



Accessibility Plan

Date: March 2018

Date of Review: March 2019

Purpose of Plan

The purpose of this plan is to show how John F Kennedy Primary School intends, over time, to increase the accessibility of our school for pupils, staff, parents, carers and visitors.

Legal Background

The plan complies with paragraph 3 of schedule 10 of the Equality Act 2010. The SEN and Disability Act 2001 extended the Disability Act 1995 (DDA) to cover education. Since September 2002, the Governing Body has had 3 key duties towards disabled pupils, under Part 4 of the DDA:

- not to treat disabled pupils less favourably for a reason related to their disability;
- to make reasonable adjustments for disabled pupils, so that they are not at a substantial disadvantage;
- to plan to increase access to education for disabled pupils

The Equality Act (2010) re-states this duty on the Governing Body, merging previous legislation into a single Act of Parliament. Since 2003 it has been mandatory for all schools to produce an Accessibility Plan; this is that plan.

1 Vision Statement

Under the Equality Act 2010 schools should have an Accessibility Plan. The effect of the law is the same as in the past, meaning that "schools cannot unlawfully discriminate against children because of sex, race, disability, religion or belief and sexual orientation". According to the Equality Act 2010 a person has a disability if:

You're disabled under the Equality Act 2010 if you have a physical or mental impairment that has a 'substantial' and 'long-term' negative effect on your ability to do normal daily activities.

- 'substantial' is more than minor or trivial, eg it takes much longer than it usually would to complete a daily task like getting dressed
- 'long-term' means 12 months or more

The Accessibility Plan is listed as a statutory document of the Department for Education's guidance on statutory policies for schools. The Plan must be reviewed every three years and approved by the Governing Body. The review process can be delegated to a committee of the Governing Body an individual or the Head of School. At John F Kennedy Primary School the Plan will be monitored by the Head of School and evaluated by the relevant Governors' committee. The current Plan will be appended to this document.

At John F Kennedy Primary School we are committed to working together to provide an inspirational and exciting learning environment where all children can develop an

enthusiasm for life-long learning. We believe that children should feel happy, safe and valued so that they gain a respectful, caring attitude towards each other and the environment both locally and globally.

- 1.1 The John F Kennedy Primary School Accessibility Plan has been developed and drawn up based upon current legislation and information gathered from relevant stakeholders. Other outside agencies and specialists have also been consulted. The document will be used to advise other school planning documents and policies and will be reported upon annually in respect of progress and outcomes. The intention is to provide a projected plan for a three year period ahead of the next review date.
- 1.2 The Accessibility Plan is structured to complement and support the school's Equality Objectives. We understand that the Local Authority will monitor the school's activity under the Equality Act 2010 (and in particular Schedule 10 regarding Accessibility) and will advise upon the compliance with that duty.
- 1.3 John F Kennedy Primary School is committed to providing an environment that enables full curriculum access that values and includes all children, staff, parents and visitors regardless of their education, physical, sensory, social, spiritual, emotional and cultural needs. We are committed to take positive action in the spirit of the Equality Act 210 with regard to disability and to developing a culture of inclusion, support and awareness within the school.
- 1.4 The John F Kennedy Primary School Accessibility Plan shows how access is to be improved for disabled children, staff and visitors to the school within a given timeframe and anticipating the need to make reasonable adjustments to accommodate their needs where practicable. The Accessibility Plan contains relevant and timely actions to:-
 - 1.4.1 Increase access to the curriculum for children with a disability, expanding the curriculum as necessary to ensure that children with a disability are as, equally, prepared for life as are the able-bodied children; (if a school fails to do this they are in breach of their duties under the Equalities Act 2010); this covers teaching and learning and the wider curriculum of the school as participation in after-school clubs, leisure and cultural activities or school visits - it also covers the provision of specialist or auxiliary aids and equipment, which may assist these children in accessing the curriculum within a reasonable timeframe.
 - 1.4.2 Improve and maintain access to the physical environment of the school, adding specialist facilities as necessary - this covers improvements to the physical environment of the school and physical aids to access education within a reasonable timeframe

- 1.4.3 Improve the delivery of written information to children, staff, parents and visitors with disabilities; examples might include hand-outs, timetables, textbooks and information about the school and school events; the information should be made available in various preferred formats within a reasonable timeframe
- 1.5 The John F Kennedy Primary School Accessibility Plan relates to the key aspects of physical environment, curriculum and written information.
- 1.6 Whole school training will recognize the need to continue raising awareness for staff and governors on equality issues with reference to the Equality Act 2010.
- 1.7 This Accessibility Plan should be read in conjunction with the following school policies, strategies and documents:
- Asset Management Plan
 - Behaviour Management Policy
 - Curriculum Policy
 - Critical Incident Support Plan
 - Equality and Diversity Policy
 - Health and Safety Policy
 - School Prospectus
 - School Improvement Plan
 - Special Educational Needs and Disability Policy
- 1.8 The Accessibility Plan for physical accessibility relates to the Access Audit of the School. It may not be feasible to undertake all of the works during the life of this accessibility plan and therefore some items will roll forward into subsequent plans. An accessibility audit will be completed prior to the end of each period covering this plan in order to inform the development of a new Accessibility Plan for the ongoing period.
- 1.9 Equality Impact Assessments will be undertaken as and when school policies are reviewed. The terms of reference for all governors' committees will include the need to consider Equality and Diversity issues as required by the Equality Act 2010.
- 1.10 The Accessibility Plan will be published on the school website.
- 1.11 The Accessibility Plan will be monitored through the Governor Premises, Health and Safety Committee.

1.12 The school will work in partnership with the Local Authority in development and implementing this Accessibility Plan.

1.13 The Accessibility Plan may be monitored by Ofsted during inspection processes in relation to Schedule 10 of the Equality Act 2010.

2 Aims and Objectives

This plan sets out the aims of the Governing Body of the school to increase access to education for disabled pupils in three areas required by the planning duties in the Equality Act 2010:

- to increase the extent to which disabled pupils can participate in the school curriculum
- to improve the environment of the school to increase the extent to which disabled pupils can take advantage of education and associated services
- to improve the delivery to disabled pupils of information, which is provided in writing for pupils who are not disabled

Our objectives are detailed in the Action Plan below.

3 Access Audit

John F Kennedy is an old Victorian Building (1905) which has had periodic modernisations over time. There are car parking facilities on sight with remote controlled access, and one dedicated disabled parking bay. The main entrance is accessible by wheelchair or to anyone with walking difficulties. There is access to the school via the school yard through either flat or ramped entrances. The school has one disabled toilet which is located in the Key Stage 2 area. It is fitted with a handrail and emergency pull cord.

The Nursery is a more modern structure. There are two possible locations where wheelchair access is available.

4 Management, Co-ordination and Implementation

We will consult with experts when new situations regarding children with disabilities are experienced. The Governors and Senior Leadership Team will work closely with the Local Authority.

2018-2020 Accessibility Action Plan

Aim 1: To increase the extent to which all pupils can participate in the school curriculum

Our key objective is to reduce and eliminate barriers to access to the curriculum and to ensure full participation in the school community for pupils, and prospective pupils, with a disability.

Targets	Strategies	Timescales	Responsibilities	Success Criteria
To liaise with Nursery providers to review potential intake for September starters	To identify pupils who may need additional to or different from provision for new intake			Procedures/equipment/ideas set in place by September 2019
To review all statutory policies to ensure that they reflect inclusive practice and procedure	To comply with the Equality Act 2010	Ongoing	HT All subject leaders	All policies clearly reflect inclusive practice and procedure.
To establish close liaison with parents	To ensure collaboration and sharing between school and families		HT All teachers	Clear collaborative working approach
To establish close liaison with outside agencies for pupils with ongoing health needs. Eg children with severe asthma, epilepsy,	To ensure collaboration between all key personnel	Ongoing	HT Class Teachers TAs Outside agencies	Clear collaborative working approach

<p>diabetes, cerebral palsy, heart conditions or mobility issues.</p>				
<p>To ensure full access to the curriculum for all children</p>	<p>A differentiated curriculum with alternatives offered. The use of P levels to assist in developing learning opportunities for</p>	<p>Ongoing</p>	<p>Teachers SENDCo Ed Psych AOT</p>	<p>Advice taken and strategies evidence in classroom practice. ASD children supported and accessing curriculum.</p>
	<p>children and also in assessing progress in different subjects. A range of support staff including trained teaching assistants. Use of interactive ICT equipment Specific equipment sourced from occupational therapy is needed.</p>			

<p>To finely review attainment of all SEN pupils</p>	<p>SENDCo/Class teacher meetings/pupil progress scrutiny of assessment system Regular liaison with parents</p>	<p>Termly</p>	<p>Class teacher SENDCo</p>	<p>Progress made towards support plan targets. Use of PIVATS to assess pupils' progress. Provision mapping shows clear steps and progress made.</p>
<p>To promote the involvement of disabled students in classroom discussions/activities to take account of variety of learning styles when teaching</p>	<p>Within the curriculum, the school aims to provide full access to all aspects of the curriculum by providing (where appropriate)</p> <ul style="list-style-type: none"> • wheelchair access • Screen magnifier software for the visually impaired • Features such as sticky keys and filter keys to aid disabled users in using a keyboard • Elklan training for relevant staff 	<p>Ongoing</p>	<p>Whole school approach</p>	<p>Variety of learning styles and multi-sensory activities evident in planning in the classrooms. Ensuring that the needs of all disabled pupils, parents and staff are represented within the school.</p>

	<ul style="list-style-type: none"> • Giving alternatives to enabled disabled pupils to participate successfully in lessons • Creating positive images of disability within the school so that pupils grow into adults who have some understanding of the needs of disabled people 			
To evaluate and review the above short and long term targets annually	See above	Annually	SLT, Governors, Trust Board	All children making at least good progress
To deliver findings to the Governing Body	Finance and Premises and Curriculum Governors meetings	Annually Terming SEND Governor / SENDCo meetings	SENDCo SLT/SEND Governor	Governors fully informed about SEN provision and progress

Aim 2 : To improve the physical environment of the school to increase the extent to which disabled pupils can take advantage of education and associated services.

Targets	Strategies	Timescales	Responsibilities	Success Criteria
Improve physical environment of school environment	The school will take account of the needs of pupils, staff and visitors with physical difficulties and sensory impairments when planning and undertaking future improvements and refurbishments of the site and premises, such as improve access, lighting and colour schemes and more accessible facilities and fittings eg, sensory room.	Ongoing	SLT	Enabling needs to be met where possible. Sensory Room to be completed and in use by Sep 18
Ensure visually stimulating environment for all children	Colourful, lively displays in classrooms and shared areas, inviting role play areas, stimulating resources available at break and lunch times	Ongoing	Teaching and Non-Teaching staff	Lively and inviting environment maintained.

<p>Ensuring all with a disability are able to be involved.</p>	<ul style="list-style-type: none"> • Create access plans for individual disabled children as part of IPE process. • Undertake confidential survey of staff and governors to ascertain access needs and make sure they are met in the school and meetings etc. • Include questions in the confidential pupil information questionnaire about parents/carers' access needs and ensure they are met in all events 	<p>With immediate effect, to be constantly reviewed</p>	<p>Teaching and NonTeaching staff</p>	<p>Enabling needs to be met where possible.</p>
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<p>To ensure that the medical needs of all pupils are met fully within the capability of the school.</p>	<p>To conduct parent interviews, liaise with external agencies, identifying training needs and establish individual protocols where needed.</p>	<p>With immediate effect to be constantly reviewed</p>	<p>Head Teacher SBM Occupational health</p>	
<p>Ensuring disabled parents have every opportunity to be involved</p>	<p>Utilise disabled parking spaces for the disabled to drop off & collect children</p> <ul style="list-style-type: none"> • Arrange interpreters from the SNID to communicate with deaf parents • Offer a telephone call to explain letters home for some parents who need this • Adopt a more proactive approach to identifying access requirements of disabled parents 	<p>With immediate effect to be constantly reviewed</p>	<p>Whole school team with immediate effect to be constantly reviewed</p>	<p>To ensure that disabled parents are not discriminated against and are encouraged to take interest and be involved in their child's education</p>

To improve community links	School to continue to have strong links with school cluster and the wider community.	Ongoing	SLT All staff	Improved awareness of disabilities/the wider community and their needs. Improved community cohesion
Continue to develop playgrounds and facilities	Look for funding opportunities	Ongoing	Whole school approach	Include child-friendly play areas
To ensure driveway, roads, paths around school are as safe as possible	Communication with parents via safety messages/letters/walk to school week. Bikeability for Year 5 children	Ongoing	PSHE co-ordinator SLT SBM	No accidents
To maintain accreditation of Healthy School Awards	Continue to work towards Health Schools targets	Renewed annually	PSHE Healthy School Coordinator Whole school approach	Annual achievement of award

Aim 3 : To improve the delivery of information to disabled pupils and parents.

Targets	Strategies	Timescales	Responsibilities	Success Criteria
To ensure all children with ASD have access to the curriculum	Regular parental communication individualized multisensory teaching strategies used for ASD children Identification of training needs for all staff	Ongoing	All staff to be aware	ASD children able to access curriculum Access to sensory room by Sep 2018
To enable improved access to written information for pupils, parents and visitors.	<ul style="list-style-type: none"> • Raising awareness of font size and page layouts will support pupils with visual impairments • Auditing the school library to ensure the availability of large font and easy read texts will improve access • Auditing signage around the school to ensure that is accessible to all is a valuable exercise 	Ongoing	All staff to be aware	Improving Access for all children

<p>To review children's records ensuring school's awareness of any disabilities</p>	<p>Information collected about new children.</p> <ul style="list-style-type: none"> • Records passed up to each class teacher • End of year class teacher meetings 		<p>Class teachers Outside agencies SLT Office staff</p>	
	<ul style="list-style-type: none"> • Annual reviewed • Support Plan meetings • Medical forms updated annually for all children • Personal health plans • Significant health problems - children's photos displayed on staffroom notice board/info kept in separate file in staff room 			

<p>In school record system to be reviewed and improved where necessary. (Record on SIMS/network/protected)</p>	<p>Record keeping system to be reviewed</p>	<p>Continual review and improvement</p>	<p>Assessment co-ordinator /SMT</p>	<p>Effective communication of information about disabilities throughout school.</p>
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