

**Lympstone C of E Primary School**

**Temporary Mealtime Assistant Required until end of the Summer Term 2018**

**Hours per week – 5 hours**

**Pay grade – Grade B, Point 6**

**Hourly rate – £7.78**

**Start date – Immediately**

**Closing date – 16<sup>th</sup> April 2018 12 o clock**



We are looking for an enthusiastic, flexible and reliable person to fulfil the role of Mealtime Assistant within our school. Responsibilities will include assisting children whilst having their lunch and supervising children throughout their lunch break. You will also be required to help set up and clear the dining hall which will involve moving furniture and cleaning the dining hall including floors, other tasks as appropriate. You will need to show initiative, be able to organise play activities with the children and help create a happy and safe play environment whilst caring for children and managing behaviour constructively. You will also need to treat sensitive information confidentially and follow school policies.

Lympstone C of E Primary School is committed to safeguarding and promoting the welfare of children and young people, and expects all staff and volunteers to share this commitment. An enhanced DBS disclosure is required for this post.

If you are interested in applying for this post an application form can be downloaded from our website. Please send your completed application form to Mrs Emily Mellor, Lympstone C of E Primary School, School Hill, Lympstone, EX8 5JY or [admin@lympstone-primary.devon.sch.uk](mailto:admin@lympstone-primary.devon.sch.uk)