

# BISLEY C. OF E. PRIMARY (VOLUNTARY AIDED) SCHOOL

Hawthorn Way, Bisley, Woking, Surrey GU24 9DF

SURREY COUNTY COUNCIL



*Headteacher:*  
**Mrs C McConnell MA, BA (Hons) PGCE**

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3rd May 2018

Dear parent/carer,

## **Re: changes to data protection law**

You may be aware that from May 25th, the rules around data protection are changing. The 'General Data Protection Regulation' (GDPR) will change how we can use your personal data and keep it safe, and will also strengthen your rights over your own data.

The point of this is to make sure sensitive or private information about yourselves and your children stays safe. Whilst it is similar to the current Data Protection Act in many ways, there are a few differences, so we need to make a few changes at the school in order to ensure we remain compliant.

Over the next few weeks we will be updating our privacy notice and a number of our policies regarding data e.g. our data protection policy and our data retention policy. In order to comply with the new regulations we need to be very open and transparent about these changes. I think it is important that all the changes can be seen in one place and so we have created a GDPR page on the website, which you will find under the 'Key Information' tab. As any policies or notices are updated we will ensure that a copy is placed on this page.

As part of our work to comply with the GDPR, we are also reseeking consent for the use of photos, videos and name of your child. We have enclosed this form, and would appreciate it if you could fill it out and return it to the school office, via your child's class teacher by **Friday 11<sup>th</sup> May**. **It is very important that we receive your child's form back as no returned consent form means no consent.**

Kind Regards

Mrs McConnell  
Headteacher

