

Headteacher: Mrs Tracy Clements



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Dear Parents

BREAKFAST CLUB BOOKING ARRANGEMENTS

If a Breakfast Club booking has been made it will need to be charged for.

Mrs Wendy Dollin is the Breakfast Club Supervisor and she will be able to answer any "daily management" questions you have.

Breakfast Club currently operates from 8.00 - 8.45 am Monday to Friday.

Children should not arrive at Breakfast Club before 8.00am unless prior agreement has been obtained from Mrs Dollin. We are not insured to have children on the premises before Breakfast Club opens at 8.00am.

Children requiring breakfast should arrive no later than 8.20am. We cannot guarantee any child arriving after this time will be able to be given breakfast as we will have started to clear away and activities will have begun.

Please book your children in to Breakfast Club in advance on the School Gateway. We do like to be flexible and help parents if there is an emergency or unforeseen problem but it does help with our catering and activity planning if we know numbers in advance.

Yours sincerely

Tracy Clements
Headteacher

