



Child Protection Protocol



This protocol is in addition to the Child Protection Policy and is to be adhered to by all staff including supply staff.

All staff are to remain very vigilant for pupils who exhibit physical indicators or behaviours that imply the child may be at risk.

These may include:

- The appearance of any physical marks.
- Behaviours at specific times of the day e.g, home time.
- Behaviours towards others.
- Behaviours out of the ordinary.
- Verbal disclosure of any information.
- Comments in any written correspondence such as home /school diaries.

In order to ensure that there is consistency in school It is vitally important that:

If a **child discloses** that he or she has been abused in some way the **member of staff must:**

- Find time and, if necessary, a suitable place to listen to the child, when information about possible abuse comes to light
- Listen to what is being said without displaying shock or disbelief
- Do not make false promises which may not be able to be fulfilled and do not promise confidentiality
- Allow the child to talk freely. **Do not cross examine, interview, probe or ask to see any injury that is not visible.** Listen, only asking questions when necessary to clarify
- Not criticise the alleged perpetrator
- Reassure the child that what has happened is not his or her fault
- Stress that it was the right thing to tell
- Explain what should be done next and who has to be told
- Find out just enough to be sure of the need to refer, and keep any questions open rather than closed
- Make records that are factual, accurate and relevant and avoid subjective judgements. It is not the school's responsibility to 'check out' what any child tells nor should any abuser be questioned.
- The record of the disclosure must then be signed and dated
- Speak with the Designated Senior Lead (DSL) for Child Protection, and provide him/her with the signed, dated written record, using the agreed school proforma, without delay.

The Designated Member of Staff for Child Protection at Baginton Fields School is

Franck Lavie (DHT)

Copies of the Child Protection Policy are contained in Classroom Reference Files & in the staff room

In the absence of Franck Lavie incidents must be reported to Alison Francis as deputy DSL. Should neither of these be available staff must speak to Mia Webster or Helen Bishton.

