

## FOBS MEETING ON 27<sup>th</sup> April 2018 at 10am

**WHERE:** Hub Coffee Shop Broad Chalke

Meeting began at 10:15 am

**PRESENT:** MB, DC, GC, SH, JL, CM, SM, NV, VW.

1. **WELCOME** – DC welcomed everybody to the meeting.
2. **APOLOGIES** – GB, DB, PC
3. **MINUTES OF THE LAST MEETING – Matters Arising:**
  - **Spring Fair - All agreed went well**
4. **TREASURER'S REPORT**

Bank Balance as at 27/04/18 - £9314.00

### 5. **FOBS SPENDING PLANS/TEACHER REQUESTS/UPCOMING SCHOOL TRIPS**

FOBS had already agreed to funding 20% towards the cost of some school trips without needing to ask the committee again as they are the same as last year.

**Y3 – Lulworth Cove**

**Y5 - London**

There are two new trips planned:

**YR – Moors Valley**

**Y3 – Junk Orchestra in Salisbury**

All agreed to FOBS contributing 20% of cost

### 6. **SPRING FAIR REVIEW**

- All agreed the Spring Fair was a success despite the wet weather.
- Overall amount raised was £2,514.70 as at 27/04/18
  - SH hand out a breakdown of amount raised
- Little Landies pulled out last minute due to the weather was disappointing, but didn't really impact on the day.
- Plant stall - looked amazing lots of positive comments from customers. Very generous donations made by individuals and businesses. Thanks to all volunteers.
- BBQ was very busy and sold excellent quality food. Some donations from bookers helped the profit. Thanks to all who helped.
- The Photo Booth was excellent – maybe next year the location could be better. The kids thoroughly enjoyed it. Well done.
- Human Fruit Machine – was great fun. Thanks to all who helped make it success.
- Tin Can alley – was well organised and great fun also. GC asked where the equipment had been stored after the event as it is needed for Duck Race. Thanks again to all who helped.
- Book stall – was very busy and a success but had lots of books left over which were recycled in Charity shops. Well done and thanks.
- Chocolate Tombola a success for school council and thanks to all volunteers. There were a few comments made regarding how difficult it was to win this year although it was made easier half way through the Spring Fair once this had been recognised.
- 1000 club a bit disappointing – only two signed up. There are plans to put a mail shot in book bags as more effective than emails. Easy to sign up on line and this will auto renew, this needs to be actively promoted. **Action MB to talk to DJ who runs 1000 club and to advertise in the Broad sheet.** MB commented that the children look forward to the winners being announced in assembly.
- Face Painting – In a good position and agreed they charged the correct price this year.
- Most of the Stall holders were happy, except for one who didn't sell much; it was felt that the produce may have been too expensive for a School Fair.
  - JL gave feedback from another stall holder who said that we need more variety of stalls. There were a lot selling the same produce.
- Raffle – Some excellent raffle prizes sourced. Next year it needs to be better organised so individuals aren't approaching the same companies. MB commented that it had been difficult to write thank you letters as she wasn't sure who the letters should be addressed to. A list is needed of where the donations came from with a contact name.

## 7. THE GENERAL DATA PROTECTION REGULATION (GDPR) – COMING IN ON 25 MAY 2018

- MB gave an overview of the GDPR and the impact it will have on the School and FOBS. She has almost finished the school policy. This has been very time consuming with no support from the Local Authority. Local schools have been collaborating by setting up their own workshops and sharing information.
- MB emphasised that FOBS potentially has a problem, as a result of the new GDPR, with the way we deal with, share and store data.
  - The school cannot send out email addresses to class reps in a list like they used to because the school is then accountable for the security and use of those email addresses.
  - FOBS should not be sharing email addresses, in future we must always use BCC to hide email addresses when a group email is sent.
  - Also it was agreed that full names will not be typed on minutes or any documents posted on line in future and only initials will be used.
  - FOBS will need a Data Controller – DC agreed to carry out this role
  - FOBS will need a privacy notice. MB has drafted a copy for FOBS to help with this. **Action DC** to read and comment
- MB presented a potential solution to the problem GDPR problem for FOBS:-

### CLASS LIST

- This is an online platform and mobile app designed to make life easier for PTA's and parents.
- **It is fully GDPR compliant.** 1000s of schools already use it.
- Up-to-date class lists in one place, with parents in control of their own data
- Secure parent-to-parent messaging and posts to the class wall
- Targeted messaging to individual classes and year groups for PTAs
- PTA e-newsletters sent direct to parent's email inboxes
- Ability to plan events, sell tickets, track RSVPs and can even be set up to take money online if needed
- Community groups for special interests
- A handy parent map to find other families to share lifts
- Free parent listings - great for selling instruments, school uniform and football boots
- Fundraising support - PTAs can refer advertisers and take a 50% revenue share
- Trustees and committee members have downloaded it and been testing it. It seems easy to use.
- An ambassador is required to take ownership of it, set up school structure, invite parents to join etc Class reps will also play an important role and will help up to date information. The school office can send out the invitations to join.
- All agreed sounds like an excellent solution to the problem. Just to need to find an 'ambassador'.

## 8. FORTHCOMING EVENTS AND FUNDRAISERS

- DC said that she is going to put a FOBS suggestion box on the FOBS table for people to suggest any potential projects although FOBS also have to be guided by the needs of the school
- **2 ideas for large projects identified by the school – school would need to get quotes**
  - ❖ a large Sail Shade on the KS1 playground as KS2 already have the sun shelter.
  - ❖ a wooden 'outdoor classroom'. Children need additional space; it can have various uses, changing room, outdoor eating area, classroom etc.
- NV said that maybe someone knows a local business that may be able to help build something at a reduced cost. All agreed that both could be good large projects for FOBS to fundraise for.
- NV mentioned a book exchange area outside in a new Shed or Tardis type building. MB said that a problem could be that there might be too many books to store (100's were given to the book stall at the Spring Fair!) so perhaps once an initial stack of books was in place people could just exchange one book at a time. It would need a volunteer to maintain it and tidy it up once a month.
- **Movie Night** - DB organising – Confirmed Friday 18<sup>th</sup> May 2018 5pm until 7pm – Movie Choice TBC - £3 Includes Pop Corn and Drink.
- Year 5 - Ice pops and choc ice sale instead of cake sale on Friday 8<sup>th</sup> June after school.
- **Chalkies Duck Race** Sunday 13<sup>th</sup> May – Volunteers needed to run Chuck a Duck and Tin Can Alley
- **CVC** – organisation going well. Posters & banners to be displayed in designated areas.
- **Bag to school** - 5th July
- **Family Bingo** – 15<sup>th</sup> June Prize TBC More details to follow. Alcohol licence needed - **Action DC**
- **Sports Day** – This 5<sup>th</sup> July if dry 12<sup>th</sup> July alternative day. No band this year, Karaoke suggested; BBQ; Bar – Alcohol licence needed - **Action DC**
- **Easy fundraising** "Free Money" please use, it is very easy. There are 31 supporters so far. You can download an App and use every time shop at various retailers. Money raised so far £114.69.

9. Next meeting date Friday 8<sup>th</sup> June 2018 in School Library at 1.30pm.  
Meeting finished at 12.15pm.