



CASTLE HILL PRIMARY SCHOOL

CONSENT FORM



Name of child/ren _____

Occasionally, we may take photographs of the children at our school. We may use these images in our school's prospectus or in other printed publications that we produce, as well as on our website. We may also make video or webcam recordings for school-to-school conferences, monitoring or other educational use.

From time to time, our school may be visited by the media who will take photographs or film footage of a visiting dignitary or other high profile event. Pupils will often appear in these images, which may appear in local or national newspapers, or televised news programmes.

To Comply with the Data Protection act 1998, we need your permission before we can photograph or make any recordings of your child. Please answer the questions below, then sign and date the form where shown and return completed to the school.

	YES	NO
May we use your child's photograph in the school prospectus and other printed publications that we produce for promotional purposes?		
May we use your child's image on our website?		
May we record your child's image on video or webcam?		
Are you happy for your child to appear in the media?		

Please note that websites can be viewed throughout the world and not just in the United Kingdom where UK law applies.

Please note that the conditions for use of these photographs and on the reverse of this document. Please read carefully and if do not hesitate to speak to a member of staff if you require further clarification.

I have read and understood the conditions of use on the reverse of this document:

Signed _____ (parent/guardian)

Name _____

Dated _____

Conditions of Use

This form is valid for 5 years from the date you sign it, or for the period of time your child attends school. The consent will automatically expire after this time.

We will not re-use and of the photographs or recordings after your child leaves this school.

We will not use the personal details or full names (which means first name and surname) of any child or adult in a photographic image on video, on our website, in our school prospectus or in any of our other printed publications.

We will not include personal e-mail or postal addresses, or telephone or fax numbers on video, on our website, in our school prospectus or in other printed publications.

If we use photographs of individual pupils, we will not use the name of that child in the accompanying text or photo caption.

If we name a pupil in the text, we will not use a photograph of that child to accompany the article.

We may include pictures of pupils and teachers that have been drawn by the pupils.

We may use group or class photographs or footage with very general labels, such as 'a science lesson' or 'making Christmas decorations'

We will only use images of pupils who are suitably dressed, to reduce the risk of such images being used inappropriately.