul style="list-style-type: none"> • no direct role and responsibility. 	<ul style="list-style-type: none"> • are responsible for monitoring statutory compliance in relation to complaints • provide guidance and model policies on complaints handling • redirect complaints received at to the appropriate person. 	<ul style="list-style-type: none"> • is responsible for handling and monitoring of complaints • is responsible for managing and hearing any appeals as part of the complaints process • receives regular reports from the headteacher on all complaints. 	<ul style="list-style-type: none"> • is responsible for responding to and dealing with all complaints, initially at school level provides the LGB with regular reports on all complaints.
Review of local school policies, processes and procedures			
Trustees -	CEO / Executive Leadership Team -	Local Governing Body -	Headteacher -
<ul style="list-style-type: none"> • review on an annual basis each school's safeguarding policy on the recommendation of the charity's named Safeguarding Trustee 	<ul style="list-style-type: none"> • development of exemplar policies and compliance checklists 	<ul style="list-style-type: none"> • ensure adherence to regular cycle of school policy review e.g. statutory policies • ensure that practice within the school reflects most up-to-date policy documents – if practice does not follow policy guidance then policies are not effective and should be reviewed • regular cycle of process scrutiny e.g. attendance registers, complaints log, work experience procedures 	<ul style="list-style-type: none"> • regular updating of all school policies e.g. statutory policies • regular updating of process and procedures e.g. attendance registers, complaints log, work experience procedures
Links with community, parents, carers, and guardians			
Trustees -	CEO / Executive Leadership Team -	Local Governing Body -	Headteacher -
<ul style="list-style-type: none"> • no direct role and responsibility. 	<ul style="list-style-type: none"> • no direct role and responsibility. 	<ul style="list-style-type: none"> • is responsible for monitoring the school's links with community, parents, carers and guardians • is responsible for supporting and challenging the school to improve and develop links. 	<ul style="list-style-type: none"> • is responsible for developing effective links with community, parents, carers and guardians.

Finance			
Trustees -	CEO / Executive Leadership Team -	Local Governing Body -	Headteacher -
<ul style="list-style-type: none"> • are legally responsible for the charities' assets and accounts and for statutory compliance • develop the overall strategic vision for the finances of the group, the individual charities and the schools • set the financial parameters for the schools' budgets • develop the strategic plan for capital expenditure, considering financial implications for all schools' school improvement planning 	<ul style="list-style-type: none"> • act on behalf of the Trust Board to discharge the duties in relation to statutory compliance and financial performance of the schools • provide accounting, financial planning, treasury and financial systems services for schools • prepares the Budget for approval by the Board 	<ul style="list-style-type: none"> • receives summary management accounts from the Chief Financial Officer to ensure the LGB is fully aware of the school's financial performance • advises the headteacher on priorities of strategic plan based on budget assumptions • contributes views in relation to priorities within the final budget • is responsible, with the headteacher, for recommending capital expenditure priorities 	<ul style="list-style-type: none"> • works closely with the Chief Financial Officer executives in the preparation of the Budget for approval by the Board • is responsible for controlling costs and ensuring budget commitments are met • is responsible, with the LGB, for developing capital expenditure priorities for submission in line with the school's strategic plan

Buildings and maintenance			
Trustees -	CEO / Executive Leadership Team -	Local Governing Body -	Headteacher -
<ul style="list-style-type: none"> • develop the strategic plan for capital expenditure, considering all schools' improvement planning. 	<ul style="list-style-type: none"> • develop the wider estates policy in line with the charities' strategy • provide the Trust Board and schools with professional support and advice relating to the management of buildings and estates • are responsible for monitoring compliance with statutory regulations relating to premises and accommodation. 	<ul style="list-style-type: none"> • monitors planned capital works and the impact of the strategic plan on the quality of school buildings • is responsible, with the headteacher, for developing priorities for capital expenditure and large scale 'minor works' in line with the strategic plan. 	<ul style="list-style-type: none"> • is responsible for the maintenance of the school and facilities, with support from the Chief Financial Officer • is responsible, with the LGB, for developing priorities for capital expenditure and large scale 'minor works' in line with the strategic plan.

Inspection			
Trustees -	CEO / Executive Leadership Team -	Local Governing Body -	Headteacher -
<ul style="list-style-type: none"> • receive final inspection reports. 	<ul style="list-style-type: none"> • provide support to the school prior to and during inspections. 	<ul style="list-style-type: none"> • understands the requirements of the inspection process and supports the headteacher • is responsible for engaging fully with the inspection process • communicates the outcomes of the inspection process with parents, carers and guardians. 	<ul style="list-style-type: none"> • is responsible for ensuring all staff and the LGB fully understand requirements of the inspection process • is responsible for ensuring the school is 'inspection ready' at all times.

Early years foundation stage (EYFS)			
Trustees -	CEO / Executive Leadership Team -	Local Governing Body -	Headteacher -
<ul style="list-style-type: none"> • no direct role or responsibility. 	<ul style="list-style-type: none"> • are responsible for monitoring statutory compliance with respect to EYFS. 	<ul style="list-style-type: none"> • appoints a Governor to have specific responsibility for EYFS • is responsible for monitoring the school's evaluation of the quality of EYFS provision. 	<ul style="list-style-type: none"> • is responsible for quality of provision of EYFS, and for implementing actions to address weaknesses.