



EMERGENCY MEDICAL TREATMENT FORM

It is now a requirement of the law that childcare providers have written permission from Parents/Guardians to administer minor first aid treatment to children. The treatment consists of applying plasters and cleaning wounds with antiseptic wipes.

Child's name: _____

Date of birth: _____

Doctor's name: _____

Address: _____

Telephone No.: _____

Any other relevant medical information (i.e. allergies, family medical history, etc.): _____

Parent/Carers name: _____

Address: _____

Emergency Contact Number: _____

Child's medical number: _____

In the event that my child is involved in a serious incident while at the club, I expect the Manager or a delegated member of staff to contact me immediately on the above emergency contact number.

Signed: _____

TERMS AND CONDITIONS ACCEPTANCE

I have read the Terms and Conditions dated 16th March 2016 and sign this acceptance to confirm that I have read and understood them.

Child's Name: _____

Parents Name: _____

Parents Signature: _____

Dated: _____

Please note: If you are unsure about the terms and conditions, please do not hesitate to discuss them with the club manager.



Windmills
Out of School Care and Holiday Club
Greasby Junior School
Mill Lane
Greasby
Wirral
CH49 3AR

Tel: 07999 824005
OR 0151 677 1837 (school)

Date:

Dear Parents

It is possible that at some time during your child's time at Windmills, he/she will be photographed. The photographs will be used purely for display purposes within the Windmills setting or for staff portfolios in connection with their qualifications. There is a greater likelihood of the photograph being of a group than of an individual, but where pictures are taken, the child's name will not appear with the photograph (initials may be used) and it is unlikely that it will be a close-up picture.

Government advice now requires us to ask your permission for use of these photographs. Please complete the attached reply slip and return to me as soon as possible.

Yours sincerely

Mrs S Gethin
Manager

X

To: Windmills

*I do / do not give my permission for my child's photograph to appear on displays/staff portfolios within the Windmills setting.

NAME OF CHILD

SIGNATURE PARENT/CARER

DATE

* Please delete as appropriate



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Dear Parent/Carer

PARKING ON THE SCHOOL SITE

There have been incidents in the past concerning problems created by cars entering and leaving the school premises. Some cars have had to reverse out onto Mill Lane to allow drivers coming down the drive to leave the school premises. On other occasions children have been narrowly missed by cars reversing in the car park.

The car park to the left of the arch is neither big enough, nor the right shape, to cater for all Windmills 'traffic.'

Regretfully, therefore, I have to inform you that parents will not be allowed to use the driveway to drop their children off at Windmills in the morning.

NB: For the time being, this rule does NOT apply to parents using Windmills After School sessions. At this time the traffic is more evenly distributed, whereas, in the mornings, staff and parents are arriving at the same time.

EXCEPTIONS:

The following parents may use the driveway in the mornings:

1. Parents with a physical disability or parents of a child with a physical disability.
2. Parents with a child below school age (who could not either be left in the car or is unable to walk up the path to Windmills). In this case, the car park to the left of the arch should be used.

I realise that this will cause inconvenience for some, but the health and safety of both adults and children is of paramount importance.

Thank you for your cooperation.

Yours sincerely

Mrs S Gethin
MANAGER