



Headteacher: Mrs Liz Ormerod

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21st March 2018

Dear Parents

Parents Evening

We will be holding our Summer term Parent's Evening on Thursday 12th April 2018. You are invited to meet with your child's class teacher to discuss your child's progress so far this academic year.

We have arranged for a staff member to supervise children in the ICT suite, for parents who need to bring their children with them to their appointment.

As in previous years, we are asking you to indicate your preference for a five minute appointment time between 3.30 pm and 6.30 pm. Appointment times will be issued on a first come first served basis. We will allocate an appointment time to parents who do not return the reply slip.

Please complete and return the tear-off slip at the bottom of this letter and return to school as soon as possible.

Yours sincerely

Mrs E Ormerod



Parents Evening – Thursday 12th April 2018

Child's Name: Class:

Parent/s Name:

*I/we will be attending parents evening and I/we wish to make an appointment to see my/our child's class teacher between:-

3.30-4.00 4.00-4.30 4.30-5.00 5.00-5.30 5.30-6.00 6.00-6.30

*Please circle your choice of appointment time.

Enjoy. Embrace. Evolve – We make the difference.