

Brough Primary School



Charging & Remissions Policy

Policy Date	March 2018
Policy Review Date	March 2020
Lead Person	Susan Marshall

CHARGING AND REMISSIONS POLICY **BROUGH PRIMARY SCHOOL**

AIM

In conformity with the requirements of the Education Reform Act 1988, it is the policy of the Governing Body:

- To make a broad programme of activities and visits accessible to as many pupils as possible.
- To establish and maintain a fair and coherent system of charges within the constraints of the school budget, seeking to ensure that no child should have access to the curriculum limited by charges.

The Governing body also recognise that there is a clear distinction in charging between Curriculum and Non Curriculum activities.

CURRICULUM ACTIVITIES

Music Tuition

No charges will be made for music lessons relating to the National Curriculum entitlement given by the school. This includes recorder lessons and clarinet lessons.

The school facilitates the provision of instrumental tuition through the Schools' Music Service. Pupils are able to play a variety of string and woodwind instruments through this service. The availability of teacher time and instruments play a major role in deciding how many children can be offered this facility. A charge is made for these lessons. The charges for music tuition is approximately £30.00 per term, this charge is determined by the termly charge made to the school by the Local Authority to those participating. Where pupils are entitled to Statutory Remission the school request 50% of the cost of the music tuition.

General Lesson Costs

No charge will be made for practical subjects such as Art, Craft, Design or Technology, though in exceptional circumstances a voluntary contribution may be sought.

Residential Trips

Voluntary contributions will be requested for the cost of Non-Residential Visits and activities which take place mainly within school hours. No child may be excluded because of inability to pay but the school is entitled to cancel the visit if the level of contributions does not meet its budgetary requirements.

Residential Visit - Where pupils are entitled to Statutory Remission the school request 50% of the cost for a Residential Visit. If payment was not received by those with circumstances of severe financial hardship, the pupil(s) would not be excluded from such visits.

Any insurance costs will be included in charges for all visits and activities.

Freedom of Information

Information published on our website is freely available.

www.broughprimaryschool.co.uk

Access to the internet is provided at local libraries.

Single copies of information covered by this publication are provided free.

If a request for information requires a lot of printing, or a post charge is incurred, the costs will be levied. The charge will be communicated before fulfilling the request.

All charges will be fair and reasonable.

Private Copying

A charge of £0.05 pence per A4 black & white or £0.10 pence per A4 colour may be made to cover the basic cost of private photocopying.

EXTENDED SCHOOL ACTIVITIES

Charges are levied on all activities out of the normal school day which are provided by staff employed specifically for the provision of extra services. Examples include coaching for certain sporting and specialist clubs. Activities organised voluntarily by staff are generally free.

A charge is levied for non curriculum visits. This will include insurance costs. The school reserves the right to cancel visits if there is insufficient interest to make the visit viable.

School property.

Parents/carers will be charged for damages to or loss of school property caused wilfully or neglectfully by their children.

Private Lettings

The hall and gym are available for hire through the Local Authority. Please contact the school office for details.

STATUTORY REMISSION

Statutory remission are available to pupils in receipt of, or whose parents are in receipt of, one or more of the following benefits:

- Universal Credit (provided you have an annual net earned income of no more than £7,400 as assessed by earnings from up to three of your most recent assessment periods)
- Income Support
- Income Based Job Seekers Allowance
- Income-related Employment and Support Allowance
- Support under Part vi of the Immigration and Asylum Act 1999
- Child Tax Credit (providing that they are not entitled to Working Tax Credit and have an annual gross income of no more than £16,190.
- Guarantee element of State Pension Credit.
- Working Tax Credit run-on – paid for four weeks after you stop qualifying for Working Tax Credit.

The Charging and Remissions Policy will be reviewed at regular intervals and charges may be adjusted as a result of that review.