

<b>Post Title:</b>	<b>CLASSROOM TEACHER</b>
<b>School:</b>	<b>BRIGHTLINGSEA PRIMARY SCHOOL &amp; NURSERY</b>
<p>The Professional duties of teachers, (other than the Headteacher) are set out in the School Teachers pay &amp; Conditions Document and describe the duties required of all teachers. In addition, the specific requirements of the post of classroom teacher, along with the particular duties expected of the post holder have been set out below:</p>	
<b>Purpose:</b>	<p>Responsibility for a Class</p> <ul style="list-style-type: none"> <li>• Take responsibility for a class of children determined on an annual basis by the Head teacher and in accordance with the duties listed below</li> <li>• Teach a class of pupils, and ensure that planning, preparation, recording, assessment and reporting meet their varying learning and social needs;</li> <li>• Maintain the positive ethos and core values of the school, both inside and outside the classroom;</li> <li>• Contribute to constructive team-building amongst teaching and non-teaching staff, parents and governors;</li> </ul> <p>Co-ordinating activities relating to <b>a subject area or areas</b>, to include:</p> <ul style="list-style-type: none"> <li>• Developing, monitoring, reviewing, evaluating effectiveness of and reporting on policy, action plans and practice</li> <li>• Planning and managing associated resources/teaching materials, teaching programmes, courses of study, methods of teaching and assessment</li> <li>• Giving guidance, support and encouragement to staff and leading in-service development sessions</li> </ul>
<b>Responsible to:</b>	Head Teacher; Governing Body
<b>Responsible for:</b>	Classroom LSA(s)
<b>Liaison with:</b>	Teaching and non-teaching staff of the school, Governors, Parents, Children, Advisers and other Professionals
<b>Scope:</b>	Classroom teacher Subject Co-ordination
<b>Salary/Grade:</b>	<b>Main Scale / Upper Pay Spine</b>

## **MAIN (CORE) DUTIES**

The Class Teacher will:

- Implement agreed school policies and guidelines;
- Support initiatives decided by the Head teacher and staff;
- Plan appropriately to meet the needs of all pupils, through differentiation of tasks;
- Be able to set clear targets, based on prior attainment, for pupils' learning;
- Provide a stimulating classroom environment, where resources can be accessed appropriately by all pupils;
- Keep appropriate and efficient records, integrating formative and summative assessment into planning;
- Work with school leaders to track the progress of individual children and intervene where pupils are not making progress;
- Report to parents on the development, progress and attainment of pupils;
- Promote the school's code of conduct amongst pupils, in accordance with the school's behaviour policy;
- Participate in meetings which relate to the school's management, curriculum, administration or organisation;
- Communicate and co-operate with specialists from outside agencies;
- Make effective use of ICT to enhance learning and teaching
- Lead, organise and direct support staff within the classroom;
- Participate in the performance management system for the appraisal of their own performance, or that of other teachers

### **Additional expectations for Teachers on UPS**

- Be an 'outstanding' practitioner the majority of the time
- Provide high-quality advice and guidance to colleagues on teaching and learning and care, guidance and support
- Proactively investigate, research and disseminate good practice
- Demonstrate a contribution beyond your own classroom which impacts on the wider school.