



6 Grounds and Premises

School Development Plan 2017-18

AREA: GROUNDS AND PREMISES

Target	<ul style="list-style-type: none"> • Complete creation of extended Environmental area.
Actions	<ul style="list-style-type: none"> • Set up volunteer working party to clear current environmental area. • Plan design of environmental area (Eco-Park) to include re-cycled materials. • Allocate budget and arrange works to be completed to re-instate area to full use. • Include pond area • Include development of a weather station
Responsibility	<ul style="list-style-type: none"> • Science subject Leader/SMT
Financial Implications	<ul style="list-style-type: none"> • Budget for restoration
Desired Outcome	<ul style="list-style-type: none"> • Renovated and actively used environmental area
2018-2020 Future Development	<ul style="list-style-type: none"> • Maintenance of environmental area.
Reviewed By	<ul style="list-style-type: none"> • All staff
<p>Review</p> <p>Autumn 2017</p> <ul style="list-style-type: none"> • Current area now furnished (PTA) • Enhancements being designed by Eco Committee • Contact made with Wildlife trust re pond renovations • Funding applied for from Gransden Show for weather station <p>Spring 2018</p> <ul style="list-style-type: none"> • Funding granted for weather station • Make a difference day planned for Summer term to complete planting and revive pond area. <p>Summer 2018</p>	

AREA: GROUNDS AND PREMISES

Target	<ul style="list-style-type: none"> • Kitchen converted to a production kitchen with new catering contract- VERTAS
Actions	<ul style="list-style-type: none"> • Obtain quotes for proposed production kitchen conversion and contract • Apply to Poorsland for some financial support • Works to take place in summer holidays • Area re-organised to a high specification and is fit for purpose • Kitchen providing high quality meals
Responsibility	<ul style="list-style-type: none"> • Headteacher/Office Team
Financial Implications	<ul style="list-style-type: none"> • Part funded from school budget (DFC fund) • Part Poorsland funded
Desired Outcome	<ul style="list-style-type: none"> • A production kitchen fit for use • Trained staff to provide high quality meals • Improved electrical capacity and kitchen equipment • Refurbishment is kept within budgeting costs.
2018-2020 Future Development	<ul style="list-style-type: none"> • Refurbish front office and entrance hall furniture • Re-carpet Cedar classroom and Mobile classroom • Lockers for Cedar and Silver Birch cloakrooms • Re-furbish staffroom • New computers in suite installed
Reviewed By	<ul style="list-style-type: none"> • SMT/Governing Body
<p>Review</p> <p>Autumn 2017</p> <ul style="list-style-type: none"> • Kitchen conversion completed- satellite to full production kitchen • Kitchen fully staffed • Poorsland provided £5000 additional funding • Three phase electrical supply installed • High quality meals being provided <p>Spring 2018</p> <p>Summer 2018</p>	

AREA: GROUNDS AND PREMISES

Target	<ul style="list-style-type: none"> • New cleaning contract to be researched and confirmed
Actions	<ul style="list-style-type: none"> • Tender a variety of contractors • Arrange contract • Arrangement of dates for commencement • Ensure Health and Safety of pupils and staff is not compromised.
Responsibility	<ul style="list-style-type: none"> • Headteacher /Finance Officer
Financial Implications	<ul style="list-style-type: none"> • Costs for full repaint
Desired Outcome	<ul style="list-style-type: none"> • Smarter environment for pupils and lettings • Efficient and reputable service in place.
2018-2020 Future Development	<ul style="list-style-type: none"> • Three year contract for review in 2020.
Reviewed By	<ul style="list-style-type: none"> • Headteacher and Governors
<p>Review</p> <p>Autumn 2017</p> <ul style="list-style-type: none"> • Cleaning companies researched • Contract arranged with VERTAS- began October 2017 • Current cleaner TUPE across <p>Spring 2018</p> <ul style="list-style-type: none"> • Still relying on cleaners travelling from Suffolk. Local recruitment continues to provide challenges. <p>Summer 2018</p>	