

ST JOSEPH'S TEA TIME CLUB



Truth, Love, Compassion

REGISTRATION FORM



Please complete all sections of this form

Child's Surname/Family Name:

Christian Name: Male/Female

Name Known By: Date of Birth:

Parent(s)/Guardian(s) Name:

Address:

.....

Home Tel No: Work Tel No:

Mobile Tel No:

Emergency Contacts:

Name: Relationship to Child:

Address:

.....

Home Tel No: Work Tel No:

Mobile Tel No:

Name: Relationship to Child:

Address:

.....

Home Tel No: Work Tel No:

Mobile Tel No:

Health:

Name of Family Doctor: Tel No:

Address:

.....

Are all immunisations up to date? Yes

If not please give information:

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Does your child have any health concerns (hearing/sight/special conditions/ allergies/dietary needs/physical disabilities etc) Please specify

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Special Educational Needs:

Please specify:

.....

Court Order:

Please specify:

Please name authorised people to collect your child:

.....

I agree to the following:

I hereby give permission for pictures to be taken and used in connection with promotional activities associated with the Tea Time Club.

I have read and agree to the Terms and Conditions that accompany this application.

Please circle the days and times your child will be attending Tea Time Club:

Monday	Tuesday	Wednesday	Thursday	Friday	Occasionally
3.30 – 4.30	3.30 – 4.30	3.30 – 4.30	3.30 – 4.30	3.30 – 4.30	Please give one full week's notice (by the Monday of the preceding week).
3.30 – 5.30	3.30 – 5.30	3.30 – 5.30	3.30 – 5.30	3.30 – 5.30	

Parent/Guardian Signature: Date:

Terms and Conditions

- 1) Payment is charged at £4.00 per hour and is payable in ADVANCE.
- 2) If a child is sent home from school ill and does not attend the session that has been booked, the session will not be charged for.
- 3) If we do not receive at least one day's notice (excluding weekends) in advance about a cancellation, then parents will be expected to pay for a session.
- 4) St Joseph's Tea Time Club reserves the right to withdraw places at any time.
- 5) If your child is not collected on time, there will be a late pick up fee charged at £1.00 per child (for every 15 minute block).

Flexibility: We offer flexibility to move booked days within a given week, when paid for in advance.

We can only guarantee a place if they are booked in advance. Additional sessions can only be booked if we have places available. If you need your child to attend a session you can phone the office on 01405 762607.

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TEA TIME CLUB – Terms and Conditions

I acknowledge receipt of these terms and conditions, I have read them and I agree to abide by them. This includes the late pickup charge of £1.00 per 15 minute block.

Parents' Signature: _____

Date: _____

Parent's Name: _____

Child's Name:
(Please Print) _____

Class: _____

Please return to the school office.

Thank you for your help.