



PARISH OF THE ASCENSION, HULME SAINT PHILIP'S C.E. PRIMARY SCHOOL

Job Description

Post Title: Lunchtime Playworker
Grade: NJC Grade 2 point 8-11, 7.5hrs per week term time only
Responsible to: Headteacher

Purpose of the Job:

To ensure the security, safety and well-being, and care of the pupils of the school and to promote their social, emotional and physical development during the lunch period.

Main Duties and Responsibilities:

1. To supervise pupils, during the lunch period, in the dining hall, playground areas and school premises, ensuring safety, welfare, physical and mental well-being of pupils and the maintenance of good order and discipline.
2. To monitor the behaviour of pupils discouraging in a positive way any anti-social behaviour and reporting any incidents to the Leadership Team.
3. To ensure the safety and well-being of children, providing emotional support where necessary.
4. To arrange and supervise appropriate play and physical activities.
5. To ensure that all pupils who suffer any injury or accident are dealt with appropriately in accordance with the school's agreed procedures.
6. Before pupils enter the dining hall, to ensure that pupils have visited the toilet and washed their hands.

7. To organise dinner queue and ensure calm and orderly entrance of pupils into dining hall and from dining hall to playground:
 - Promoting and ensuring good behaviour and calm atmosphere
 - Dealing with any misbehaviour that may occur in accordance with the school's behaviour policy
 - Addressing issues calmly and politely and in doing so being a role model to the children
 - Report, as appropriate, incidents to the Leadership Team
8. To encourage all pupils to eat but especially those with special needs or disabilities, and to assist children with cutting up food, opening tubs, pouring water etc. where appropriate to e.g. age of child, needs of child, as necessary.
9. To encourage social skills and good table manners, ensuring safety with knives and forks.
10. To clean up spillages of food and to organise clearing cutlery and crockery off tables.

Playground

11. Where appropriate, to collect pupils from classroom ensuring that they are adequately dressed for the weather conditions.
12. To supervise and control entrance and exit by pupils during the lunch break to school premises and ensure calm and orderly conduct in accordance with the schools' high expectations