

Courage to try new things.

Bringing Pupils, Parents and Teachers
together.



Saltersgate Junior School

Barnsley Road
Scawsby
Doncaster
DN5 8QN

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A letter from the Headteacher

Dear Parents/Carers

Welcome and thank you for taking the time to read our prospectus. I am pleased to have this opportunity to tell you about our school and hope it will give you an insight into the wide range of opportunities offered to every pupil.

Saltergate has long had a reputation of excellence; our teaching and support team are passionate about teaching and learning and particularly about how children learn best.

Our aim is to establish and maintain high standards of attainment, achievement and behaviour in a caring and welcoming environment. We are committed to delivering a high quality experience for all our children. Successful delivery of education always has at its root an effective partnership between home and school. We share your aspirations for your child and aim to work with you in providing a secure, happy and stimulating environment in which the children will be encouraged to learn and in which they will be well prepared for the future. We are firmly committed to providing the best possible chance for each child in school, and through the delivery of a high quality learning experience believe that we can maximize and nurture potential.

I am very much looking forward to meeting everyone and to the coming academic year. I am sure that together we will help to produce happy, settled children who enjoy school and are able to take ownership of their continuing learning journey.

This prospectus is intended to provide you with some basic information to help you become familiar with the way the school operates. I hope you will find it useful. However, should you wish to find out about any aspect of our school not covered in this brochure, you are warmly invited to come and talk to us.

I am sure that together we will help to produce happy, interested children who enjoy, and are engaged in, all aspects of school life.

Yours sincerely

Mrs. M E Oxe (Head teacher)

General Statement

It is our intention to assist all children to achieve their maximum potential across the whole of the National Curriculum. By having high expectations and rigorous monitoring and support systems, we aim to identify and address individuals' particular curricular and pastoral needs.

We believe that school should be a safe, harmonious but also challenging place where children extend their ability in preparation for future experiences. We feel that progress is optimised through a commitment to parental involvement in the school process.

A strong emphasis is given to acknowledging and rewarding success and effort.

Safeguarding Children Statement

Saltersgate Junior School is a safe place for children, where our responsibilities for safeguarding children are taken seriously.

Our school fully recognises its responsibilities for child protection and safeguarding. All staff and governors have a full and active part to play in protecting and safeguarding the children in our care, and the child's welfare is our paramount concern.

The Designated Child Protection Officer is Mrs M E Oxe
The Deputy DCPO's are Mr P Chambers and Mrs Ward
The Chair of Governors is Mrs A Webber
The Designated Child Protection Governor is Mrs A Webber

School Vision Statement

Saltersgate Junior School is an inclusive one in which the learning and teaching, achievements, attitudes and well-being of all members of this learning community are of vital importance. We continually seek to remove barriers to learning, value diversity and show respect for all individuals.

Through working in partnership with parents and responding to the needs of the community, we aim to maximize the potential for all pupils to lead safe, happy, healthy and successful lives.

The Vision for Saltersgate Junior School based on:

- Effective learning for all pupils, forming the foundations for life long learning skills.
- High, consistent and achievable expectations for all.
- The effective delivery of a broad and balanced curriculum with a strong focus on excellence and enjoyment.
- Individuals who constantly self-review and assess their own performance.
- A community of people constantly striving for excellence.
- Children and staff who enjoy school, are fully involved in its processes, and who are highly motivated and develop independence.
- Strong community cohesion linked to positive partnerships with parents and the local community.

Value Statement

Saltersgate Junior School is committed to lifelong learning where every individual is valued, nurtured and respected. The school is an exciting, learning community with the emphasis on high quality teaching creating effective learners. The staff work hard to create a positive and caring environment where diversity, respect and tolerance are valued. We believe that all pupils are individuals with their own special qualities, skills and interests, which need to be encouraged. We put great emphasis on the development of confidence, self-esteem, independence, kindness and courtesy. Saltersgate Junior School is a secure and happy place. Pupils in partnership with parents and carers are supported and helped to develop academically, socially, physically and emotionally.

Equal Opportunities

The school is totally committed to equality of opportunity for all its pupils, irrespective of gender, disability and ethnic or religious background. Every encouragement is made to enable all pupils to experience and feel comfortable with all activities. The school is sensitive to the needs of all pupils and welcomes differing cultures, religions and languages for the enrichment of all. Every member of the school community seeks to promote personal qualities of responsibility, self-discipline, initiative, independence and endeavour.

Saltersgate Junior School Aims

The intended outcome of our education at school is:

- To help each pupil achieve the highest educational standards they possibly can in order to fulfil their individual potential.
- To provide all pupils with a high quality learning experience in order to develop the necessary knowledge, skills and understanding required to be successful learners.
- To ensure that all pupils are kept safe and secure.
- To ensure that students acquire knowledge and skills relevant to future economic wellbeing and through this, develop into life-long learners.
- To promote an inclusive approach to all aspects of school life and to deal with all forms of discrimination.
- To promote a healthy lifestyle.
- To develop students' sense of self-respect, self-discipline, self-esteem and the capacity to enjoy learning as independent, self-motivated pupils.
- To give pupils a voice through encouraging them to be actively involved in the decision making processes in school.
- To encourage pupils to understand, care for and respect the world in which they live and the interdependence of individuals, families, groups, and nations.
- To foster moral, spiritual, creative and intellectual awareness through the provision of a broad, balanced and creative curriculum.
- To nurture sensitivity and creative responses to a wide range of aesthetic experiences.

ADMISSIONS

The school adheres to the Local Education Authority's policy and criteria for admissions. Copies of this are available from school. The school's standard number for each year group is presently 90 pupils.

PARENT PARTNERSHIP

The school welcomes the opportunity to develop a partnership with parents and pupils. It is hoped that all parents will join the school in supporting the Home-School Agreement, a document which outlines the way we can all work together for the benefit of the children. It is the school's belief that the involvement of parents in the education of the children is paramount to happy, successful children. To this end, the school offers regular opportunities for parents to consult members of staff but also invites parents to visit school to support various festivals, social occasions, sports and musical events.

Should there be any concern regarding the welfare or progress of the children the Headteacher would welcome early contact with parents. Any parent with concerns should contact the school to arrange an appointment with the Headteacher, so that mutual co-operation between home and school might secure benefits for the children.

In recent years, the school has developed its Parent Teacher Association. Parental involvement has risen significantly and the pupils and staff alike are pleased to receive such assistance. The group is a body of parents, teachers and friends who have the welfare of the pupils at heart. As a parent you have an automatic right to participate in the meetings and to join the group's activities. We hope that you will choose to be involved so that the school can benefit in many ways by having close association with parents and others who wish to see the school flourish. We look forward to seeing you at the PTA events.

Parents provide considerable help during the school day with classroom activities and on educational visits. This contribution is much valued. If you are interested in assisting the school's work, please contact your child's class teacher.

HOLIDAYS IN TERM TIME

The Government implemented new legislation in September 2013 which means that no requests for holidays can be authorised except in exceptional circumstances.

BEHAVIOUR

Good behaviour is secured through the employment of challenging tasks and the support of a behaviour policy which stresses the positive and involves pupils in the making of school rules. The school has an anti-bullying charter. Teachers acknowledge and praise success and effort. House points are awarded to pupils who conduct themselves well and who try hard to do their best. The accumulation of house points leads to the achievement of stars and trophy badges. There are three 'houses': Beckham, Dahl and Tomlinson. Each child is placed into a house and their house points are added up at the end of each half term. A trophy is awarded to the house that has collected the most points.

SCHOOL DRESS

The Governing Body have now enforced the school dress code and all children are expected to wear school uniform consisting of:

- Navy blue sweatshirts, jumpers or cardigans.
- Red polo shirts.

- Black trousers or skirts and black shoes.
- Plain black tights, ankle or knee length white socks for girls and dark coloured socks for boys.

In the summer girls will be expected to wear:

- Blue or Red checked summer dresses (or winter uniform)
- Red polo shirt and black long shorts/ culottes
- White or black closed toe sandals or black shoes.

If children wish to wear shorts, they should be black and not sports wear, no logos or designs on clothing will be acceptable.

No hair dyes, shaved hair patterns or hair ornaments will be allowed and only plain headbands should be worn. Makeup and nail varnish is not permitted.

Children will be expected to remove their own earrings for any activities for Health and Safety reasons. On any days that your child is participating in PE, games, swimming and other physical activities it would be advisable to leave earrings at home.

This decision was taken in response to parental comments in a recent questionnaire and to match the policy of our feeder school Ridgewood.

Sports clothing should not normally be worn during the course of the school day except for PE or Games.

Uniform can be purchased from the school office.

PERSONAL PROPERTY

All items of personal property brought into school should be clearly labelled with your child's name. Whilst the school will make every effort to safeguard pupils' property, and will do its best to trace lost items, it cannot accept responsibility for loss or damage to such property. Lost property should, in the first instance, be reported to the class teacher.

VALUABLES

It is preferable that valuable items should not be brought to school. JEWELLERY (i.e. RINGS, BRACELETS, NECKLACES, EARRINGS ETC.) should not be worn in school. If it is necessary to wear ear rings, one small metal stud is permitted. Children will remove all jewellery for PE sessions. Mobile phones are not allowed in school unless for a specific reason. If your child needs to bring a phone it must be accompanied by a parental letter stating the reason and should be handed to the office for safe keeping.

PHYSICAL EDUCATION

Physical Education kit for indoor work (gym / dance) should consist of shorts (not long beach type shorts), a suitable white tee-shirt and thin-soled footwear. No special type is required so parents may spend as little or as much as they deem suitable. Girls should wear a leotard which may be obtained from any supplier at a price to suit parents.

For outdoor work, Physical Education kit may be supplemented by tracksuits, shorts for over leotards, games skirts, or football kit. Again, no special type is required. If you require further advice please do not hesitate to contact the school.

Swimming, PE and Games are all part of the National Curriculum and it is therefore expected that children will participate fully in the activities provided. Should your child be ill or injured and unable to take part in the activities, please write a letter requesting that they be excused from the lesson. Should your child miss three consecutive lessons, the school will contact you to establish whether or not there is a long term problem about your child's future participation.

The school acknowledges sport as a major factor in the development of its pupils. A variety of sports is evident within the curriculum and school teams are formed for after-school competitions.

Physical Education activities which are usually evident in the school (at various points in the school year) are as follows: football, netball, basketball, volleyball, mat ball, cricket, tennis, swimming, gymnastics, dance, athletics and outdoor adventure activities in line with National Curriculum requirements.

The school's facilities include: 2 netball courts, a football pitch, an athletics track (in the summer), a basketball court and a hall (used as a gym.)

Opportunities are taken to augment the teaching of sports by using outside specialist coaches as and when their availability and suitability occurs. In recent years, use has been made of cricket, football, netball and basketball coaches.

SUPER SWIMMER

The swimming programme is based upon the Super Swimmer scheme currently adopted by Doncaster Leisure Services. Super Swimmer is divided into six levels - Minnow, Marlin, Barracuda, Swordfish, Dolphin and Shark. Within each level

there are a number of skills a child must achieve before attaining that level. In the Minnows, one of the skills is to swim 5 metres on the front; by the time Shark is completed a child will be able to swim 200 metres, and be competent in front crawl, backstroke, breaststroke and butterfly as well as a variety of water skills. It is hoped that every child will achieve Barracuda level as this answers the requirements of the National Curriculum. At the completion of each level children will receive a certificate. Badges are available (at a nominal cost) to complement the certificates. Goggles may be worn for swimming if written parental permission is given. Please ask at school for the appropriate form to complete.

Swimming is organised for Year 5 only, in accordance with LEA guidance. Swimming takes place for this group throughout the year.

CURRICULUM ORGANISATION

The school operates a classteacher-based system with each class being taught all subjects (with the exception of mathematics) on the curriculum by the classteacher. Classes are changed each year so as to give each child the opportunity to meet and work with different children and teachers.

Children are arranged in classes and individual needs are addressed through both target-setting and curriculum planning. Our lesson planning takes account of the need to match tasks with individuals' ability. Children may be organised, for their learning, in groups, classes or individually.

SPECIAL NEEDS

The school has a policy for the education of children with special needs. It is available on request from the Headteacher. It is the aim of this policy that: all pupils with Special Educational Needs (SEN) should be recognised as soon as possible in order for relevant action to be taken; access to a broad and balanced curriculum is achieved; and local and national codes of practice are adhered to.

Mrs Ward is the school's manager of Special Educational Needs. It is her responsibility to organise and oversee the school's special needs systems and resources. Children may need additional help because they are experiencing learning difficulties, are very able in a particular skill, or have emotional or behaviour problems. Parents are centrally involved before any child receives this kind of support.

Relevant education plans are drawn up and implemented as appropriate, and outside agencies are consulted. Regular monitoring, assessing and reviewing are

undertaken. Parents are consulted at every stage and moderation of policies occurs in light of parental feedback and experience.

SEX EDUCATION

Sex Education is not offered as a subject but some Year 6 children may encounter the teaching of mammalian reproduction as part of a topic on Human Biology. In Year 5, the girls receive a talk from the female Year 5 teachers based on their development at this time. Year 6 (boys and girls) receive an illustrated talk about puberty from the Year 6 teachers. The materials and information for Sex Education is provided by the School Nurse. If parents wish to withdraw their children from this session, they may do so by sending a written request. This is seen as part of the school's provision of a personal, social and health education package.

RELIGIOUS EDUCATION

The school has no religious affiliation but there will be a daily act of worship. Religious Education is part of the curriculum and all children are expected to follow the course, which is the Local Authority agreed syllabus. Where parents do not want their children to take part in the assembly or follow the religious education course, then the Headteacher should be informed in writing. Appropriate work will then be given to the child.

MUSIC TUITION

There is a school orchestra and a school choir. Music plays an important role in the school for all pupils, particularly in terms of singing, composition and appreciation. The school is fortunate to have peripatetic music teachers to teach pupils how to play a range of instruments. This is a service which is paid for by those parents who wish their child to play an instrument.

The following instruments are taught:

flute, violin, cornet, drums, clarinet, 'cello, trumpet, oboe, double bass, french horn, trombone, e flat horn, and euphonium.

ASSESSMENT

Pupils are tested via Standard Assessment Tests (SATs) during their last year at the school (Year 6) at the end of Key Stage Two. You will be notified of your child's results, together with the teacher's assessment of your child's performance. Reports are sent to all parents annually. Continuous monitoring and assessment for maths, spelling, grammar and writing takes place, throughout the

school year, within each year group. Non Statutory assessments also occur at the end of the year, in each year group, to assess each child's progress.

HOMEWORK

It is our belief that the children benefit from receiving manageable homework tasks. They are able to develop their ability to work alone and to follow areas of particular interest to them. Also, it enables you to see the sort of work the children are doing and to become involved in the teaching and learning process, strengthening the three-way partnership between pupils, teachers and parents.

All pupils will be issued with a homework timetable. This will show to which days particular subjects are allocated and when homework should normally be returned. The detail of homework assignments will be available in each child's homework diary. The children are expected to record the nature of the homework and the day it should be returned to the teacher.

All years

It is hoped that all children will undertake reading on a daily basis. Sometimes this may be set as formal homework. The role of parents in assisting their child's reading development cannot be over-estimated. Regular reading is vital to a pupil's progress and children are encouraged to take reading books home so that they may read to or with parents. A reading record will be kept. This will log the books read by each child and the frequency of practice.

EDUCATIONAL VISITS

Visits out of school are of great educational value. They provide a valuable experience for pupils as they enrich the curriculum and enhance learning.

Please support and encourage your child to participate in these visits.

Your child's security and safety is our main concern, so please be assured that he/she will be well supervised at all times. A detailed risk assessment is carried out prior to every planned educational visit.

As we are a cashless environment, educational visits should be paid via or online payment provider www.parentpay.com. You will receive an activation letter with personnel details for registering an account. If you would like to pay by cash we will issue you with a bar coded letter for the visit and the payment can be made at any pay point enabled store.

EXTRA-CURRICULAR ACTIVITIES

The school offers a wide range of extra- curricular activities in response to the interests of pupils.

These activities may alter from time to time as a result of the seasons and staff availability.

HOURS OF WORK

The morning session of school is from 8.50 am to 12.00 pm and the afternoon session is from 1.00 pm to 3.35 pm, various musical and sporting activities take place during the lunch period and after school.

24 hours and 15 minutes are spent on teaching during a normal school week. Two hours are spent on daily assemblies.

SCHOOL HOLIDAY PATTERN 2017/2018

Holiday	School closes (end of day)	School Re-opens (am)
Summer		Tuesday 5 th September 2017
Autumn Half Term	Thursday 26 th October 2017	Monday 6 th November 2017
Christmas	Friday 22 nd December 2017	Monday 8 th January 2018
Spring Half Term	Friday 9 th February 2018	Monday 19 th February 2018
Easter	Thursday 22 nd March 2018	Monday 9 th April 2018
May Day	Friday 4 th May 2018	Tuesday 8 th May 2018
Summer Half Term	Thursday 24 th May 2018	Monday 4 th June 2018
Summer	Friday 20 th July 2018	

Please note there may be some alteration to the above dates. These will be advised via a school newsletter.

INCLEMENT WEATHER

In time of inclement weather the school may be closed. Parents will be given as much warning of this as possible. During severe weather conditions it is advisable for parents to listen to TRAX FM and local radio stations for any news regarding closure of schools.

SCHOOL MEALS

A balanced two course meal, which is a choice menu, is available at mid-day for all children attending school. The cost of the meal is fixed by the Authority and

is at present £2.00 per day, £10.00 per week. As we are a cashless environment, dinner money should be paid via or online payment provider www.parentpay.com. You will receive an activation letter with personnel details for registering an account. If you wish to pay for dinners with cash you can be issued with a card to pay at a pay point enabled store.

ANNUAL REPORTS and OPEN DAYS

Open evenings are held towards the end of each term. Parents are invited to come along to discuss and examine their children's work for the term. Arrangements to see the Headteacher may be made through the School Office or directly with the Headteacher.

Annual reports are sent to parents in the summer term.

VEHICLES

Parents are prohibited from bringing vehicles onto the school site. The safety of the pupils is increased if the number of cars in the grounds is minimised. The lack of space has meant that parking spaces are limited to staff and disabled badge holders only.

Please do not park vehicles directly outside the school gates on Windsor Walk. Doing so would severely impede the entrance or egress of fire engines or ambulances in an emergency.

FOOTPATHS

Children are required to enter and leave the school site by use of the footpaths. Pupils should never walk on the driveway.

NEW INTAKE

The parents of children about to join the school from feeder schools will be invited to an informal meeting during the summer term. Incoming pupils are invited to attend the school to meet the staff and view the school. Children from the infant school are regularly invited to assemblies and concerts.

LEAVERS

The children about to enter secondary school will be furnished with information from their respective upper schools in the summer term. Visits are arranged by the upper schools.

PASTORAL CARE

All staff will be responsible for the pupils' pastoral care. Teachers and support staff will report any major concerns to the Headteacher or Deputy Headteacher and parents will be informed of any significant worries.

SAFEGUARDING

All the governors and staff at Saltersgate Junior School share an objective to help keep the children safe by contributing to:

- Providing a safe environment for them to learn
- Identifying children who are suffering or likely to suffer significant harm, and taking appropriate action with the aim of making sure that they are kept safe both at home and in the education setting.

To achieve this objective, we:

- Aim to prevent unsuitable people from working with the children
- Promote safe practice and challenge any poor or unsafe practice
- Identify instances where there are grounds for concern about a child's welfare and initiate or take appropriate action to keep them safe
- Contribute to effective partnership working between all those involved in providing services for our children.

COMPLAINTS

Should you wish to make a complaint regarding the curriculum or other school matters, it is requested that you contact the Headteacher in the first instance. Details of the complaints procedure relating to the curriculum and associated matters are available either from school or from Education Services, The Civic Office, Waterdale, Doncaster, DN1 3BU. Telephone 01302 736000.

The information contained within this prospectus applies to admissions during the academic year 2017/ 2018 and is correct at time of printing in spring 2017. It should not be assumed that there will be no changes affecting the relevant arrangements before the start of, or during the school year, or in relation to subsequent school years.

OUR SCHOOL CHARTER

Treat everyone with respect.

Make visitors feel welcome.

Make friends with new children.

Do not start fights.

Do not interfere with other people's property.

Be polite at all times.

Respect others' points of view.

Do not bully.

Work hard to the best of your ability.

Take pride in your work.

Join in assemblies.

Always behave well on school outings.

Set a good example.

Behave sensibly in the dining hall.

Do not vandalise school property.

Use bins do not drop litter.

Look after the plants and trees for everyone's enjoyment.

Try not to waste water or electricity.

LOOK AFTER EVERYONE AND EVERYTHING TO KEEP OUR SCHOOL A HAPPY
PLACE.