



# The Village Federation of Carsington & Hopton and Kirk Ireton Primary Schools



## Statement of Internal Control For The Village Federation

- 1 This statement relates to the Consistent Financial Reporting (CFR) Return for The Village Federation for the period (usually 12 months) from **1<sup>st</sup> April 2017 to 31<sup>st</sup> March 2018**. The governing body is responsible for ensuring that the school:
  - keeps proper accounting records during the year which will disclose, with reasonable accuracy and at any time, the financial position of the school, have been drawn up in accordance with the DfES' (CFR) guidelines, and will enable it to prepare an annual income and expenditure statement that complies with DfES guidelines
  - maintains and operates an effective system of internal control to safeguard all the resources delegated, granted or otherwise entrusted to the school and ensure they are used cost effectively
- 2 The system of internal control has been developed and is coordinated by the head teacher. It aims to provide as much assurance as is reasonably possible (not absolute assurance) that assets are safeguarded, transactions are properly authorised and recorded and that material errors or irregularities are either prevented or can be detected promptly
- 3 Our review of the effectiveness of the systems of internal control is informed by:
  - our regular scrutiny of financial and other performance monitoring data
  - regular reports from the head teacher and other managers to the governing body
  - the most recent report of the school's internal auditor dated **13<sup>th</sup> December 2017**
  - our most recent self-evaluation of the internal controls undertaken **20<sup>th</sup> March 2018**
- 4 We are, therefore, satisfied that the internal control systems in operation at the school during the year were adequate and effective
  - All issues raised by the internal audit have been addressed for the current year
- 5 We propose over the coming year to take the following steps to address the weaknesses noted above:
  - No Current Issues

By order of the Governing Body of The Village Federation

(Signed) \_\_\_\_\_ Dated \_\_\_\_\_  
(Head Teacher)

(Signed) \_\_\_\_\_ Dated \_\_\_\_\_  
(Chair of Governing Body)

(Signed) \_\_\_\_\_ Dated \_\_\_\_\_  
(Chair of Finance Committee of the Governing Body)